



Village of Gold River



2016 Annual Report



Village of Gold River – 2016 Annual Report

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- 3. Declaration and Identification of Disqualified Council Members**
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 - a) 2015 Statement of Financial Information (SOFI)**
 - b) 2015 Village Water Distribution Report**



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1. **2015 Audited Financial Statements – attached separately as Appendix “A”**



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2. Statement of Property Tax Exemptions (2015)

Legal Description	Civic Address	Organization	Value of Permissive Exemption
Lot A, Plan VIP51943 District Lot 129 & 663, Nootka Land District	Hwy #28	Gold River Golf & Country Club	\$27,211.27
Lot 2, Block K, Plan 20004, District Lot 637, Nootka Land District	402 Cedar Cres.	Anglican Roman Catholic Society	\$973.59
Lot 3, Block H, Plan 20172, District Lot 637, Nootka Land District	405 Trumpeter Drive	Royal Canadian Legion	\$3,481.66
Lot A, Plan 48112, District Lot 637, Nootka Land District	600 Nimpkish Drive	Christian Fellowship Church	\$898.42
Lot 2, Plan 32050 District Lot 637, Nootka Land District	396 Nimpkish Drive	GR Childcare GR Health Care Auxiliary Community Justice Program V.I. Regional Library Nootka Sound Ec. Dev. Corp GR Museum & Archives Food Bank PEP	\$2,052.49



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3. Declarations & Identification of Disqualified Council Members

Nil



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4. Report respecting prior years Village Services & Operations (2015)

An Open Letter to the Citizens of Gold River from Mayor Brad Unger



It gives me great pleasure to once again take this opportunity to provide an information update to the residents of Gold River regarding Municipal operations and services. Council and Staff have spent a lot of time discussing our goals and objectives for the coming years.

The Village remains in a strong financial position and Council's objective is to continue to ensure the long term sustainability of our community. We will have many challenges ahead of us while we continue to look to a new future for Gold River.

Through our Strategic Planning sessions we identified and compiled a list of priorities. Provided below is an update on the priority items we identified in 2015;

- **Wharf Strategy** – the Wharf Committee continues to work on a long term operating plan and have worked hard this past year to secure new contracts with the primary tenants ensuring these revenue streams for the Village and are now investigating option to update and maintain the Dock infrastructure.
- **Sewer Treatment Plant** – We completed the structural/maintenance assessment of the Sewer Treatment Plant which was identified as being in very good condition. We are investigating beneficially utilizing the sewer bio solids collected at the Plant.
- **First Nations Communications** – We have had some very good and productive meetings with the Mowachht Muchalat First Nations and the Councils have committed to ongoing meetings and discussions to identify future opportunities that could benefit both our communities. Additionally we have established a committee with representatives from the MMFN and the Councils of the Village of Tahsis and Gold River for a broader Nootka



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Sound perspective and I am pleased to announce that the three communities have signed a Vision Statement that will give us momentum moving forward.

- **Nimkish Park Revitalization** – we have finalized the plans for the Nimkish Splash Park and are about to start construction with the intent to complete the project by mid-July. Council has also entered into some discussions on Phase 2 of this project.
- **Cell phone coverage** – Council has had discussions with Ministry personal which provided valuable information so that we can continue to work on providing Cell coverage in Gold River.

Council will continue to work together to make the best decisions we can that represent the needs of our residents now and into the future.

I would like to take this opportunity to thank each and every one of you that worked/volunteered your time on Gold Rivers 50th Birthday, the Birthday celebration took a lot of work from Village Staff and many volunteers. It's because of you that it was such a huge success and I know you will all be happy to know that we will be hosting an Annual Gold River Days celebration on the same weekend in August of this year as well.

Sincerely,

Mayor Brad Unger





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5. Annual Report - Progress Report for 2015 Activities

Strategic Focus Area	What we said we would do	What we accomplished
<p>Fiscal Sustainability</p>	<ul style="list-style-type: none"> - Assess Sewer, Water & Garbage User Fees 	<ul style="list-style-type: none"> - Cost analysis, including amortization & overhead, Bylaws updated
<p>Excellent in Management & Governance</p>	<ul style="list-style-type: none"> - Contaminated Sites compliance with PSAB - Review & Update Bylaws - Review & Update Policy Manual - Fire Dept. Critical equipment review - Wharf structural repairs - Improve Wharf Warehouse Facility - Service review of Recreation programs/events 	<ul style="list-style-type: none"> - 2015 Audit compliant with PSAB regulations - 4 Bylaws updated, Council Procedure Bylaw, Garbage, Sewer & Water User Fees - Strata Conversion Policy passed by Council - Report provided to Council - Repairs to structural pilings, completed as per Engineering report - Engineer report regarding roof, beams, cladding provided for planning - Identified electrical room, warehouse lighting, doorway for 2016 repairs - Staff met with Council Liaison for Recreation, detailed review not complete, moved to 2016
<p>Enhance Community Liveability</p>	<ul style="list-style-type: none"> - Handicap access at the Public Safety Building - Public Works energy efficiencies - Nimpkish Park revitalization - Pool Facility Improvements - Extend Sewer Treatment Plant life - Improve Sewer & Water Operations - Improve management of Bio Solids - Secure water flow/Muchalat water main replacement 	<ul style="list-style-type: none"> - Office front doors & washroom upgraded to provide Handicap access - 226 streetlights converted to LED - Park plans confirmed, grant application submitted - Complete aquatic roof repairs, stopped leaks - Smith and Loveless provided assessment report with recommended maintenance - Completed staffing review for Utility Services, added Operator position to 2016 budget - STP repairs identified in Smith & Loveless report initiated (diffusers, rebuilt screener, re-plumbed water lines) - Consultant assessed Utility electrical SCADA system, (report to be received early 2016 for planning purposes) - Bio Solids Dewatering & Management Study completed by Opus Dayton & Knight - Under review



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Strategic Focus Area	What we said we would do	What we accomplished
Develop Economic Prosperity	<ul style="list-style-type: none"> - Review NSEDC Future - Tourism/Ec. Dev. Strategy 	<ul style="list-style-type: none"> - Discussions on-going with Tahsis, Zeballos as to future of NSEDC - Council reported on short/long term priorities, Sponsored/promoted Gold River Days/Wood Carving Event
Support Community Planning	<ul style="list-style-type: none"> - Emergency Plan update - Pursue phone cell coverage - Assess road/pavement conditions - Assess integrity of street curbing -Water meter review -Water bylaw review 	<ul style="list-style-type: none"> - Updated Tsunami response procedures - Ongoing discussions with Telus/MLA /Ministry of Technology & Innovation (ongoing initiative) - Instituted road repair manual, assessed roads, major repair to Muchalat Place, paving planned annually - Minor curb repairs made, identified major curb repairs for contractor (2017) - Report to Council, replacing commercial meters in progress, includes remote meter reader - In progress, moved to 2016



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6. 2016 Corporate Planning Report – Including Goals & Objectives for 2016 & 2017

Fiscal Sustainability

Goal	Action	Timelines	Resources Required
Financial Viability	<ul style="list-style-type: none"> •Financial Review Village Sustainability (taxes, revenues, services) • Review contracts for renewal • Review Parcel Tax Option (recreation services) •Consider Shared Services 	2016-2017	<ul style="list-style-type: none"> •Finance /contracted help •Finance •Finance •CAO
Asset Management	<ul style="list-style-type: none"> •Asset Management Review •Ensure sufficient funding for Infrastructure/ Capital (current & future needs) 	2016-2017	<ul style="list-style-type: none"> •Finance/Contracted help •Council/Finance

Excellence in Management & Governance

Goal	Action	Timelines	Resources Required
Ensure we are properly structured & resourced	<ul style="list-style-type: none"> •Review Departmental Operations <ul style="list-style-type: none"> -Recreation Facilities Use & Services -Utility Services review -Bylaw Enforcement -Building Inspection Services -Public Works •Records Management •Staffing Level Review (succession planning) 	2016-2018	<ul style="list-style-type: none"> •Staff/Council/Consultant •Staff •CAO/Consultant
Ensure Bylaw & Policies are current	<ul style="list-style-type: none"> •Review & update bylaws & policies as required 	ongoing	<ul style="list-style-type: none"> •Staff
Develop Wharf Strategy	<ul style="list-style-type: none"> •Secure User Agreements •Re-assess Warehouse condition •Assess Dock Integrity (load rating) •Develop long term plan •Dredging plan 	2016-2018	<ul style="list-style-type: none"> •CAO/Council Committee •CAO/Council Committee/Engineer •Engineer •Council Committee/CAO /Consultant
Assess Fire Rescue Services	<ul style="list-style-type: none"> •Review response level required by BC Fire Service minimum training standards 	2016	<ul style="list-style-type: none"> •Fire Dept./Council/CAO



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Excellence in Management & Governance Cont'd

Goal	Action	Timelines	Resources Required
Ensure consistent Fire Response Level	<ul style="list-style-type: none"> •Review & Update Fire Services Bylaw 	2016-2017	<ul style="list-style-type: none"> •Staff
Ensure Fire Inspection Services	<ul style="list-style-type: none"> •Review program & establish capabilities 	2016-2017	<ul style="list-style-type: none"> •CAO/Fire Chief

Enhance Community Liveability

Goal	Action	Timelines	Resources Required
Communications with First Nations	<ul style="list-style-type: none"> •Communications Agreement •Identify & develop partnering opportunities 	2016 2016-2018	<ul style="list-style-type: none"> •Council/CAO •Council/CAO
Village Infrastructure	<ul style="list-style-type: none"> •Continue working towards Nimpkish Park Revitalization •Greenspace Assessment •Sewer Treatment Plant upgrade •Utility Services electrical review •Water Inflow & Infiltration System •Commercial Water Meter program •Road maintenance and upgrades •Water System leak assessment (repairs) •Dock Warehouse repairs 	2016-2017 2016 2016-2017 2016-2017 2017 2016-2020 2017 2016-2017 2016	<ul style="list-style-type: none"> •Staff/Council •Staff •Staff •Staff/Engineer •Staff •Staff •Staff •Staff/Consultant • Staff/Consultant
Communications with other Agencies	<ul style="list-style-type: none"> •Schedule meetings with School/Health/Police etc. 	2016	<ul style="list-style-type: none"> •Council
Community Events	<ul style="list-style-type: none"> •Encourage Community Events 	2016-2017	<ul style="list-style-type: none"> •Council Committee

Develop Economic Prosperity

Goal	Action	Timelines	Resources Required
Encourage Economic	<ul style="list-style-type: none"> •Review NSEDC & future operations •Explore, identify & report on potential initiatives 	2016-2017 2016-2020	<ul style="list-style-type: none"> •Council/CAO •Council Committee
Develop Tourism Strategy	<ul style="list-style-type: none"> •Establish promotional advertising initiatives •Explore Chamber/Village Tourism Web Promotion 	2016 2016-2017	<ul style="list-style-type: none"> •Council •Council Committee/Chamber



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Support Community Planning

Goal	Action	Timelines	Resources Required
Support Growth & Development	<ul style="list-style-type: none">•OCP & Zoning Review (development permit requirements)•Subdivision Bylaw Review	2016-2018 2016-2018	<ul style="list-style-type: none">•Council/Staff/Consultant•Council/Staff/Consultant
Ensure Bylaws reflect community needs	<ul style="list-style-type: none">•Update OCP & Zoning Bylaw•Update Subdivision Bylaw	2016-2018 2016-2018	<ul style="list-style-type: none">•Council/CAO/Staff•Council/CAO/Staff



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7. a) Other information - Statement of Financial Information (SOFI) 2015



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7 b) Other Information - Annual Water Distribution Report

Overview

- Principle qualities of an efficient and effecting water utility include:
- High quality, safe, clean drinking water which meets or exceeds the standards established in the Canadian Drinking Water Quality Guidelines and the BC Drinking Water Protection Act and Regulations.
- Adequate water supply to meet peak daily water demands and emergency fire flows
- Low cost unit volume production of potable water
- Processing systems which are well maintained and operated

The Village of Gold River has all four of these qualities in its potable water utility. Water for the Village of Gold River is supplied by three production wells located at the confluence of the Gold and Heber Rivers. The water is pumped from an aquifer at a depth of approximately 15-20 meters. During the pumping or pressure cycle potable water is distributed to our services and 500,000 imperial gallon (ig) water reservoir. During the non-pumping cycle the water gravity feeds to the Village's water services. Both the pressure and gravity supply utilize a common water main.

Authority to Operate

The Village of Gold River is authorized to operate under the Ministry of Health, Vancouver Island Health Authority Water Operating Permit #1410222 and is required to comply with the BC Drinking Water Protection Act and Regulations.

The Gold River water utility is a Level II water distribution system as classified by the Environmental Operators Certification Program (EOCP).

Goals and Objectives from 2015

The Village of Gold River continues to focus on reducing water consumption by:

- The Village of Gold River initiated its water meter replacement project which replaces all of our current obsolete commercial and institutional water meter with new, efficient, accurate Neptune smart water meters which will continue to promote water conservation within our community.
- Educating the community. The Village of Gold River distributes information flyers to the public explaining our water utility and outlining practical water conservation methods for residents to consider.
- Demand side management. The Village of Gold River Water Regulation Bylaw No. 613.2001 provides for prescribed watering times with watering restriction in place from May to September annually.
- Installing low flow plumbing fixtures (taps, toilets, sprinklers etc.) at any of our facilities during upgrades or repairs



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Water use

Water consumption statistics from the BC Ministry of Environment indicate that the estimated municipal water use per person in BC in 2015 was 350 litres per person per day. In Gold River our 2015 water consumption was 976 litres per person per day based on a population of 1267 which remains higher than provincial average. The Village of Gold River Annual Water Report estimates the monthly average daily water flows for Gold River at 1237m³ (1,237,000 litres) per day or 272,100 imperial gallons in 2015. Peak usage was the month of July at 1963 m³ (1,963,000 litres) per day and our peak day was September 21 at 3105 m³ (3,105,263 litres or 2,451 litres/per person).

Potable Water Testing

The Village of Gold River's potable water is closely monitored to ensure the public has safe, clean water to drink. Water samples are drawn weekly from designated water distribution sites and are sent to the BC Centre for Disease Control (BCCDC) Lab for testing of pathogenic elements. Water samples are also taken from our production wells monthly for wells #2 and #3 and during the summer for well #1. During the year we had no water samples that tested positive for disease causing pathogens. (Details included in Village of Gold River Water Distribution Report)

VIHA Annual Reporting Requirement

Vancouver Island Health Authority (VIHA) requires the Village of Gold River to produce an Annual Inspection Report for the municipal water utility (Details included in Village of Gold River Water Distribution Report) which is available for public review at the Village of Gold River office.