



# Village of Gold River

## 2019 Annual Report



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## Table of Contents

Message from the Mayor.....	2
Vision and Mission .....	3
Objectives and Strategies .....	3
Management's Responsibility for Financial Reporting .....	6
Independent Auditor's Report .....	7
Financial Statements.....	9
Statement of Financial Position .....	9
Statement of Operations .....	10
Statement of Changes in Net Financial Assets.....	11
Statement of Cash Flows .....	12
Summary of Significant Accounting Policies .....	13
Notes to Financial Statements .....	16
Schedule 1 - Government Grants and Transfers.....	25
Schedule 2 - Combined Statement of Operations by Segment .....	26
Schedule 3 - Combined Statement of Operations by Segment .....	27
Schedule 4 - Schedule of Reserve Fund Transactions.....	28
Permissive Property Tax Exemptions.....	29
Statement of Financial Information.....	30

## Message from the Mayor



From the Desk of Mayor Brad Unger

Good day residents of Gold River!

I am pleased to take this opportunity to provide the residents of Gold River with an update on the Village Services and Operations.

The Village continues to take steps to ensure the viability of its services and projects which are in line with Councils strategic planning. Council has taken some ambitious steps in pursuing sustainable levels of service, and are committed to developing and maintaining those levels now and into the future.

Council have had some major successes this year as we have attained long term financial Agreements with both Grieg Seafoods and Nootka Sound Services. These long-range contracts provide the Village with stable revenues. Council will continue to pursue economic opportunities in the pursuit of minimizing the burden on the taxpayer.

Through 2019, staff have made great strides in implementing Councils Strategic plan. Specifically, staff have implemented a fulsome restructuring of the Village office, established a long overdue social media presence, and have developed a Bylaw Review Committee which supports a complete overview of all the municipal bylaws. As well, Council championed a long-range Parks and Trails Master Plan to guide Village green space use. Finally, staff have resurrected the bio-solids project by securing grant funding that was previously denied. Staff are in the process of managing this project with plans to break ground in the late summer of 2020.

The Economic Development Committee continues to work on its projects which were established through the Economic Development Strategy. The Committee has moved forward on several projects including the shop local program, and the development of a meeting space/kiosk area. The Committee has diligently pursued grants wherever possible and has been successful in attaining funding from several different agencies. The Committee is continuing to work hard to fulfill the mandate identified in the strategy, and have even created a Tourism Working Group to further its agenda.

The Village continues its strong relationship with the Mowachaht-Muchalat First Nations. We recognize the significance of this relationship and continue to look towards supporting economic and cultural opportunities as they present themselves.

I would like to thank all members of Council for their continued hard work to move the Village forward. As well, I would like to thank staff for their clear dedication in supporting Council initiatives and provide a high level of service to the community. Finally, a special thank you to those who volunteer in our community as your service is invaluable.

Sincerely,



Mayor Brad Unger



## Vision and Mission

### Vision

The Village of Gold River will continue to be an affordable, inclusive, sustainable community that supports community spirit while fostering economic diversification and smart growth.

### Mission

The Village of Gold River will strive to provide a livable, sustainable, and economically diverse community that recognizes the needs of current and future residents.

## Objectives and Strategies

### 2019 Objectives and Strategies

#### Governance

Support strong, positive and open relationship with the public and community partners.

- Develop efficient, legally compliant, manageable records management system: a review of current records management system and facilities was completed with identified budgetary requirements included in the 2020 budget.
- Develop Bylaw Review Advisory Committee: A Bylaw Review Committee was established
- Review of bylaws, both “housekeeping amendments” and fulsome reviews; a review of a high priority bylaw was initiated. Several bylaws have been identified either for amendments or full review.
- Structural review and organizational changes: The organizational was reviewed and updated with two hires completed and two positions identified for development.

#### Financial Sustainability

Ensure the smart and progressive management of Village finances to ensure sustainability

- Consider new sources of revenue, maintain infrastructure. Renegotiated a ten-year agreement with Grieg Seafood BC Ltd. And renegotiated an agreement with Nootka Sound. Provided necessary support for the Economic Development Committee acquire grants.
- Review Financial Sustainability Report and implement recommendations as appropriate and as directed by Council. This was delayed and will proceed in 2020.
- Development of asset management strategies, identifying financial and operational implications for the Village as a whole. The current asset inventory was reviewed and priority roads, sewer, water and storm lines were established for further analysis.
- Wharf Strategy – long term economic strategy, maintenance plan. The financing of the wharf was reviewed and plans for repair of the dock was done and maintenance plans were reviewed.

#### Community Transparency

Develop more robust methods for the Village to communicate and access information from the Village.

- Implement a communications strategy using multi-platform approach. The Village developed, populated, and maintained social media platforms.
- Review Policies for public engagement. A Social Media policy was established.

## Community Liveability

To support the overall betterment of the Village residents and our neighbors.

- Support community Wayfinding projects. The Economic Development Committee has applied for grant funding.
- Engage Mowachaht-Muchalaht First Nations in regular, meaningful discussions. CAO to CAO contact has been occurring with discussions regarding upcoming projects and opportunities.
- Develop a Village Park Master Plan: COMPLETED
- Assess status of Bio-Solids infrastructure in order to determine next steps. This was completed and grant funding was confirmed. A project management team was hired and site assessments and drawings completed.
- Muchalat Drive Bridge Sewer/ Water lines replacement. The grant application was unsuccessful, will be reviewed for further grant applications in 2020.
- Review of Operations for both Public Works and Recreation. This was done and will continue to be reviewed in conjunction with work towards financial sustainability.
- Achieve cellular service: COMPLETED
- Support the provision of highspeed internet access. This is an ongoing initiative that is waiting on the completion of new fibre connectivity to the village.
- Partner with Mowachaht-Muchalaht to secure Antler Lake Recreation Area. This initiative has been delayed to fall of 2020.

## Economic Prosperity

To support a diverse and inclusive economic action plan.

- Regular review of grant projects put forward by the Economic Development Committee. There will be continued support of the Economic Development Committee grant applications, Requests for Proposals and further project development.
- Pursue Community Forest License Agreement with Mowachaht-Muchalaht First Nations. This initiative has been delayed to fall of 2020.

## 2020 Objectives and Strategies

### Governance

Support strong, positive and open relationship with the public and community partners.

- Develop efficient, legally compliant, manageable records management system
- Review of bylaws, both “housekeeping amendments” and fulsome reviews
- Structural review and organizational changes
- Develop a Code of Conduct policy



## Financial Sustainability

Ensure the smart and progressive management of Village finances to ensure sustainability

- Consider new sources of revenue, maintain infrastructure
- Review Financial Sustainability Report and implement recommendations as appropriate and as directed by Council
- Development of asset management strategies, identifying financial and operational implications for the Village as a whole
- Wharf Strategy – long term economic strategy, maintenance plan
- Dock usage/ MMFN service fees

## Community Transparency

Develop more robust methods for the Village to communicate and access information from the Village.

- Implement a communications strategy using multi-platform approach
- Increase public facing presence
- Review Policies for public engagement

## Community Liveability

To support the overall betterment of the Village residents and our neighbors.

- Support community Wayfinding projects
- Engage Mowachaht-Muchalaht First Nations in regular, meaningful discussions
- Planning for multi-care facility
- Muchalat Drive Bridge Sewer/ Water lines replacement
- Support the provision of highspeed internet access
- Partner with Mowachaht-Muchalaht to secure Antler Lake Recreation Area
- Revitalize Nimpkish Park
- Explore the development of a community garden
- Review pool and arena programming

## Economic Prosperity

To support a diverse and inclusive economic action plan.

- Regular review of grant projects put forward by the Economic Development Committee
- Pursue Community Forest License Agreement with Mowachaht-Muchalaht First Nations
- Explore rezoning of Conuma Park for future development

### **Village of Gold River Management's Responsibility for Financial Reporting 2019 Financial Statements**

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May 19, 2020

The Council of the Village of Gold River has delegated the responsibility for the integrity and objectivity of the financial information contained in the financial statements to the management of the Village of Gold River. The financial statements which, in part, are based on informed judgments and estimates, have been prepared by management in accordance with Canadian public sector accounting standards, which have been applied on a basis consistent with that of the preceding year.

To assist in carrying out their responsibility, management maintains an accounting system and internal controls to provide reasonable assurance that transactions are executed and recorded in accordance with authorization, and that financial records are reliable for preparation of financial statements.

The Mayor and Council oversee management's responsibilities for the financial reporting and internal control systems. Mayor and Council review internal financial statements on a quarterly basis, and meet periodically with management to satisfy themselves that management's responsibilities are properly discharged. Council annually reviews and approves the financial statements.

The Village of Gold River's independent auditors, BDO Canada LLP, are engaged to express an opinion as to whether these financial statements present fairly the financial position, financial activities and cash flows in accordance with Canadian public sector accounting standards. Their opinion is based on procedures they consider sufficient to support such an opinion in accordance with Canadian generally accepted auditing standards.

The financial statements have, in management's opinion, been properly prepared within reasonable limits of materiality and in accordance with Canadian public sector accounting standards.



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Maxine McLean  
Director of Finance





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## Independent Auditor's Report

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### To the Mayor and Council of the Village of Gold River

#### Opinion

We have audited the accompanying financial statements of Village of Gold River (the "Village"), which comprise the Statement of Financial Position as at December 31, 2019, the Statements of Operations, Changes in Net Financial Assets and Cash Flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and other explanatory information.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Village as at December 31, 2019 and the results of its operations, change in net financial assets, and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

#### Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Village in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Village's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Village, or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village's financial reporting process.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally-accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally-accepted auditing standards we exercise professional judgment and maintain professional skepticism throughout the audit. We also:



- Identify and assess the risks of material misstatement of the financial statements whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances. But not for the purpose of expressing an opinion on the effectiveness of the Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Village's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However future events or conditions may cause the Village to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

We also provide those charged with governance with a statement that we have complied with relevant ethical requirements regarding independence, and to communicate with them all relationships and other matters that may reasonably be thought to bear on our independence, and where applicable, related safeguards.

*BDO Canada LLP*

Chartered Professional Accountants

Vancouver, British Columbia  
June 22, 2020



**Village of Gold River**  
**Statement of Financial Position**

<b>December 31</b>	<b>2019</b>	<b>2018</b>
<b>Financial Assets</b>		
Cash and cash equivalents	\$ 3,244,483	\$ 2,681,625
Accounts receivable	170,495	124,218
Portfolio investments (Note 1)	7,651,097	8,122,779
Taxes and rates receivable	97,426	93,316
	<u>11,163,501</u>	<u>11,021,938</u>
<b>Liabilities</b>		
Accounts payable and accrued liabilities	284,590	281,138
Unearned revenue (Note 2)	1,445,149	1,106,635
Deferred contributions (Note 3)	140,485	140,485
	<u>1,870,224</u>	<u>1,528,258</u>
<b>Net Financial Assets</b>	<u>9,293,277</u>	<u>9,493,680</u>
<b>Non-Financial Assets</b>		
Tangible capital assets (Note 5)	14,305,996	14,668,100
Prepaid expenses and inventories	13,913	7,865
	<u>14,319,909</u>	<u>14,675,965</u>
<b>Accumulated Surplus (Note 4)</b>	<u>\$ 23,613,186</u>	<u>\$ 24,169,645</u>



Treasurer



Mayor

**Village of Gold River**  
**Statement of Operations**

For the year ended December 31	Budget 2019	2019	2018
<b>Revenue</b> (Schedule 2 and 3)			
Taxation (Note 7)	\$ 941,400	\$ 942,376	\$ 913,843
Utility connection fees and user rates	450,600	451,141	421,810
Government grants and transfers			
- Federal (Schedule 1)	74,400	15,654	99,153
- Provincial (Schedule 1)	896,700	563,747	593,536
Sales of services	647,100	651,352	658,847
Wharf services	75,000	116,517	381,634
Investment income	221,700	248,260	197,468
Other	48,900	71,892	48,585
	<u>3,355,800</u>	<u>3,060,939</u>	<u>3,314,876</u>
<b>Expenses</b> (Schedule 2 and 3)			
General departmental expenditures	3,157,800	2,953,295	2,817,544
Water system operations	270,800	281,826	285,192
Sewer system operations	390,200	373,093	455,717
Fiscal services	31,400	9,184	6,720
	<u>3,850,200</u>	<u>3,617,398</u>	<u>3,565,173</u>
<b>Annual Deficit</b>	(494,400)	(556,459)	(250,297)
<b>Accumulated Surplus, beginning of year</b>	<u>24,169,645</u>	<u>24,169,645</u>	<u>24,419,942</u>
<b>Accumulated Surplus, end of year</b>	<u>\$ 23,675,245</u>	<u>\$ 23,613,186</u>	<u>\$ 24,169,645</u>



**Village of Gold River**  
**Statement of Changes in Net Financial Assets**

<b>For the year ended December 31</b>	<b>Budget 2019</b>	<b>2019</b>	<b>2018</b>
<b>Annual deficit</b>	<b>\$ (494,400)</b>	<b>\$ (556,459)</b>	<b>\$ (250,297)</b>
Acquisition of tangible capital assets	792,800	(120,664)	(200,737)
Amortization of tangible capital assets	480,800	482,768	480,665
	1,273,600	362,104	279,928
Prepaid expenses and inventories	-	(6,048)	1,775
<b>Change in net financial assets for the year</b>	<b>779,200</b>	<b>(200,403)</b>	<b>31,406</b>
<b>Net financial assets, beginning of year</b>	<b>9,493,680</b>	<b>9,493,680</b>	<b>9,462,274</b>
<b>Net financial assets, end of year</b>	<b>\$ 10,272,880</b>	<b>\$ 9,293,277</b>	<b>\$ 9,493,680</b>

**Village of Gold River**  
**Statement of Cash Flows**

**For the year ended December 31** **2019** **2018**

**Cash provided by (used in)**

**Operating transactions**

Annual deficit	\$ (556,459)	\$ (250,297)
Items not involving cash		
Equity loss from		
Amortization of tangible capital assets	<u>482,768</u>	480,665
	(73,691)	230,368
Changes in non-cash operating balances		
Accounts, taxes and rates receivable	(50,387)	(18,014)
Accounts payable and accrued liabilities	3,452	(103,044)
Unearned revenue	338,514	(47,458)
Deferred contributions	-	(5,120)
Prepays and inventories	<u>(6,048)</u>	1,775
	<u>211,840</u>	58,507

**Capital transactions**

Acquisition of tangible capital assets	<u>(120,664)</u>	(200,737)
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**Investing transactions**

Proceeds from portfolio investments	516,102	40,258
Acquisition of portfolio investments	<u>(44,420)</u>	(269,772)
	<u>471,682</u>	(229,514)

**Increase (decrease) in cash during the year** **562,858** **(371,744)**

**Cash & cash equivalents, beginning of year** **2,681,625** **3,053,369**

**Cash & cash equivalents, end of year** **\$ 3,244,483** **\$ 2,681,625**

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## Village of Gold River

### Summary of Significant Accounting Policies

December 31, 2019

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The Village of Gold River (the "Village") is a municipality in the Province of British Columbia and operates under the provisions of the Community Charter. The Village provides municipal services such as fire, public works, planning, parks, recreation and other general government services. The Village prepares its financial statements in accordance with Canadian public sector accounting standards ("PSAS").

**Investments** Portfolio investments are comprised of guaranteed investment certificates ("GICs") and a CIBC high interest savings account. The investments are carried at market value which approximates cost.

**Tangible Capital Assets** Tangible capital assets are recorded at cost less accumulated amortization and are classified according to their functional use. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing once the asset is put into use. Donated tangible capital assets are recorded at fair value at the time of the donation.

Estimate useful lives of tangible capital assets are as follows:

Land improvements	10 to 60 years
Buildings	50 to 80 years
Equipment and vehicles	5 to 35 years
Road and bridges	50 to 60 years
Water infrastructure	50 to 100 years
Sewer infrastructure	50 to 100 years
Other	20 to 80 years

**Collection of Taxes on Behalf of Other Taxation Authorities** The Village collects taxation revenue on behalf of other entities. Such levies, other revenues, expenses, assets and liabilities with respect to the operations of entities are not reflected in these financial statements.

**Trust Funds** Trust funds held in trust by the Village, and their related operations, are not included in these financial statements. The financial activity and position of the trust funds are reported separately (Note 9).



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## Village of Gold River

### Summary of Significant Accounting Policies

December 31, 2019

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**Revenue Recognition** Taxes are recorded at estimated amounts when they meet the definition of an asset, have been authorized and the taxable event occurs. Taxes receivable are recognized net of allowance for anticipated uncollectible amounts.

Through the British Columbia Assessment's appeal process, taxes may be adjusted by way of supplementary roll adjustments. The affects of these adjustments on taxes are recognized at the time they are awarded. Levies imposed by other taxing authorities, including the Strathcona Regional District, are not included as taxes for municipal purposes.

Charges for sewer and water usage are recorded as user fees when services are delivered. Connection fee revenues are recognized when the connection has been established.

Government transfers, which include legislative grants, are recognized in the financial statements when received if the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Government grant revenue is recognized in the statement of operations as the stipulation liabilities are settled.

The most significant government transfer relates to Community Works (Gas tax) grant (Note 2). These funds are deferred until such time that they are spent on eligible projects.

Sales of services and other revenue is recognized on an accrual basis as the related service or other obligations are performed.

**Unearned Revenue** Revenues from the sale of business licenses, dog tags, recreation time and rental revenues pertaining to the subsequent year have been deferred. These amounts will be recognized as revenue in the next fiscal year.

**Financial Instruments** Financial instruments consist of cash, portfolio investments, receivables, accounts payable, and other liabilities. Unless otherwise noted, it is management's opinion that the Village is not exposed to significant interest rate, currency or credit risk arising from these financial instruments.

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## Village of Gold River

### Summary of Significant Accounting Policies

December 31, 2019

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#### Use of Estimates

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. Areas requiring the greatest degree of estimation include useful lives of tangible capital assets, collectibility of receivables, and estimation of contingencies.

#### Contaminated Sites

The Village is required to accrue a liability for the costs to remediate a contaminated site. Liabilities are recognized when an environmental standard exists, contamination exceeds the standard, the government has a responsibility for remediation, future economic benefits will be given up and a reasonable estimate can be made.

Management has assessed its potential liabilities, including sites that are no longer in productive use and sites for which the Village accepts responsibility. There were no such sites that had contamination in excess of an environmental standard which required remediation, therefore no liability at December 31, 2019 or December 31, 2018.

**Village of Gold River**  
**Notes to Financial Statements**

**December 31, 2019**

**1. Portfolio Investments**

	2019	2018
High Interest Savings Account - CIBC (2.46%)	\$ 1,035,651	\$ 1,010,516
Guaranteed Investment Certificates - RBC - Maturities and interest range from April 2020 to April 2021, and 2.25% to 3.00%	2,555,143	2,535,858
Guaranteed Investment Certificates - CWB - Maturities and interest range from September 2020 to July 2021, and 2.54% to 3.00%	2,028,869	2,551,750
Guaranteed Investment Certificates - Raymond James - Maturities and interest range from January 2020 to July 21, and 2.40% to 2.95%	2,031,434	2,024,655
	<u>\$ 7,651,097</u>	<u>\$ 8,122,779</u>

**2. Unearned Revenue**

	2019	2018
Community Works (Gas Tax) grant	\$ 1,253,516	\$ 1,016,014
Prepaid taxes	33,935	29,706
Biosolids Project	94,001	22,113
Other grants	50,596	22,448
Other	13,101	16,354
	<u>\$ 1,445,149</u>	<u>\$ 1,106,635</u>

Below is the activity relating to gas tax agreement funds:

	2019	2018
Opening balance of unspent gas tax funds	\$ 1,016,014	\$ 968,272
Add:		
Amounts received in the year	217,250	111,108
Interest earned	20,252	16,384
Less:		
Project expense	-	(79,750)
Closing balance of unspent gas tax funds	<u>\$ 1,253,516</u>	<u>\$ 1,016,014</u>

Gas tax funding is provided by the Government of Canada. The use of the funding is established by a funding agreement between the Village and the Union of British Columbia Municipalities. Gas tax funding may be used towards designated disaster mitigation, energy, water, wastewater, solid waste, sustainability, transportation and infrastructure building projects as specified in the funding agreements. Any amounts that have not yet been spent on eligible projects continue to be recorded as deferred revenue.



**Village of Gold River**  
**Notes to Financial Statements**

**December 31, 2019**

**3. Deferred Contributions**

During 2004, the Village entered into an agreement with the Government of Canada to take over operations of the wharf. The Government of Canada contributed \$550,000 to the Village to be applied only to expenditures directly related to the operation of the wharf. These funds were fully utilized prior to December 31, 2018.

In conjunction with the above described arrangement, the Village also received \$529,925 in funds from the Government of Canada for costs relating to dredging work to be performed. Any unused portion of this contribution that remains as of March 30, 2023 must be repaid. During 2019, \$nil (2018 - \$nil) of expenditures were incurred. As of December 31, 2019, \$140,485 (2018- \$140,485) of this contribution remains unused.

**4. Accumulated Surplus**

The Village segregates its accumulated surplus in the following categories:

	<u>2019</u>	<u>2018</u>
Unrestricted Funds	\$ 1,706,891	\$ 1,918,047
Internally Restricted Funds	3,637,456	3,627,434
Reserve Funds	3,948,930	3,948,199
Investment in non-financial assets	14,319,909	14,675,965
	<u>\$23,613,186</u>	<u>\$ 24,169,645</u>

The investment in non-financial assets represents amounts already spent and invested in infrastructure and other non-financial assets.

Reserve funds represent funds set aside by bylaw for specific purposes. Details of reserve funds are shown below:

	<u>2019</u>	<u>2018</u>
Capital works (a)	\$ 1,319,708	\$ 1,404,416
Water capital (b)	762,775	742,901
Sewer capital (b)	612,849	596,882
Municipal dock maintenance (c)	1,130,453	1,084,063
Fish processing plant (d)	123,145	119,937
	<u>\$ 3,948,930</u>	<u>\$ 3,948,199</u>

**December 31, 2019**

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**4. Accumulated Surplus (Continued)**

**(a) Capital Works Reserve**

The Capital Works Reserve was established by Bylaw 109 to provide for new capital works, extensions or renewals of existing works and to provide for machinery and equipment necessary for capital projects, for the maintenance of municipal property or for the protection of persons and property. Money from the sale of land, current revenue or from General Operating Fund surpluses may be transferred into the Capital Works Reserve Fund. Bylaw 109 was repealed in 2005 and re-established within consolidated reserve Bylaw 644.

**(b) Water and Sewer Capital Reserves**

The Water and Sewer Capital Reserves were established by Bylaws 296 and 297, respectively. As utility reserves, they may receive transfers from current revenues, surplus from the general fund as available, and surpluses from operation of the utilities. Expenditures are restricted to utility capital expenditures or redemption of debentures issued for the utility. Bylaws 296 and 297 were repealed in 2005 and re-established within consolidated reserve Bylaw 644.

**(c) Municipal Dock Maintenance Reserve**

The Municipal Dock Maintenance Reserve was established by Bylaw 644 for the purpose of providing for costs related to the ongoing maintenance, capital expenditures, improvements and machinery and equipment for the Municipal Port Facility.

**(d) Fish Processing Plant Reserve**

The Fish Processing Plant Reserve was established by Bylaw 644 for the purpose of providing costs related to the purchase or investment in a fish processing plant in the Village of Gold River, and the ongoing maintenance, capital expenditures, improvements and machinery and equipment for the Fish Processing Plant.

**Village of Gold River**  
**Notes to Financial Statements**

**December 31, 2019**

**5. Tangible Capital Assets**

	Land	Buildings	Equipment and Vehicles	Roads and Bridges	Other	Water Engineering Structure	Sewer Engineering Structure	2019 Total	2018 Total
Cost, beginning of year	\$ 2,072,062	\$ 8,902,321	\$ 4,273,590	\$ 4,901,743	\$ 882,023	\$ 1,648,049	\$ 3,477,998	\$ 26,157,786	\$ 25,983,158
Additions	-	-	120,664	-	-	-	-	120,664	200,737
Disposals	-	-	(9,306)	-	-	-	-	(9,306)	(26,109)
Cost, end of year	2,072,062	8,902,321	4,384,948	4,901,743	882,023	1,648,049	3,477,998	26,269,144	26,157,786
Accumulated amortization, beginning of year	-	3,539,072	2,482,382	2,918,889	363,358	770,156	1,441,938	11,515,795	11,035,130
Amortization	-	125,464	129,644	79,236	30,823	31,402	60,090	456,659	480,665
Disposals	-	-	(9,306)	-	-	-	-	(9,306)	(26,109)
Accumulated amortization, end of year	-	3,664,536	2,602,720	2,998,125	394,181	801,558	1,502,028	11,963,148	11,489,686
Net book value, end of year	\$ 2,072,062	\$ 5,237,785	\$ 1,782,228	\$ 1,903,618	\$ 487,842	\$ 846,491	\$ 1,975,970	\$ 14,305,996	\$ 14,668,100

# Village of Gold River

## Notes to Financial Statements

**December 31, 2019**

### 6. Contingencies

- (a) The Village is responsible as a member of the Strathcona Regional District for its share of any operating deficits or long-term debt related to functions in which it participates. Management has assessed the risks as unlikely at this time therefore no provision has been recorded in the financial statements.
- (b) The Village is partially insured through the Municipal Insurance Association of British Columbia. Should the Association pay out claims in excess of premiums received, it is possible that the Village along with the other participants, would be required to contribute towards the deficit.

### 7. Taxation - Net

	Budget 2019	Actual 2019	Actual 2018
Municipal Property Taxes	\$ 915,900	\$ 915,897	\$ 888,310
Utilities 1% in Lieu Tax	25,500	26,479	25,533
Collections for other governments			
Province of British Columbia - school tax	515,900	515,855	515,275
Strathcona Regional District	32,000	32,030	28,766
Comox Strathcona Regional Hospital District	81,900	81,897	87,552
Municipal Finance Authority	100	28	27
British Columbia Assessment Authority	5,800	5,817	5,850
Police Tax	54,200	54,136	53,116
Comox Valley Regional District	28,800	28,768	20,509
Total taxes collected	<u>1,660,100</u>	<u>1,660,907</u>	<u>1,624,938</u>
Transfers			
Province of British Columbia - school tax	515,900	515,855	515,275
Strathcona Regional District	32,000	32,030	28,766
Comox Strathcona Regional Hospital District	81,900	81,897	87,552
Municipal Finance Authority	100	28	27
British Columbia Assessment Authority	5,800	5,817	5,850
Police Tax	54,200	54,136	53,116
Comox Valley Regional District	28,800	28,768	20,509
	<u>718,700</u>	<u>718,531</u>	<u>711,095</u>
Available for general municipal purposes	<u>\$ 941,400</u>	<u>\$ 942,376</u>	<u>\$ 913,843</u>

**December 31, 2019**

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**8. Pension Plan**

The Village and its employees contribute to the Municipal Pension Plan (a jointly trustee pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2018, the plan has about 205,000 active members and approximately 101,000 retired members. Active members include approximately 40,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Municipal Pension Plan as at December 31, 2018 indicated a \$2,866 million funding surplus for basic pension benefits on a going concern basis.

The Village paid \$81,174 (2018 - \$92,861) for employer contributions to the plan in fiscal 2019.

The next valuation will be as at December 31, 2021, with results available in later 2022.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.



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**Village of Gold River**  
**Notes to Financial Statements**

**December 31, 2019**

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**9. Funds Held in Trust**

At the year end, the Village held certain funds in trust which are not included in these financial statements. Certain assets have been conveyed or assigned to the Village to be administered as directed by agreement or statute.

The Cemetery Reserve is established pursuant to the provisions of the Community Charter. Monies in the reserve can be used for cemetery purposes only. The Village holds the assets for the benefit of the beneficiaries and acts in a fiduciary relationship for the beneficiaries.

The Village administrates Ray Watkins Memorial Trust Scholarship Fund. During the year, \$nil scholarships were awarded (2018 - \$250). The following trust funds and assets are excluded from the Village's financial statements:

	<u>2019</u>	<u>2018</u>
Ray Watkins Memorial Trust Scholarship Fund	\$ 1,880	\$ 2,084
Cemetery Trust	<u>10,077</u>	<u>9,668</u>
	<u>\$ 11,957</u>	<u>\$ 11,752</u>

**December 31, 2019**

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## **10. Segmented Information**

The Village is a diversified municipal government institution that provides a wide range of services to its citizens such as recreation, fire, sewer, water and solid waste. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

### **General Government**

This item relates to the revenues and expenses of the operations of the Village public safety building and other costs that cannot be directly attributed to a specific segment including general administrative, legislative, and fiscal services shown separately on Schedule 2.

### **General Protective Services**

Protection is comprised of fire protection services, building inspection, bylaw enforcement and emergency services. The fire department is responsible to provide fire suppression service, fire prevention programs, training and education. The members of the fire department consist of volunteers.

### **Public Works and Transportation**

Public works and transportation is responsible for the maintenance of roads, sidewalks, cemetery maintenance, outdoor lighting, storm drains and mechanical services and public work buildings and yard.

### **Solid Waste and Recycling**

Environmental services consists of providing solid waste and recycling services to citizens.

### **Parks and Recreation**

This service area provides services meant to improve the health and development of the Village's citizens. Recreational programs like swimming and skating are provided at the arena and aquatic centre, along with outdoor activities in the parks and events at the community centre.

### **Community Development Services**

This department provides a number of services including Village planning, economic development, tourist information centre, Jack Christensen Centre, and the municipal campground and library services.

### **Wharf/Dock**

The Village operates the dock as a commercial enterprise leasing moorage and warehousing space and charging fees for off loading activities serving Nootka Sounds such as farmed fish and fuel deliveries. There is also a sections of floats (marina) for some boats that pay daily, monthly, yearly moorage.

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**Village of Gold River**  
**Notes to Financial Statements**

**December 31, 2019**

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**11. Expenditures and Expenses by Function**

	<u>Operations</u>	<u>Capital Acquisitions</u>	<u>2019 Total</u>
Goods and services	\$ 1,494,603	\$ 120,664	\$ 1,615,267
Labour	1,640,027	-	1,640,027
Amortization Expense	482,768	-	482,768
	<hr/>		<hr/>
Total Expenditures and Expenses	<b>\$ 3,617,398</b>	<b>\$ 120,664</b>	<b>\$ 3,738,062</b>

	<u>Operations</u>	<u>Capital Acquisitions</u>	<u>2018 Total</u>
Goods and services	\$ 1,462,098	\$ 200,737	\$ 1,662,835
Labour	1,622,410	-	1,622,410
Amortization Expense	480,665	-	480,665
	<hr/>		<hr/>
Total Expenditures and Expenses	<b>\$ 3,565,173</b>	<b>\$ 200,737</b>	<b>\$ 3,765,910</b>

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**12. Contractual Rights**

The Village has entered into various agreements with parties in relation to the use of the Wharf. Under the terms of these agreements, the Village is entitled to receive a minimum fixed fee of approximately \$125,000 throughout the subsequent four year period. The Village is also entitled to receive certain variable fees which are dependent on the level of specific future activities.

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**13. Subsequent Event**

Subsequent to December 31, 2019, the global health crisis known as 'COVID-19' was declared a pandemic by the World Health Organization and its impact on the global and Canadian economies increased significantly. At this time, the full potential impact of COVID-19 on the Village is not known. The disruption from this health crisis is thought to be temporary, however the actual duration of disruption and the related financial impact on the Village cannot be reasonably estimated at this time.

**Village of Gold River**  
**Schedule 1 - Government Grants and Transfers**

<b>For the year ended December 31</b>	<b>Budget 2019</b>	<b>2019</b>	<b>2018</b>
<b>Federal Government</b>			
<i>General Operating</i>			
Grants in lieu of taxes	\$ 9,000	\$ 9,569	\$ 8,662
Transport Canada Dock	-	-	5,120
Gas Tax - Arena	-	-	24,750
Other Employment Canada	5,400	6,085	5,621
	<u>14,400</u>	<u>15,654</u>	<u>44,153</u>
<i>Capital</i>			
Gas Tax - Sewer	60,000	-	55,000
	<u>\$ 74,400</u>	<u>\$ 15,654</u>	<u>\$ 99,153</u>
<b>Province of British Columbia</b>			
<i>General Operating</i>			
Small Communities Protection	\$ 432,000	\$ 448,833	\$ 432,397
Miscellaneous Provincial	34,200	51,428	50,036
Infrastructure Planning	10,000	10,000	-
	<u>476,200</u>	<u>510,261</u>	<u>482,433</u>
<i>Sewer Operating</i>			
Infrastructure Planning	85,000	53,486	-
<i>Capital</i>			
Sewer - Biosolids	335,500	-	111,103
	<u>\$ 896,700</u>	<u>\$ 563,747</u>	<u>\$ 593,536</u>

# Village of Gold River

## Schedule 2 - Combined Statement of Operations by Segment

For the year ended December 31, 2019

	Government Services	General Protective Services	Public Works & Transportation	Solid Waste and Recycling	Parks, Recreation and Culture	Community Development Services	Wharf Services	Fiscal Services	Water Utility	Sewer Utility	Unallocated	Total 2019 Actual	Total 2019 Budget
<b>Revenues</b>													
General taxes, net	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 942,376	\$ 942,376	\$ 941,400
Utility charges	-	-	-	-	-	-	-	-	174,094	277,047	-	451,141	450,600
Government transfers and grants	-	-	-	-	-	-	-	-	-	-	-	-	-
- Federal	-	-	-	-	2,703	3,382	-	-	-	-	9,569	15,654	74,400
- Provincial	9,551	28,185	-	-	-	13,692	-	-	10,000	53,486	448,833	563,747	896,700
Sales of services	59,317	13,392	400	442,832	103,292	32,119	116,517	-	-	-	-	767,869	722,100
Investment and other revenue	21,001	23,873	10,250	-	5,127	1,302	-	-	13,781	8,342	236,477	320,152	270,600
	89,869	65,450	10,650	442,832	111,122	50,495	116,517	-	197,875	338,875	1,637,255	3,060,939	3,355,800
<b>Expenses</b>													
Operating													
Goods and services	152,394	140,727	140,275	128,738	416,414	152,446	20,027	9,184	139,607	194,791	-	1,494,603	1,666,200
Labour	509,888	17,537	144,850	166,773	545,958	25,992	-	-	110,817	118,212	-	1,640,027	1,703,200
	662,282	158,264	285,125	295,511	962,372	178,438	20,027	9,184	250,424	313,003	-	3,134,630	3,369,400
Amortization	10,030	32,470	127,018	25,522	157,178	8,235	30,823	-	31,402	60,090	-	482,768	480,800
	672,312	190,734	412,143	321,033	1,119,550	186,673	50,850	9,184	281,826	373,093	-	3,617,398	3,850,200
<b>Excess (deficiency) in revenues over expenses</b>	\$ (582,443)	\$ (125,284)	\$ (401,493)	\$ 121,799	\$ (1,008,428)	\$ (136,178)	\$ 65,667	\$ (9,184)	\$ (83,951)	\$ (34,218)	\$ 1,637,255	\$ (556,459)	\$ (494,400)



# Village of Gold River

## Schedule 3 - Combined Statement of Operations by Segment

2019 Annual Report

For the year ended December 31, 2018

	Government Services	General Protective Services	Public Works & Transportation	Solid Waste and Recycling	Parks, Recreation and Culture	Community Development Services	Wharf Services	Fiscal Services	Water Utility	Sewer Utility	Unallocated	Total 2018 Actual	Total 2018 Budget
<b>Revenues</b>													
General tax, net	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 913,843	\$ 913,843	\$ 913,800
Utility charges	-	-	-	-	-	-	-	-	163,811	257,999	-	421,810	425,200
Government transfers and grants													
- Federal	-	-	-	-	27,333	3,038	5,120	-	-	55,000	8,662	99,153	77,100
- Provincial	-	14,305	-	-	500	26,667	-	-	-	111,103	440,961	593,536	978,900
Sales and services	58,605	11,250	13,055	439,930	103,965	32,042	381,634	-	-	-	-	1,040,481	964,700
Investment and other revenue	12,846	8,920	4,059	-	7,379	6,303	-	-	12,222	7,089	187,235	246,053	209,000
	71,451	34,475	17,114	439,930	139,177	68,050	386,754	-	176,033	431,191	1,550,701	3,314,876	3,568,700
<b>Expenses</b>													
Operating													
Goods and services	149,317	104,943	145,236	115,154	394,234	118,297	25,574	6,720	142,623	260,000	-	1,462,098	1,822,200
Labour	479,353	12,592	126,216	158,949	576,526	22,519	-	-	111,167	135,088	-	1,622,410	1,665,200
	628,670	117,535	271,452	274,103	970,760	140,816	25,574	6,720	253,790	395,088	-	3,084,508	3,487,400
Amortization	8,562	32,177	125,486	25,522	157,879	8,235	30,823	-	31,402	60,629	-	480,665	479,800
	637,232	149,712	396,938	299,625	1,128,589	149,051	56,397	6,720	285,192	455,717	-	3,565,173	3,967,200
<b>Excess (deficiency) in revenues over expenses</b>	\$ (565,781)	\$ (115,237)	\$ (379,824)	\$ 140,305	\$ (989,412)	\$ (81,001)	\$ 330,357	\$ (6,720)	\$ (109,159)	\$ (24,526)	\$ 1,550,701	\$ (250,297)	\$ (398,500)

**Village of Gold River**  
**Schedule 4 - Schedule of Reserve Fund Transactions**

**For the year ended December 31, 2019**

	Capital Works	Water Capital	Sewer Capital	Municipal Dock Maintenance	Fish Processing Plant	2019	2018
<b>Balance, beginning of year</b>	\$ 1,404,416	\$ 742,901	\$ 596,882	\$ 1,084,063	\$ 119,937	\$3,948,199	\$ 3,872,372
Interest received	35,956	19,874	15,967	29,230	3,208	104,235	81,392
Expenditures	(120,664)	-	-	-	-	(120,664)	(81,892)
Transfers from current funds Operating Fund	-	-	-	17,160	-	17,160	76,327
<b>Balance, end of year</b>	<b>\$ 1,319,708</b>	<b>\$ 762,775</b>	<b>\$ 612,849</b>	<b>\$ 1,130,453</b>	<b>\$ 123,145</b>	<b>\$3,948,930</b>	<b>\$ 3,948,199</b>

## 2019 Permissive Tax Exemptions

<b>Legal Description</b>	<b>Civic Address</b>	<b>Organization</b>	<b>Value of Permissive Exemption</b>
Lot A, Plan VIP51943 District Lot 129 & 663 Nootka Land District	Hwy #28	Gold River Golf Club	26,531.29
Lot 2, Block K, Plan 20004 District Lot 637, Nootka Land District	402 Cedar Cres	Anglican Church	401.79
Lot 3, Block H, Plan 20172, District Lot 637, Nootka Land District	405 Trumpeter Drive	Royal Canadian Legion	4,630.31
Lot A, Plan 48112, District Lot 637, Nootka Land District	600 Nimpkish Drive	Christian Fellowship Church	672.27
Lot 2, Plan 32050, District Lot 637, Nootka Land District	396 Nimpkish Drive	GR Child Care, GR Health Care Auxillory, Community Justice Program, VI Regional Library, GR Museum & Archives, C.U.P.E, Food Bank, PEP, Lion's Club, JR Rangers	3,655.22

# Statement of Financial Information



## VILLAGE OF GOLD RIVER Schedule Showing the Remuneration and Expenses Paid to or on Behalf of Each Employee for the Year 2019

<b>1. Elected Officials, Employees Appointed by Cabinet and Members of the Board of Directors</b>			
<u>Employee</u>	<u>Position</u>	<u>Remuneration</u>	<u>Expenses</u>
Begon, Kirsty	Councillor	\$8,602.68	\$2,862.18
Patrick, Brenda	Councillor	\$7,538.40	\$3,683.54
Sinclair, Joe	Councillor	\$7,538.40	\$2,948.84
Stratton, Rachel	Councillor	\$7,538.40	\$1,685.49
Unger, Brad	Mayor	\$15,076.92	\$3,368.58
<b>Total Remuneration &amp; Expenses</b>	<b>(A)</b>	<b>\$46,294.80</b>	<b>\$14,548.63</b>
<b>2. Other Employees (excluding those listed in Part 1 above)</b>			
<u>Name</u>		<u>Remuneration (includes Taxable Benefits)</u>	<u>Expenses</u>
<b>Employee's</b>	<b>&gt; \$75,000</b>		
Lott, Michael		\$89,841.40	\$1,171.67
Mann, Mick		\$93,677.92	\$0.00
McLean, Maxine		\$103,630.18	\$2,412.44
McRae, Donald (Brad)		\$87,525.93	\$3,642.40
Plourde, Larry		\$123,002.15	\$3,903.59
<b>Consolidated Total of Employee's</b>	<b>&lt; \$75,000</b>	<b>\$877,633.36</b>	<b>\$7,617.62</b>
<b>Total Remuneration &amp; Expenses</b>	<b>(B)</b>	<b>\$1,375,310.94</b>	<b>\$18,747.72</b>
<b>3. Reconciliation</b>			
Total Elected Officials	<b>(A)</b>	\$46,294.80	\$14,548.63
Total Remuneration - Other Employee's	<b>(B)</b>	\$1,375,310.94	\$18,747.72
<b>Subtotal (equals T4's Box 14)</b>		<b>\$1,421,605.74</b>	<b>\$33,296.35</b>
Total per Schedule 2- Statement of Operations		\$1,640,026.00	
<b>* Variance</b>		<b>-\$218,420.26</b>	

\* Variance - Statement of Revenue & Expenditures Labour amount from the Financial Statements includes non-taxable benefits and year end accruals that are not accounted for within this statement.

Prepared under the Financial Information Regulation, Schedule 1, section 6 (2), (3), (4), (5) and (6)



**VILLAGE OF GOLD RIVER**  
***Schedule of Statement of Severance Agreements***  
***for the Year 2019***

**1. "Nil" Statement**

<p><i>There were NO severance agreements made between the Village of Gold River and its non-unionized employees during the fiscal year 2019.</i></p>	
<b>Total Severance Agreements</b>	<b><i>nil</i></b>

**Prepared under the Financial Information Regulation, Schedule 1, subsection 6 (8)**



**VILLAGE OF GOLD RIVER**  
**Schedule of Payments Made for the Provision**  
**of Goods or Services for 2019**

<b>1.</b>	<b>Alphabetical List of Suppliers who received aggregate payments exceeding \$25,000</b>	
	ANDERSON REFRIGERATION LTD.	30,297
	BC Hydro	285,467
	Comox Valley Regional District	124,395
	COMOX-STRATHCONA REGIONAL HOSPITAL DIST.	82,897
	CR92 Holdings DBA Coastal Mountain Fuels	34,195
	GOLD RIVER AUTO PARTS PLUS LTD.	39,132
	GOLD RIVER VOLUNTEER FIRE DEPARTMENT	32,363
	H.B. Energy	40,353
	KOERS & ASSOCIATES ENGINEERING LTD.	37,630
	MINISTER OF FINANCE	185,476
	Municipal Insurance Association of	58,256
	Municipal Pension Plan	152,696
	Pacific Blue Cross	83,950
	Pipe-Eye Video Inspections & Services	25,132
	Receiver General for Canada	359,846
	Royal Bank Visa	36,631
	Strathcona Regional District	45,112
	Superior Propane Inc.	61,766
	TAYCO PAVING COMPANY	34,241
	VANCOUVER ISLAND REGIONAL LIBRARY	46,820
	Worksafe BC	37,353
	Zuma Lift Service Inc.	114,325
	<b>Suppliers who receive aggregate payments of \$25,000 or more</b>	<b>(A) 1,948,332</b>
<b>2.</b>	<b>Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less</b>	<b>(B) 690,658</b>
<b>3.</b>	<b>Total of payments to suppliers for grants and contributions exceeding \$25,000</b>	
	Consolidated total of grants exceeding \$25,000	-
	Consolidated total of contributions exceeding \$25,000	-
	Consolidated total of grants and contributions exceeding \$25,000	<b>(C) -</b>
<b>4.</b>	<b>Reconciliation</b>	
	Total aggregate payments exceeding \$25,000 paid to suppliers	<b>(A) 1,948,332</b>
	Consolidated total of payments of \$25,000 or less paid to suppliers	<b>(B) 690,658</b>
	Consolidated total of all grants & contributions exceeding \$25,000	<b>(C) -</b>
	<b>Sub-Total</b>	<b>2,638,990</b>
<b>(*)</b>	Reconciling items ;Property Taxes-Other Governments/Payroll paid on other summaries, GST refunds and Accruals	943,120
	Total as per Schedule 2 - Goods & Services	1,494,602
<b>*</b>	Variance - miscellaneous non expense items, payroll accruals	<b>201,268</b>

*The Financial Statements are prepared on a consolidated basis using the accrual method of accounting, whereas the Supplier Payments schedule is prepared on a calendar cash payment basis. Due to timing differences and some non-expense items processed through the AP system, variances exist between the Aggregated Payment Listing and the Statement of Revenue & Expenditures in the Financial Statements.*

**Prepared under the Financial Information Regulation, Schedule 1, section 7 & the Financial Information Act, Section 2**



VILLAGE OF GOLD RIVER  
Reconciliation Support  
for Payments Made for Provision of Goods Services

**2019 Reconciling Items - Statement Goods & Services**

**2019 Aggregate Payments as Per Public Body Report** **2,638,990**

*Amounts not included in Public Bodies report but are expenditures in our operations or that are accounted for on another summary*

**Less:** *Amounts paid but are not expenses in our Financial Statements*

**Other Agencies - Tax Requisitions**

Strathcona Regional District	32,030	
School District #84	515,855	
Comox Regional Hospital District	81,897	
Municipal Finance Authority	28	
B. C. Assessment Authority	5,817	
R.C.M.P. Policing Costs	54,136	
Comox Regional District	28,768	
Home Owners Grant - Receivable (10-3-321-3210)	<u>-386,521</u>	
		<b>332,010</b>

**Payroll-paid on Public Bodies, already reported**

CRA	298,816	
C.U.P.E. LOCAL 3399	14,782	
MSP - Minister of Finance (M1000) (taxable benefit)	11,213	
MPP -employee share	71,522	
PBC (BC Life taxable benefit only)	<u>4,885</u>	
		<b>401,217</b>

**Taken from a review of the Public Bodies Report listing**

GST paid to suppliers/not expenses (ITC)	20,375	
GST paid to suppliers/not expenses (municipal rebate)	40,680	

**Capital purchases**

Manlift	109,542	
PSB - Photocopier	<u>11,123</u>	
		<b>181,720</b>

**Accounts Payable**

Deduct - Trade Accounts Payable - opening balance	-72,978	
Deduct - Accrued Accounts Payable - opening balance	-58,112	
Deduct - Other Accounts Payable - opening balance	-8,166	
Add - Trade Accounts Payable - closing balance	77,363	
Add - Accrued Accounts Payable - closing balance	48,602	
Add - Other Accounts Payable - closing balance	<u>8,166</u>	

**Sub Total** **-5,124**

**Payments included on the Remuneration & Expenses Sheet** **33,296**

**Adjustment to Public Body Report** **943,120**

**Total Adjusted Public Bodies Schedule** **1,695,870**

**Financial Statements Schedule 2 - Goods & Services** **1,494,602**

**un recognized - Variance** **201,268**



## Village of Gold River

### STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9 (2), approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.

  
\_\_\_\_\_  
Brad Unger, Mayor

July 6 2020  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Maxine McLean, Director Finance

June 30/2020  
\_\_\_\_\_  
Date

*Prepared pursuant to the Financial Information Regulation, Schedule, 1, section 9*



## Village of Gold River 2019 Management Report

The Financial Statements contained in this Statement of Financial Information under the Financial Information Act have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility.

Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements. Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Village Council is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control. Finance staff prepares monthly, quarterly and annual reports for Councils review with the Director of Finance. The reports are presented on a public agenda as part of a regular public Council meeting. The Villages Annual Financial Statements are reviewed and approved by Council along with the Auditors report.

The Villages Director of Finance has the responsibility for assessing the management systems and practices of the corporation. This is done on an ongoing basis and is reviewed annually with the external auditors.

The external auditors, BDO Canada LLP, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the Financial Statements. Their examination does not relate to the other schedules and statements required by the act. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Finance staff and members of Council including the Mayor.

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Maxine McLean,  
Director of Finance, Village of Gold River  
June 26, 2020