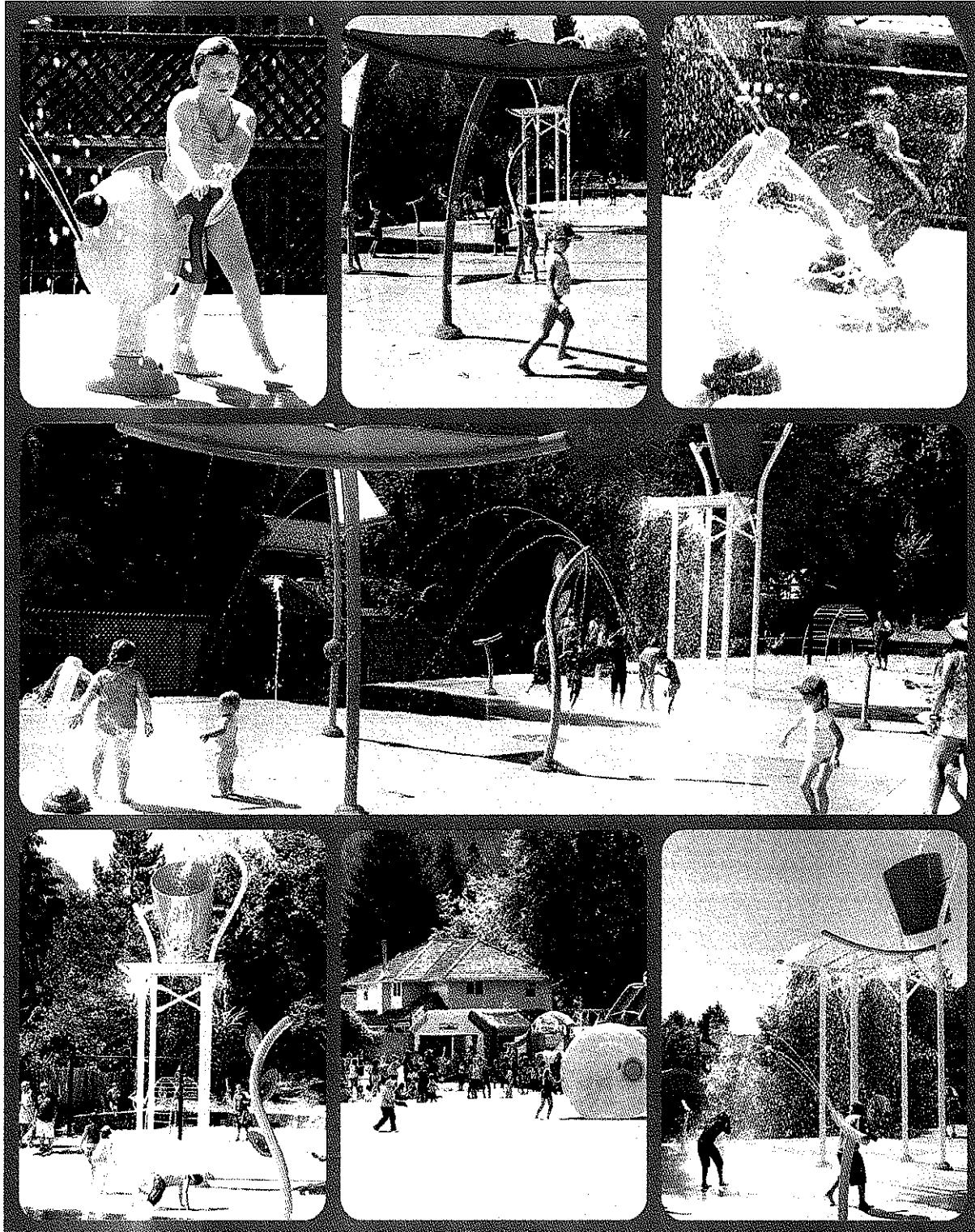
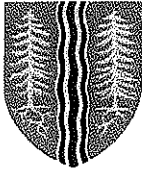


City of River

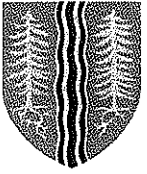


# 2017 Annual Report



## Village of Gold River – 2017 Annual Report

- 1. Audited Financial Statements**
- 2. Statement of Property Tax Exemptions (2016)**
- 3. Declaration and Identification of Disqualified Council Members**
- 4. Mayors Report Respecting prior year Village Services and Operations (2016)**
- 5. Progress Reporting on 2016 Goals and Objectives**
- 6. 2017 Corporate Planning Report – Including 2017 & 2018 Goals & Objectives**
- 7. Other Information**
  - a) 2016 Statement of Financial Information (SOFI)**
  - b) 2016 Village Water Distribution Report**



## Village of Gold River – 2017 Annual Report

### **1. 2016 Audited Financial Statements**

**Village of Gold River**  
**Financial Statements**  
**For the year ended December 31, 2016**

**Village of Gold River**  
**Financial Statements**  
For the year ended December 31, 2016

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**Village of Gold River**  
**Management's Responsibility for Financial Reporting**  
**2016 Financial Statements**

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May 1, 2017

The Council of the Village of Gold River has delegated the responsibility for the integrity and objectivity of the financial information contained in the financial statements to the management of the Village of Gold River. The financial statements which, in part, are based on informed judgments and estimates, have been prepared by management in accordance with Canadian public sector accounting standards, which have been applied on a basis consistent with that of the preceding year.

To assist in carrying out their responsibility, management maintains an accounting system and internal controls to provide reasonable assurance that transactions are executed and recorded in accordance with authorization, and that financial records are reliable for preparation of financial statements.

The Mayor and Council oversee management's responsibilities for the financial reporting and internal control systems. Mayor and Council review internal financial statements on a quarterly basis, and meet periodically with management to satisfy themselves that management's responsibilities are properly discharged. Council annually reviews and approves the financial statements.

The Village of Gold River's independent auditors, BDO Canada LLP, are engaged to express an opinion as to whether these financial statements present fairly the financial position, financial activities and cash flows in accordance with Canadian public sector accounting standards. Their opinion is based on procedures they consider sufficient to support such an opinion in accordance with Canadian generally accepted auditing standards.

The financial statements have, in management's opinion, been properly prepared within reasonable limits of materiality and in accordance with Canadian public sector accounting standards.



Larry Plourde  
Chief Administrative Officer



Tel: 604 688 5421  
Fax: 604 688 5132  
vancouver@bdo.ca  
www.bdo.ca

BDO Canada LLP  
600 Cathedral Place  
925 West Georgia Street  
Vancouver BC V6C 3L2 Canada

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## Independent Auditor's Report

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To the Mayor and Council of the  
Village of Gold River

We have audited the accompanying financial statements of Village of Gold River, which comprise the Statement of Financial Position as at December 31, 2016, the Statement of Operations, Statement of Changes in Net Financial Assets and Cash Flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of the Village of Gold River as at December 31, 2016 and its operations and its cash flows for the year ended in accordance with Canadian public sector accounting standards.

### Supplemental Information

The supplementary financial information presented in Exhibits A to I is presented for the purposes of additional analysis and is not a required part of the financial statements. Such supplementary information is the responsibility of management and was derived from the underlying accounting and other records used to prepare the main financial statements. The supplementary information has not been subject to audit.

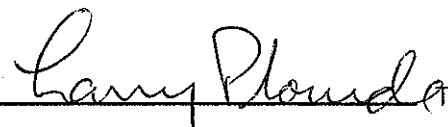
*BDO Canada LLP*

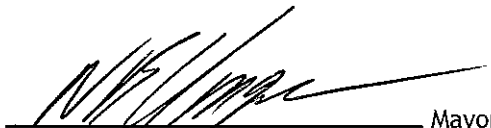
Chartered Professional Accountants  
Vancouver, British Columbia  
May 1, 2017

**Village of Gold River**  
**Statement of Financial Position**

<u>December 31</u>	<u>2016</u>	<u>2015</u>
<b>Financial Assets</b>		
Cash and cash equivalents	\$ 3,090,382	\$ 3,876,286
Accounts receivable	76,854	86,056
Portfolio investments (Note 1)	7,902,227	7,330,659
Taxes and rates receivable	112,133	93,893
Nootka Sound Economic Development Corporation (Note 2)	94,872	100,046
	<u>11,276,468</u>	<u>11,486,940</u>
<b>Liabilities</b>		
Accounts payable and accrued liabilities	418,454	399,099
Unearned revenue (Note 3)	1,004,010	928,131
Deferred contributions (Note 4)	164,823	206,735
	<u>1,587,287</u>	<u>1,533,965</u>
<b>Net Financial Assets</b>	<u>9,689,181</u>	<u>9,952,975</u>
<b>Non-Financial Assets</b>		
Tangible capital assets (Note 6)	15,222,513	15,428,363
Prepaid expenses and inventory	10,586	12,481
	<u>15,233,099</u>	<u>15,440,844</u>
<b>Accumulated Surplus (Note 5)</b>	<u>\$ 24,922,280</u>	<u>\$ 25,393,819</u>

Contingencies - see Note 7

 Treasurer

 Mayor



**Village of Gold River**  
**Statement of Operations**

For the year ended December 31	Budget 2016	2016	2015
<b>Revenue (Schedule 2 and 3)</b>			
Taxation (Note 8)	\$ 887,300	\$ 887,563	\$ 885,732
Utility connection fees and user rates	393,100	393,676	375,718
Government grants and transfers			
- Federal (Schedule 1)	419,000	87,911	141,021
- Provincial (Schedule 1)	398,500	419,386	438,196
Sales of services	904,900	835,067	895,284
Other	200,200	260,710	224,644
	<u>3,203,000</u>	<u>2,884,313</u>	<u>2,960,595</u>
<b>Expenses (Schedule 2 and 3)</b>			
General departmental expenditures	3,043,800	2,721,155	2,827,150
Water system operations	252,500	311,695	164,198
Sewer system operations	370,800	314,672	361,299
Interest, foreign exchange and bank charges	4,500	4,038	3,782
Loss on disposal of tangible capital asset	-	4,292	7,148
	<u>3,671,600</u>	<u>3,355,852</u>	<u>3,363,577</u>
<b>Annual Deficit</b>	(468,600)	(471,539)	(402,982)
<b>Accumulated Surplus, beginning of year</b>	<u>25,393,819</u>	<u>25,393,819</u>	<u>25,796,801</u>
<b>Accumulated Surplus, end of year</b>	<u>\$ 24,925,219</u>	<u>\$ 24,922,280</u>	<u>\$ 25,393,819</u>

**Village of Gold River**  
**Statement of Changes in Net Financial Assets**

<u>For the year ended December 31</u>	<u>Budget 2016</u>	<u>2016</u>	<u>2015</u>
Annual deficit	\$ (468,600)	\$ (471,539)	\$ (402,982)
Acquisition of tangible capital assets	(711,000)	(282,463)	(32,787)
Amortization of tangible capital assets	490,600	484,021	491,554
Loss on disposal of tangible capital assets	-	4,292	7,148
	(220,400)	205,850	465,915
Prepaid expenses and inventory	-	1,895	9,002
Change in net financial assets for the year	(689,000)	(263,794)	71,935
Net financial assets, beginning of year	9,952,975	9,952,975	9,881,040
Net financial assets, end of year	\$ 9,263,975	\$ 9,689,181	\$ 9,952,975

**Village of Gold River**  
**Statement of Cash Flows**

**For the year ended December 31** **2016** **2015**

**Cash provided by (used in)**

**Operating transactions**

Annual deficit	\$ (471,539)	\$ (402,982)
Items not involving cash		
Equity loss from		
Nootka Sound Economic Development Corporation	5,174	6,027
Amortization of tangible capital assets	484,021	491,553
Loss on disposal of tangible capital assets	4,292	7,148
	<u>21,948</u>	<u>101,746</u>
Changes in non-cash operating balances		
Accounts, taxes and rates receivable	(9,038)	17,084
Accounts payable and accrued liabilities	19,355	(45,374)
Unearned revenue	75,879	62,618
Deferred contributions	(41,912)	(68,433)
Prepays and inventory	1,895	9,002
	<u>68,127</u>	<u>76,643</u>

**Capital transactions**

Acquisition of tangible capital assets	<u>(282,463)</u>	<u>(32,787)</u>
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**Investing transactions**

Proceeds from portfolio investments	5,042	3,492,726
Acquisition of portfolio investments	<u>(576,610)</u>	<u>(2,538,261)</u>
	<u>(571,568)</u>	<u>954,465</u>

(Decrease) increase in cash during the year	(785,904)	998,321
Cash, beginning of year	<u>3,876,286</u>	<u>2,877,965</u>
Cash, end of year	<u>\$ 3,090,382</u>	<u>\$ 3,876,286</u>

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## Village of Gold River

### Summary of Significant Accounting Policies

December 31, 2016

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The Village of Gold River (the "Village") is a municipality in the Province of British Columbia and operates under the provisions of the Community Charter. The Village provides municipal services such as fire, public works, planning, parks, recreation and other general government services. The Village prepares its financial statements in accordance with Canadian public sector accounting standards for local government using guidelines developed by the Public Sector Accounting Board ("PSAB") of the Canadian Institute of Chartered Accountants.

**Investments** Portfolio investments are comprised of GICs and Municipal Finance Authority (MFA) pooled investments including money market funds. The investments are carried at market value which approximates cost.

The investment in Nootka Sound Development Corporation is considered a government business partnership and is recorded using the modified equity method.

**Tangible Capital Assets** Tangible capital assets are recorded at cost less accumulated amortization and are classified according to their functional use. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing once the asset is put into use. Donated tangible capital assets are recorded at fair value at the time of the donation.

Estimate useful lives of tangible capital assets are as follows:

Land improvements	10 to 60 years
Buildings	50 to 80 years
Equipment and vehicles	5 to 35 years
Road and bridges	50 to 60 years
Water infrastructure	50 to 100 years
Sewer infrastructure	50 to 100 years
Other	20 to 80 years

**Collection of Taxes on Behalf of Other Taxation Authorities** The Village collects taxation revenue on behalf of other entities. Such levies, other revenues, expenses, assets and liabilities with respect to the operations of entities are not reflected in these financial statements.

**Trust Funds** Trust funds held in trust by the Village, and their related operations, are not included in these financial statements. The financial activity and position of the trust funds are reported separately (Note 10).

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**Village of Gold River**  
**Summary of Significant Accounting Policies**

December 31, 2016

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**Revenue Recognition** Taxes are recorded at estimated amounts when they meet the definition of an asset, have been authorized and the taxable event occurs. Taxes receivable are recognized net of allowance for anticipated uncollectible amounts.

Through the British Columbia Assessment's appeal process, taxes may be adjusted by way of supplementary roll adjustments. The affects of these adjustments on taxes are recognized at the time they are awarded. Levies imposed by other taxing authorities, including the Strathcona Regional District, are not included as taxes for municipal purposes.

Charges for sewer and water usage are recorded as user fees. Connection fee revenues are recognized when the connection has been established.

Government transfers, which include legislative grants, are recognized in the financial statements when received if the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Government grant revenue is recognized in the statement of operations as the stipulation liabilities are settled.

The most significant government transfer relates to Community Works (Gas tax) grant (Note 3). These funds are deferred until such time that they are spent on eligible projects.

Sales of services and other revenue is recognized on an accrual basis.

**Unearned Revenue** Revenues from the sale of business licenses, dog tags, recreation time and rental revenues pertaining to the subsequent year have been deferred. These amounts will be recognized as revenue in the next fiscal year.

**Financial Instruments** Financial instruments consist of cash and portfolio investments, receivables, investment in Nootka Sound Development Corporation, accounts payable, and other liabilities. Unless otherwise noted, it is management's opinion that the Village is not exposed to significant interest rate, currency or credit risk arising from these financial instruments.

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**Village of Gold River**  
**Summary of Significant Accounting Policies**

**December 31, 2016**

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**Use of Estimates**

The preparation of financial statements in accordance with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's best estimates as additional information becomes available in the future. Areas requiring the greatest degree of estimation include useful lives of tangible capital assets, collectibility of receivables, and estimation of contingencies.

**Contaminated Sites**

The Village is required to accrue a liability for the costs to remediate a contaminated site. Liabilities are recognized when an environmental standard exists, contamination exceeds the standard, the government has a responsibility for remediation, future economic benefits will be given up and a reasonable estimate can be made.

Management has assessed its potential liabilities, including sites that are no longer in productive use and sites for which the Village accepts responsibility. There were no such sites that had contamination in excess of an environmental standard which required remediation, therefore no liability at December 31, 2016 or December 31, 2015.

**Village of Gold River**  
**Notes to Financial Statements**

December 31, 2016

**1. Portfolio Investments**

	<u>2016</u>	<u>2015</u>
Money Market Funds - Municipal Finance Authority	\$ 740,152	\$ 734,316
Guaranteed Investment Certificates - RBC		
- Mature in April and November 2017 (1.50% - 1.83%)	2,014,896	2,025,774
Guaranteed Investment Certificates - CWB		
- Mature in June and August 2017 (1.90% - 2.55%)	2,586,451	2,051,922
Guaranteed Investment Certificates - Raymond James		
- Mature in July 2017 and July 2018 (1.45 - 1.85%)	2,560,728	2,518,647
	<u>\$ 7,902,227</u>	<u>\$ 7,330,659</u>

**2. Nootka Sound Economic Development Corporation**

	<u>2016</u>	<u>2015</u>
Cost of investment	\$ 63,136	\$ 63,136
Accumulated net equity,		
Beginning of year	36,910	42,937
Share of decrease in shareholders' equity during the year	(5,174)	(6,027)
Accumulated net equity, end of year	31,736	36,910
	<u>\$ 94,872</u>	<u>\$ 100,046</u>

Condensed Supplementary Financial Statement Information of Nootka Sound Economic Development Corporation:

	<u>2016</u>	<u>2015</u>
<b>Statement of Financial Position</b>		
Total Assets	\$ 235,511	\$ 251,454
Total Liabilities	-	419
Total Equity	235,511	251,035
	<u>\$ 235,511</u>	<u>\$ 251,454</u>
<b>Statement of Comprehensive Income</b>		
Revenues	\$ 1,544	\$ 2,159
Expenditures	(17,068)	(20,240)
Net Loss	<u>\$ (15,524)</u>	<u>\$ (18,081)</u>

**Village of Gold River**  
**Notes to Financial Statements**

December 31, 2016

**2. Nootka Sound Economic Development Corporation (Continued)**

	<u>2016</u>	<u>2015</u>
<b>Statement of Changes in Equity</b>		
Retained Earnings - beginning of year	\$ 110,732	128,813
Comprehensive loss	(15,524)	(18,081)
Retained Earnings - end of year	95,208	110,732
Share Capital	140,303	140,303
Total Equity	<u>\$ 235,511</u>	<u>\$ 251,035</u>

On February 21, 1996, the Village received the approval of the Inspector of Municipalities to acquire shares in the Nootka Sound Economic Development Corporation ("NSED"). This corporation was formed by the Villages of Gold River, Tahsis and Zeballos for the purpose of acquiring and managing a community based forest licence. NSED was granted a forest license that represents non-replaceable quota of 35,766 cubic metres per year.

As of December 31, 2013, the logging volume has been fulfilled. There remains no more volume under the original non-renewable forest licence.

The Village holds one of the three common shares of NSED and 63,135 of 140,300 (45%) preferred shares. Each shareholder has the right to elect an equal number of Directors to the Board of NSED.

During 2016, the Village received \$nil (2015 - \$nil) in dividends from NSED as a result of owning the aforementioned common shares and preferred shares

During fiscal 2016 the previous legal disputes between shareholders were resolved and the Board is in the process of winding down the corporation. Subsequent to the year end Gold River received dividends of \$21,227 and the original preferred share investment of \$63,135. The remaining equity will be distributed once the windup is complete.



**Village of Gold River**  
**Notes to Financial Statements**

December 31, 2016

**3. Unearned Revenue**

	<u>2016</u>	<u>2015</u>
Gas tax funds	\$ 924,847	\$ 824,791
Prepaid taxes	29,469	32,841
Municipal campground and other	49,694	70,499
	<u>\$ 1,004,010</u>	<u>\$ 928,131</u>

Below is the activity relating to gas tax agreement funds:

	<u>2016</u>	<u>2015</u>
Opening balance of unspent gas tax funds	\$ 824,791	\$ 784,555
Add:		
Amounts received in the year	105,948	102,497
Interest earned	7,348	5,680
Less:		
Project expense	(13,240)	(67,455)
Administration costs	-	(486)
Closing balance of unspent gas tax funds	<u>\$ 924,847</u>	<u>\$ 824,791</u>

Gas tax funding is provided by the Government of Canada. The use of the funding is established by a funding agreement between the Village and the Union of British Columbia Municipalities. Gas tax funding may be used towards designated disaster mitigation, energy, water, wastewater, solid waste, sustainability, transportation and infrastructure building projects as specified in the funding agreements.

The Village has renewed these agreements and then assessed stipulations. As they have not spent the funds on eligible projects, the amount continues to be recorded as deferred revenue.

**4. Deferred Contributions**

	<u>2016</u>	<u>2015</u>
Wharf maintenance	\$ 24,338	\$ 66,250
Dredging activity	140,485	140,485
	<u>\$ 164,823</u>	<u>\$ 206,735</u>

**Village of Gold River**  
**Notes to Financial Statements**

December 31, 2016

**4. Deferred Contributions (Continued)**

During 2004, the Village entered into an agreement with the Government of Canada to take over operations of the wharf. The Government of Canada contributed \$550,000 to the Village to be applied only to expenditures directly related to the operation of the wharf. Any unused portion of the contribution that remains as of March 31, 2017 must be repaid. During 2016, \$41,912 (2015-\$68,433) of reasonable expenditures were incurred. As of December 31, 2016, expenditures incurred to date are \$525,662 (2015 - \$483,750).

The Village also received \$529,925 in funds from the Government of Canada for costs relating to dredging to be done at a later date. Any unused portion of the contribution that remains as of March 30, 2020 must be repaid. During 2016, \$nil (2015 - \$nil) of expenditures were incurred. As of December 31, 2016, expenditures incurred to date are \$389,440 (2015- \$389,440).

**5. Accumulated Surplus**

The Village segregates its accumulated surplus in the following categories:

	<u>2016</u>	<u>2015</u>
Unrestricted Funds	\$ 2,218,369	\$ 2,369,416
Internally Restricted Funds	3,623,097	3,613,462
Reserve Funds	3,847,715	3,970,096
Investment in non-financial assets	15,233,099	15,440,844
	<u>\$ 24,922,280</u>	<u>\$ 25,393,818</u>

The investment in non-financial assets represents amounts already spent and invested in infrastructure and other non-financial assets.

Reserve funds represent funds set aside by bylaw for specific purposes. Details of reserve funds are shown below:

	<u>2016</u>	<u>2015</u>
Capital works (a)	\$ 1,469,327	\$ 1,647,399
Water capital (b)	723,681	731,792
Sewer capital (b)	606,605	608,995
Municipal dock maintenance (c)	932,601	868,368
Fish processing plant (d)	115,501	113,542
	<u>\$ 3,847,715</u>	<u>\$ 3,970,096</u>

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**Village of Gold River**  
**Notes to Financial Statements**

December 31, 2016

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**5. Accumulated Surplus (Continued)**

**(a) Capital Works Reserve**

The Capital Works Reserve was established by Bylaw 109 to provide for new capital works, extensions or renewals of existing works and to provide for machinery and equipment necessary for capital projects, for the maintenance of municipal property or for the protection of persons and property. Money from the sale of land, current revenue or from General Operating Fund surpluses may be transferred into the Capital Works Reserve Fund. Bylaw 109 was repealed in 2005 and re-established within consolidated reserve Bylaw 644.

**(b) Water and Sewer Capital Reserves**

The Water and Sewer Capital Reserves were established by Bylaws 296 and 297, respectively. As utility reserves, they may receive transfers from current revenues, surplus from the general fund as available, and surpluses from operation of the utilities. Expenditures are restricted to utility capital expenditures or redemption of debentures issued for the utility. Bylaws 296 and 297 were repealed in 2005 and re-established within consolidated reserve Bylaw 644.

**(c) Municipal Dock Maintenance Reserve**

The Municipal Dock Maintenance Reserve was established by Bylaw 644 for the purpose of providing for costs related to the ongoing maintenance, capital expenditures, improvements and machinery and equipment for the Municipal Port Facility.

**(d) Fish Processing Plant Reserve**

The Fish Processing Plant Reserve was established by Bylaw 644 for the purpose of providing costs related to the purchase or investment in a fish processing plant in the Village of Gold River, and the ongoing maintenance, capital expenditures, improvements and machinery and equipment for the Fish Processing Plant.

**Village of Gold River**  
**Notes to Financial Statements**

**December 31, 2016**

**6. Tangible Capital Assets**

	Land	Buildings	Equipment and Vehicles	Roads and Bridges	Other	Water Engineering Structure	Sewer Engineering Structure	2016 Total	2015 Total
Cost, beginning of year	\$ 2,072,062	\$ 8,902,321	\$ 3,943,286	\$ 4,901,743	\$ 882,023	\$ 1,554,525	\$ 3,257,526	\$ 25,513,486	\$ 25,488,933
Additions	-	-	230,690	-	-	38,984	12,789	282,463	32,787
Disposals	-	-	(7,267)	-	-	(1,648)	(4,879)	(13,794)	(8,234)
Write-downs	-	-	-	-	-	(683)	(3,609)	(4,292)	-
Cost, end of year	2,072,062	8,902,321	4,166,709	4,901,743	882,023	1,591,178	3,261,827	25,777,863	25,513,486
Accumulated amortization, beginning of year	-	3,162,679	2,021,055	2,680,881	270,889	683,293	1,266,326	10,085,123	9,594,656
Amortization	-	125,465	161,350	79,336	30,823	27,263	59,784	484,021	491,553
Disposals	-	-	(7,267)	-	-	(1,648)	(4,879)	(13,794)	(1,086)
Accumulated amortization, end of year	-	3,288,144	2,175,138	2,760,217	301,712	708,908	1,321,231	10,555,350	10,085,123
Net book value, end of year	\$ 2,072,062	\$ 5,614,177	\$ 1,991,571	\$ 2,141,526	\$ 580,311	\$ 882,270	\$ 1,940,596	\$ 15,222,513	\$ 15,428,363

**Village of Gold River**  
**Notes to Financial Statements**

**December 31, 2016**

**7. Contingencies**

- (a) The Village is responsible as a member of the Strathcona Regional District for its share of any operating deficits or long-term debt related to functions in which it participates. Management has assessed the risks as unlikely at this time therefore no provision has been recorded in the financial statements.
- (b) The Village is partially insured through the Municipal Insurance Association of British Columbia. Should the Association pay out claims in excess of premiums received, it is possible that the Village along with the other participants, would be required to contribute towards the deficit.
- (c) In prior year, the Village was named in a civil claim brought forth by the other shareholders in NSEDC (the Village of Tahsis and the Corporation of the Village of Zeballos). The claim was resolved during the year and no payment was required by Gold River.

**8. Taxation - Net**

	Budget 2016	Actual 2016	Actual 2015
Municipal Property Taxes	\$ 862,300	\$ 862,057	\$ 860,800
Utilities 1% in Lieu Tax	25,000	25,506	24,932
Collections for other governments			
Province of British Columbia - school tax	525,100	525,014	516,120
Strathcona Regional District	28,100	28,029	18,818
Comox Strathcona Regional Hospital District	99,300	99,285	98,131
Municipal Finance Authority	100	24	23
British Columbia Assessment Authority	7,000	7,019	7,301
Police Tax	54,100	54,073	53,472
Comox Valley Regional District	11,700	11,633	4,063
<b>Total taxes collected</b>	<b>1,612,700</b>	<b>1,612,640</b>	<b>1,583,660</b>
Transfers			
Province of British Columbia - school tax	525,100	525,015	516,120
Strathcona Regional District	28,100	28,029	18,818
Comox Strathcona Regional Hospital District	99,300	99,285	98,131
Municipal Finance Authority	100	24	23
British Columbia Assessment Authority	7,000	7,019	7,301
Police Tax	54,100	54,072	53,472
Comox Valley Regional District	11,700	11,633	4,063
	<b>725,400</b>	<b>725,077</b>	<b>697,928</b>
<b>Available for general municipal purposes</b>	<b>\$ 887,300</b>	<b>\$ 887,563</b>	<b>\$ 885,732</b>

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**Village of Gold River**  
**Notes to Financial Statements**

**December 31, 2016**

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**9. Pension Plan**

The employer and its employees contribute to the Municipal Pension Plan (the "Plan"), a jointly trustee pension plan. The Plan's Board of Trustees, representing plan members and employers, is responsible for administering the Plan, including investment of the assets and administration of the benefits. The Plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2015, the Plan has about 189,000 active members and approximately 85,000 retired members. Active members include approximately 37,000 contributors from local government.

Every three years, an actuarial valuation is performed to assess the financial position of the Plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the Plan. This rate is then adjusted to the extent there is amortization of any funding deficit.

The most recent valuation for the Municipal Pension Plan as at December 31, 2015 indicated a of \$2,224 million funding surplus for basic pension benefits on a going concern basis.

The Village of Gold River paid \$101,004 (2015 - \$115,189) for employer contributions to the plan in fiscal 2016.

The next valuation will be as at December 31, 2018, with results available in later 2019.

Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate, as a the result that there is no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the Plan.

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**Village of Gold River**  
**Notes to Financial Statements**

December 31, 2016

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**10. Funds Held in Trust**

At the year end, the Village held certain funds in trust which are not included in these financial statements. Certain assets have been conveyed or assigned to the Village to be administered as directed by agreement or statute.

The Cemetery Reserve is established pursuant to the provisions of the Community Charter. Monies in the reserve can be used for cemetery purposes only. The Village holds the assets for the benefit of the beneficiaries and acts in a fiduciary relationship for the beneficiaries.

The Village administers Ray Watkins Memorial Trust Scholarship Fund. During the year, \$250 scholarships were awarded (2015 - \$250). The following trust funds and assets are excluded from the Village's financial statements:

	<u>2016</u>	<u>2015</u>
Ray Watkins Memorial Trust Scholarship Fund	\$ 2,269	\$ 2,496
Cemetery Trust	7,710	6,935
	<u>\$ 9,979</u>	<u>\$ 9,431</u>

**December 31, 2016**

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**11. Segmented Information**

The Village is a diversified municipal government institution that provides a wide range of services to its citizens such as recreation, fire, sewer, water and solid waste. Distinguishable functional segments have been separately disclosed in the segmented information. The nature of the segments and the activities they encompass are as follows:

**General Government**

This item relates to the revenues and expenses of the operations of the Village public safety building and other costs that cannot be directly attributed to a specific segment including general administrative, legislative, and fiscal services shown separately as Schedule 2.

**General Protective Services**

Protection is comprised of fire protection services, building inspection, bylaw enforcement and emergency services. The fire department is responsible to provide fire suppression service, fire prevention programs, training and education. The members of the fire department consist of volunteers.

**Public Works and Transportation**

Public works and transportation is responsible for the maintenance of roads, sidewalks, cemetery maintenance, outdoor lighting, storm drains and mechanical services and public work buildings and yard.

**Solid Waste and Recycling**

Environmental services consists of providing solid waste and recycling services to citizens.

**Parks and Recreation**

This service area provides services meant to improve the health and development of the Village's citizens. Recreational programs like swimming and skating are provided at the arena, aquatic centre, outdoor activities in the parks and events at the community centre and also include the cost of the local library services.

**Community Development Services**

This department provides a number of services including Village planning, economic development, tourist information centre, wharf, Jack Christensen Centre and campground services.

**Wharf/Dock**

The Village operates the dock as a commercial enterprise leasing moorage and warehousing space and charging fees for off loading activities serving Nootka Sounds such as farmed fish and fuel deliveries. There is also a sections of floats (marina) for some boats that pay daily, monthly, yearly moorage.



**Village of Gold River**  
**Notes to Financial Statements**

December 31, 2016

**12. Expenditures and Expenses by Function**

	<u>Operations</u>	<u>Capital Acquisitions</u>	<u>2016 Total</u>
Goods and services	\$ 1,270,289	\$ 282,463	\$ 1,552,752
Labour	1,597,250	-	1,597,250
Loss on disposal of tangible capital assets	4,292	-	4,292
Amortization Expense	484,021	-	484,021
Total Expenditures and Expenses	<u>\$ 3,355,852</u>	<u>\$ 282,463</u>	<u>\$ 3,638,315</u>

	<u>Operations</u>	<u>Capital Acquisitions</u>	<u>2015 Total</u>
Goods and services	\$ 1,298,099	\$ 32,787	\$ 1,330,886
Labour	1,566,776	-	1,566,776
Loss on disposal of capital assets	7,148	-	7,148
Amortization Expense	491,554	-	491,554
Total Expenditures and Expenses	<u>\$ 3,363,577</u>	<u>\$ 32,787</u>	<u>\$ 3,396,364</u>

**Village of Gold River**  
**Schedule 1 - Government Grants and Transfers**

For the year ended December 31	Budget 2016	2016	2015
<b>Federal Government</b>			
<i>Operating Grants</i>			
Grants in lieu of taxes	\$ 5,000	\$ 8,752	\$ 4,888
Gas Tax - LED Lighting	-	-	39,579
Transport Canada Dock	66,000	41,912	68,433
Other Accessibility Grant	23,000	21,517	-
Other Employment Canada	-	2,490	-
	94,000	74,671	112,900
<i>Capital Grants</i>			
Gas Tax - Water Meters	-	13,240	28,121
Gas Tax - Biosolids	325,000	-	-
	\$ 419,000	\$ 87,911	\$ 141,021
<b>Province of British Columbia</b>			
<i>Operating Grants</i>			
Small Communities Protection	\$ 378,500	\$ 401,155	\$ 413,661
Miscellaneous Provincial	20,000	18,195	14,571
Infrastructure Planning	-	36	9,964
	\$ 398,500	\$ 419,386	\$ 438,196

**Village of Gold River**  
**Schedule 2 - Combined Statement of Operations by Segment**

For the year ended December 31, 2016

	Government Services	General Protective Services	Public Works & Transportation	Solid Waste and Recycling	Parks, Recreation and Culture	Community Development Services	Wharf Services	Fiscal Services	Water Utility	Sewer Utility	Unallocated	Total 2016 Actual	Total 2016 Budget
<b>Revenues</b>													
General taxes, net	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 887,563	\$ 887,563	\$ 887,300
Utility charges	-	-	-	-	-	-	-	-	153,083	240,593	-	393,676	393,100
Government transfers and grants													
- Federal	21,517	-	-	-	1,067	1,423	41,912	-	13,240	-	8,752	87,911	419,000
- Provincial	-	-	-	-	-	10,000	-	-	-	36	409,350	419,386	398,500
Sales of services	53,521	11,250	9,351	374,738	108,819	33,251	244,137	-	-	-	-	835,067	904,900
Other revenue	27,342	4,799	6,948	15,612	32,309	2,460	7,306	-	13,715	7,643	142,576	260,710	200,200
	<u>102,380</u>	<u>16,049</u>	<u>16,299</u>	<u>390,350</u>	<u>142,195</u>	<u>47,134</u>	<u>293,355</u>	<u>-</u>	<u>180,038</u>	<u>248,272</u>	<u>1,448,241</u>	<u>2,884,313</u>	<u>3,203,000</u>
<b>Expenses</b>													
Operating													
Goods and services	174,721	74,216	119,244	117,138	365,908	79,678	56,184	4,038	153,558	125,604	-	1,270,289	1,474,900
Labour	436,090	7,738	153,184	164,612	552,774	22,694	-	-	130,874	129,284	-	1,597,250	1,706,100
Loss on disposal of asset	-	-	-	-	-	-	-	-	683	3,609	-	4,292	-
	<u>610,811</u>	<u>81,954</u>	<u>272,428</u>	<u>281,750</u>	<u>918,682</u>	<u>102,372</u>	<u>56,184</u>	<u>4,038</u>	<u>285,115</u>	<u>258,497</u>	<u>-</u>	<u>2,871,831</u>	<u>3,181,000</u>
Amortization	11,789	30,947	128,377	25,442	158,791	8,235	33,393	-	27,263	59,784	-	484,021	490,600
	<u>622,600</u>	<u>112,901</u>	<u>400,805</u>	<u>307,192</u>	<u>1,077,473</u>	<u>110,607</u>	<u>89,577</u>	<u>4,038</u>	<u>312,378</u>	<u>318,281</u>	<u>-</u>	<u>3,355,852</u>	<u>3,671,600</u>
Excess (deficiency) in revenues over expenses	\$ (520,220)	\$ (96,852)	\$ (384,506)	\$ 83,158	\$ (935,278)	\$ (63,473)	\$ 203,778	\$ (4,038)	\$ (132,340)	\$ (70,009)	\$ 1,448,241	\$ (471,539)	\$ (468,600)

**Village of Gold River**  
**Schedule 3 - Combined Statement of Operations by Segment**

For the year ended December 31, 2015

	Government Services	General Protective Services	Public Works & Transportation	Solid Waste and Recycling	Parks, Recreation and Culture	Community Development Services	Wharf Services	Fiscal Services	Water Utility	Sewer Utility	Unallocated	Total 2015 Actual	Total 2015 Budget
<b>Revenues</b>													
General tax, net	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 885,732	\$ 885,732	\$ 885,800
Utility charges	-	-	-	-	-	-	-	-	148,191	227,527	-	375,718	377,200
Government transfers and grants													
- Federal	-	-	39,579	-	-	2,433	66,000	-	28,121	-	4,888	141,021	284,400
- Provincial	-	-	-	-	-	5,704	-	-	-	9,964	422,528	438,196	439,300
Sales and services	56,001	11,550	4,483	362,693	124,126	27,131	309,300	-	-	-	-	895,284	918,200
Other revenue	22,963	6,734	23,629	-	6,391	1,956	-	-	13,426	7,451	142,094	224,644	186,700
	<u>78,964</u>	<u>18,284</u>	<u>67,691</u>	<u>362,693</u>	<u>130,517</u>	<u>37,224</u>	<u>375,300</u>	<u>-</u>	<u>189,738</u>	<u>244,942</u>	<u>1,455,242</u>	<u>2,960,595</u>	<u>3,091,600</u>
<b>Expenses</b>													
Rating	161,177	61,043	202,184	101,014	374,523	94,656	82,077	3,782	58,313	159,330	-	1,298,099	1,738,900
Goods and services	426,150	8,178	163,013	158,782	560,905	28,254	-	-	79,681	141,813	-	1,566,776	1,631,000
Labour	-	-	-	-	-	-	-	-	6,877	-	271	7,148	-
Loss on disposal of asset	-	-	-	-	-	-	-	-	-	-	-	-	-
	<u>587,327</u>	<u>69,221</u>	<u>365,197</u>	<u>259,796</u>	<u>935,428</u>	<u>122,910</u>	<u>82,077</u>	<u>3,782</u>	<u>144,871</u>	<u>301,143</u>	<u>271</u>	<u>2,872,023</u>	<u>3,369,900</u>
Amortization	12,371	33,489	130,780	26,378	157,978	10,805	33,393	-	26,204	60,156	-	491,554	479,500
	<u>599,697</u>	<u>102,710</u>	<u>495,977</u>	<u>286,174</u>	<u>1,093,406</u>	<u>133,715</u>	<u>115,470</u>	<u>3,782</u>	<u>171,075</u>	<u>361,299</u>	<u>271</u>	<u>3,363,577</u>	<u>3,849,400</u>
<b>Excess (deficiency) in revenues over expenses</b>	<u>\$ (520,733)</u>	<u>\$ (84,426)</u>	<u>\$ (428,286)</u>	<u>\$ 76,519</u>	<u>\$ (962,889)</u>	<u>\$ (96,491)</u>	<u>\$ 259,830</u>	<u>\$ (3,782)</u>	<u>\$ 18,663</u>	<u>\$ (116,357)</u>	<u>\$ 1,454,971</u>	<u>\$ (402,982)</u>	<u>\$ (757,800)</u>

For the year ended December 31, 2016

Village of Gold River  
Schedule 4 - Schedule of Reserve Fund Transactions

	Capital Works	Water Capital	Sewer Capital	Municipal Dock Maintenance	Fish Processing Plant	2016	2015
Balance, beginning of year	\$ 1,647,399	\$ 731,793	\$ 608,995	\$ 868,368	\$ 113,542	\$3,970,097	\$ 3,845,097
Interest received	26,619	12,450	10,399	15,406	1,959	66,833	61,495
Expenditures	(204,691)	(20,562)	(12,789)	-	-	(238,042)	-
Transfers from current funds Operating Fund	-	-	-	48,827	-	48,827	63,506
Balance, end of year	\$ 1,469,327	\$ 723,681	\$ 606,605	\$ 932,601	\$ 115,501	\$3,847,715	\$ 3,970,097

**Village of Gold River**  
**Supplementary Financial Information - Exhibit A**  
**General Fund - Statement of Financial Position**  
**(Unaudited)**

December 31	2016	2015
<b>Assets</b>		
<b>Current</b>		
Cash and portfolio investments	\$ 7,144,893	\$ 7,236,848
Accounts receivable		
Taxes receivable	40,048	22,612
Trade receivable	47,478	28,607
Garbage, sewer and water rates receivable	72,085	71,281
Federal receivable	10,029	10,470
Provincial receivable	-	9,964
Sundry	19,347	37,016
Prepays and Inventory	10,586	12,481
Nootka Sound Economic Development Corporation	94,871	100,046
	<u>7,439,337</u>	<u>7,529,325</u>
<b>Capital Fund</b>		
Tangible capital asset	<u>12,399,646</u>	<u>12,565,930</u>
	<u>\$ 19,838,983</u>	<u>\$ 20,095,255</u>
<b>Liabilities</b>		
<b>Operating Fund</b>		
Accounts payable and accrued liabilities	\$ 418,454	\$ 399,099
Due to other funds	1,178,735	1,308,167
Unearned revenue	1,004,010	928,131
Deferred contributions	164,823	206,735
	<u>2,766,022</u>	<u>2,842,132</u>
<b>Capital Fund</b>		
Investment in tangible capital assets	<u>12,399,646</u>	<u>12,565,930</u>
<b>Accumulated Surplus</b>		
Provision for future expenditures	20,000	20,000
Provision for working capital	3,000,000	3,000,000
Provision for Carbon Tax Offsets	35,252	28,278
Provision for forest economic initiatives	405,768	405,768
Provision for wharf services	162,077	159,416
Operating fund	1,050,218	1,073,731
	<u>4,673,315</u>	<u>4,687,193</u>
	<u>\$ 19,838,983</u>	<u>\$ 20,095,255</u>

**Village of Gold River**  
**Supplementary Financial Information - Exhibit B**  
**General Fund - Operating Fund Balance**  
**and Investment in Tangible Capital Assets**  
**(Unaudited)**

**For the year ended December 31** **2016** **2015**

**Operating Fund Accumulated Surplus**

Balance, beginning of year	\$ 1,073,731	\$ 1,108,119
Deficit for the year	<u>(23,513)</u>	<u>(34,388)</u>
Balance, end of year	<u>\$ 1,050,218</u>	<u>\$ 1,073,731</u>

**Investment in Tangible Capital Assets**

Balance, beginning of year	\$ 12,559,053	\$ 12,971,394
Acquisition of tangible capital assets using funds from:		
- Transfer from reserve funds	204,691	-
- Donation	26,000	-
Loss on disposal of tangible capital assets	-	(7,148)
Amortization	<u>(396,974)</u>	<u>(405,193)</u>
Balance, end of year	<u>\$ 12,392,770</u>	<u>\$ 12,559,053</u>

**Village of Gold River**  
**Supplementary Financial Information - Exhibit C**  
**General Fund - Operating Fund Financial Activities**  
(Unaudited)

For the year ended December 31	2016	2015
<b>Revenue</b>		
Taxation	\$ 887,563	\$ 885,732
Grants		
Federal government	74,671	112,900
Provincial government	419,350	428,232
Sale of services		
Arena and civic centre	48,114	51,975
Aquatic centre	60,705	72,151
Garbage collection	242,162	234,245
Drop off depot recovery	132,576	128,448
Building rentals	86,771	87,998
Wharf services	244,137	304,434
Other	20,601	16,035
Other revenue		
Interest income	73,195	75,242
Realized gain (loss) on investment	(5,175)	(4,564)
Licences, permits and fines	8,338	8,651
Penalties and interest on taxes	7,722	9,917
Campground	2,460	1,956
Sundry	59,978	51,066
	<u>2,363,168</u>	<u>2,464,418</u>
<b>Expenditures</b>		
General departmental expenditures (Schedule 2)		
General government	610,812	587,326
Protective services	81,954	69,221
Public works and transportation	272,428	365,197
Solid waste and recycling	281,749	259,796
Parks, recreation and culture	918,682	935,428
Community development services	102,372	122,909
Wharf services	56,184	82,077
Fiscal services	4,038	3,782
	<u>2,328,219</u>	<u>2,425,736</u>
<b>Surplus (deficit) for the year</b>	34,949	38,682
Transfers		
Provision for wharf services	(2,661)	(2,960)
Reserve funds	(48,827)	(61,006)
Capital fund	-	(2,500)
Provision for carbon tax offsets	(6,974)	(6,604)
<b>Deficit for the year</b>	<u>\$ (23,513)</u>	<u>\$ (34,388)</u>



**Village of Gold River**  
**Supplementary Financial Information - Exhibit D**  
**Water Fund - Statement of Financial Position**  
**(Unaudited)**

<u>December 31</u>	<u>2016</u>	<u>2015</u>
<b>Assets</b>		
<b>Operating Fund</b>		
Due from other funds	\$ 739,783	\$ 862,591
<b>Capital Fund</b>		
Tangible capital assets	882,270	871,232
	<u>\$ 1,622,053</u>	<u>\$ 1,733,823</u>
<b>Accumulated Surplus</b>		
Investment in tangible capital assets	\$ 882,270	\$ 871,232
Surplus	739,783	862,591
	<u>\$ 1,622,053</u>	<u>\$ 1,733,823</u>

**Village of Gold River**  
**Supplementary Financial Information - Exhibit E**  
**Water Fund - Operating Fund Balance**  
**and Investment in Tangible Capital Assets**  
**(Unaudited)**

**For the year ended December 31** **2016** **2015**

**Operating Fund Accumulated Surplus**

Balance, beginning of year	\$ 862,591	\$ 843,634
(Deficit) surplus for the year	<u>(122,808)</u>	<u>18,957</u>
<b>Balance, end of year</b>	<b><u>\$ 739,783</u></b>	<b><u>\$ 862,591</u></b>

**Investment in Tangible Capital Asset**

Balance, beginning of year	\$ 871,232	\$ 871,526
Tangible capital assets acquired with		
Contribution from Water operating fund	5,182	4,666
Contribution from Reserve fund	20,562	-
Grant - Gas tax	13,240	28,121
Loss on disposal of tangible capital asset	(683)	(6,877)
Amortization	<u>(27,263)</u>	<u>(26,204)</u>
<b>Balance, end of year</b>	<b><u>\$ 882,270</u></b>	<b><u>\$ 871,232</u></b>

**Village of Gold River**  
**Supplementary Financial Information - Exhibit F**  
**Water Fund - Operating Fund Financial Activities**  
(Unaudited)

For the year ended December 31	2016	2015
<b>Revenue</b>		
User rates	\$ 152,267	\$ 147,450
Connection fees	816	741
Investment income	13,715	13,426
Contribution - Reserve Fund	-	-
	<u>166,798</u>	<u>161,617</u>
<b>Expenditures</b>		
Administration	45,817	43,167
System maintenance	238,607	94,827
Contribution to Capital Fund	5,182	4,666
	<u>289,606</u>	<u>142,660</u>
<b>Surplus (deficit) for the year</b>	<u>\$ (122,808)</u>	<u>\$ 18,957</u>

**Village of Gold River**  
**Supplementary Financial Information - Exhibit G**  
**Sewer Fund - Statement of Financial Position**  
(Unaudited)

<u>December 31</u>	<u>2016</u>	<u>2015</u>
<b>Assets</b>		
<b>Operating Fund</b>		
Due from other funds	\$ 438,952	\$ 445,568
<b>Capital Fund</b>		
Tangible capital asset	<u>1,940,597</u>	<u>1,991,201</u>
	<u>\$ 2,379,549</u>	<u>\$ 2,436,769</u>
<b>Accumulated Surplus</b>		
Investment in non-financial assets	\$ 1,940,597	\$ 1,991,201
Surplus	<u>438,952</u>	<u>445,568</u>
	<u>\$ 2,379,549</u>	<u>\$ 2,436,769</u>

**Village of Gold River**  
**Supplementary Financial Information - Exhibit H**  
**Sewer Fund - Operating Fund Balance**  
**and Investment in Tangible Capital Assets**  
**(Unaudited)**

<b>For the year ended December 31</b>	<b>2016</b>	<b>2015</b>
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**Operating Fund Accumulated Surplus**

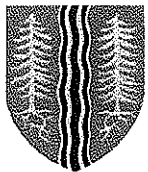
Balance, beginning of year	\$ 445,568	\$ 501,768
Deficit for the year	<u>(6,616)</u>	<u>(56,200)</u>
<b>Balance, end of year</b>	<b>\$ 438,952</b>	<b>\$ 445,568</b>

**Investment in Tangible Capital Asset**

Balance, beginning of year	\$ 1,991,201	\$ 2,051,357
Tangible capital assets acquired with		
Contribution from reserve fund	12,789	-
Loss on disposal of tangible capital asset	(3,609)	-
Amortization	<u>(59,784)</u>	<u>(60,156)</u>
<b>Balance, end of year</b>	<b>\$ 1,940,597</b>	<b>\$ 1,991,201</b>

**Village of Gold River**  
**Supplementary Financial Information Exhibit I**  
**Sewer Fund - Operating Fund Financial Activities**  
**(Unaudited)**

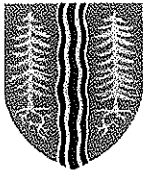
<u>For the year ended December 31</u>	<u>2016</u>	<u>2015</u>
<b>Revenue</b>		
User rates	\$ 240,593	\$ 227,527
Investment income	7,643	7,451
Provincial Government grant	36	9,964
	<u>248,272</u>	<u>244,942</u>
<b>Expenditures</b>		
Administration	65,446	76,330
Plant and system maintenance	189,442	224,812
	<u>254,888</u>	<u>301,142</u>
<b>Deficit for the year</b>	<u>\$ (6,616)</u>	<u>\$ (56,200)</u>



## Village of Gold River – 2017 Annual Report

### 2. Statement of Property Tax Exemptions (2016)

Legal Description	Civic Address	Organization	Value of Permissive Exemption
Lot A, Plan VIP51943 District Lot 129 & 663, Nootka Land District	Hwy #28	Gold River Golf & Country Club	\$17,545.61
Lot 2, Block K, Plan 20004, District Lot 637, Nootka Land District	402 Cedar Cres.	Anglican Roman Catholic Society	\$530.55
Lot 3, Block H, Plan 20172, District Lot 637, Nootka Land District	405 Trumpeter Drive	Royal Canadian Legion	\$2,884.20
Lot A, Plan 48112, District Lot 637, Nootka Land District	600 Nimpkish Drive	Christian Fellowship Church	\$485.10
Lot 2, Plan 32050 District Lot 637, Nootka Land District	396 Nimpkish Drive	GR Childcare GR Health Care Auxiliary Community Justice Program V.I. Regional Library Nootka Sound Ec. Dev. Corp GR Museum & Archives Food Bank PEP	\$1,934.18



## Village of Gold River – 2017 Annual Report

### **3. Declarations & Identification of Disqualified Council Members**

*Nil*





## Village of Gold River – 2017 Annual Report

### **4. Report respecting prior years Village Services & Operations (2016)**

*An Open Letter to the Citizens of Gold River from Mayor Brad Unger*



I am very pleased to once again take this opportunity to provide the residents of Gold River an information update on the Village Operations and Services.

The Village remains in a strong financial position and Councils objectives are now, and will be in the future, to work together to ensure the long term sustainability of our community. As I have stated before, we will have many challenges ahead of us, but Council and Staff are committed to working together to arrive at the best decision for the residents of Gold River. As a priority to ensuring our long term sustainability Council has included in the 2017 Financial Plan funding for two reviews; An Asset Management report to assess our sewer, water, storm drains and road condition, expected repair/replacement timing and costs to ensure we are planning for the future and we have approved a second Financial Sustainability Review to ensure financial balance.

Through our Strategic Planning sessions we had compiled a list of priorities, and with the hard work of our Staff and Employees they have almost completed everything. Unfinished projects that were incomplete or not done last year are scheduled to be done in 2017.

We continue to work on our Wharf Strategy, both short and long term planning. The revenue income expected for the Wharf is less than we projected due to Grieg Seafood bringing less fish over the dock. We hired an Engineer to do an assessment on the Dock infrastructure late last year, with the hope to expand opportunities at the facility. We have just recently received his report and will be considering our options.

We will continue to work with the Mowachaht Muchalat First Nations to identify future opportunities that could benefit both of our communities.

The Nimpkish Splash Park will be officially opened July 1, although there is still some ground work to finish. Council has had some early discussions on Phase Two of the revitalization of Nimpkish Park which may include new washrooms / change rooms and a Pavilion for outdoor events.

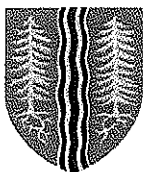
Council continues to work on cell phone coverage. We knew this would take time and a lot of networking with every level of Government and Telus. Each Councillor and I have discussed this issue at every opportunity and at all levels of Government.

I would like to send a huge Thank You to all of our First Responders and to everyone that volunteers their time for our Village.

Happy 150 Birthday Canada!!

Sincerely,

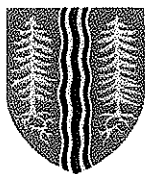
Mayor Brad Unger



## Village of Gold River – 2017 Annual Report

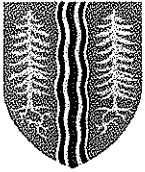
### 5. Annual Report - Progress Report for 2016 Activities

Fiscal Sustainability		
Goal	What we said we would do...	What we accomplished
<b>Financial Viability</b>	<ul style="list-style-type: none"> <li>• Financial Review Village Sustainability (taxes/revenues/services)</li> <li>• Review Contracts for Renewal</li> <li>• Review Parcel Tax Option (recreation Service)</li> <li>• Consider shared Services</li> </ul>	<ul style="list-style-type: none"> <li>- included in 2017 priorities</li> <li>- Updated, 3 renewals complete</li> <li>- No plan in place</li> <li>- Reviewed options with School District</li> </ul>
<b>Asset Management</b>	<ul style="list-style-type: none"> <li>• Asset Management Review</li> <li>• Ensure sufficient funding for infrastructure/Capital (current &amp; future needs)</li> </ul>	<ul style="list-style-type: none"> <li>- Planning grant approved, scheduled for 2017</li> <li>- Funding review for 2017/2018 (Utilize Asset Management Report)</li> </ul>
Excellence in Management & Governance		
Goal	What we said we would do...	What we accomplished
<b>Ensure we are properly structured &amp; resourced</b>	<ul style="list-style-type: none"> <li>• Review Departmental Operations <ul style="list-style-type: none"> <li>- Rec Facility Use &amp; Services</li> <li>- Utility Services Review</li> <li>- Bylaw Enforcement</li> <li>- Building Inspection Services</li> <li>- Public Works</li> </ul> </li> <li>• Records Management</li> <li>• Staffing Level Review/Succession Planning</li> </ul>	<ul style="list-style-type: none"> <li>- on going</li> <li>- 2017</li> <li>- 2018</li> <li>- 2018</li> <li>- 2018</li> <li>- 2018</li> <li>- Began purging previous years/ongoing</li> <li>- Consultant scheduled for 2017</li> </ul>
<b>Ensure Bylaw &amp; Policies are current</b>	<ul style="list-style-type: none"> <li>• Review &amp; Update bylaws &amp; policies as required</li> </ul>	<ul style="list-style-type: none"> <li>- Council Remuneration &amp; Expense Bylaw Amended</li> <li>- Electronic Message Board Policy adopted</li> <li>- Fire Dept. Service Level Policy adopted</li> </ul>
<b>Develop Wharf Strategy</b>	<ul style="list-style-type: none"> <li>• Secure User Agreements</li> <li>• Reassess Warehouse condition</li> <li>• Assess Dock Integrity (load rating)</li> <li>• Develop long term plan</li> <li>• Dredging plan</li> </ul>	<ul style="list-style-type: none"> <li>- NSS/Coastal Mt Fuels, agreement signed</li> <li>- Electrical/roof planned for 2017</li> <li>- Grant approved, 2017 project scheduled</li> <li>- Council to determine</li> <li>- TC Funds extended to 2020</li> </ul>
<b>Assess Fire Rescue Services</b>	<ul style="list-style-type: none"> <li>• Review response level required by BC Fire Service minimum training standard</li> </ul>	<ul style="list-style-type: none"> <li>- determined exterior attack (training for Interior)</li> </ul>



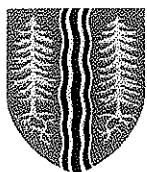
## Village of Gold River – 2017 Annual Report

Excellence in Management & Governance Cont'd.		
<b>Ensure consistent Fire Response Level</b>	<ul style="list-style-type: none"> <li>• Review &amp; Update Fire Services Bylaw</li> </ul>	- 2017 priority
Enhance Community Livability		
Goal	What we said we would do...	What we accomplished
<b>Ensure Fire Inspection Services</b>	<ul style="list-style-type: none"> <li>• Review program &amp; establish capabilities</li> </ul>	- Reviewed/ establish 2017 Inspection Policy
<b>Communications with First Nations</b>	<ul style="list-style-type: none"> <li>• Communications Agreement</li> <li>• Identify &amp; develop partnering opportunities</li> </ul>	<ul style="list-style-type: none"> <li>- Vision Statement signed</li> <li>- Draft Antler Recreation Agreement completed</li> </ul>
<b>Village Infrastructure</b>	<ul style="list-style-type: none"> <li>• Continue Nimpkish Park Revitalization</li> <li>• Greenspace Assessment</li> <li>• Sewer Treatment Plant Upgrade</li> <li>• Utility Services electrical review</li> <li>• Water Inflow &amp; Infiltration System</li> <li>• Commercial Water Meter program</li> <li>• Road maintenance and upgrades</li> <li>• Water System leak assessment (repairs)</li> <li>• Dock/ Warehouse repairs</li> </ul>	<ul style="list-style-type: none"> <li>- Splash Pad done/Amenities &amp; Grand opening July 2017</li> <li>- on going</li> <li>- on going</li> <li>- electrical review done</li> <li>- move to 2017</li> <li>- replaced most existing meters</li> <li>- ongoing/to be assessed with Asset Management</li> <li>- Assessment completed/repairs scheduled 2017</li> <li>- Fender Piles completed</li> </ul>
<b>Communications with other Agencies</b>	<ul style="list-style-type: none"> <li>• Schedule meetings with School/Health/Police etc.</li> </ul>	- met with School District/Health/Police
<b>Community Events</b>	<ul style="list-style-type: none"> <li>• Encourage Community Events</li> </ul>	- Support to PBR/Gold River Days
Develop Economic Prosperity		
Goal	What we said we would do...	What we accomplished
<b>Encourage Economic Development</b>	<ul style="list-style-type: none"> <li>• Review NSEDC &amp; future operations</li> <li>• Explore, Identify &amp; report on potential initiatives</li> </ul>	<ul style="list-style-type: none"> <li>- Agreements with NSEDC Shareholders to seek individual Community Forest Agreements</li> <li>- Council to determine Scope</li> </ul>
<b>Develop Tourism Strategy</b>	<ul style="list-style-type: none"> <li>• Establish promotional advertising initiatives</li> <li>• Explore Chamber/Village Tourist Web promotion</li> </ul>	<ul style="list-style-type: none"> <li>- Status quo – no change indicated</li> <li>- Status Quo – no change indicated</li> </ul>



## Village of Gold River – 2017 Annual Report

Support Community Planning		
Goal	What we said we would do...	What we accomplished
<b>Support Growth &amp; Development</b>	<ul style="list-style-type: none"><li>•OCP &amp; Zoning Review (development permit requirements)</li><li>•Subdivision Bylaw Review</li></ul>	<ul style="list-style-type: none"><li>-OCP review in 2017 Budget</li><li>-no action taken</li></ul>
<b>Ensure Bylaws reflect Community needs</b>	<ul style="list-style-type: none"><li>• Update OCP &amp; Zoning Bylaw</li><li>•Update Subdivision Bylaw</li></ul>	<ul style="list-style-type: none"><li>-OCP review in 2017 Budget</li><li>-no action taken</li></ul>



## Village of Gold River – 2017 Annual Report

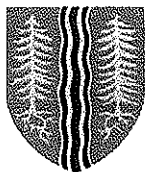
### 6. 2017 Corporate Planning Report – Including Goals & Objectives for 2018 & 2019

#### Fiscal Sustainability

Goal	Action	Timelines	Resources Required
Financial Sustainability	<ul style="list-style-type: none"> <li>•Financial Sustainability Strategy</li> <li>-Consider new sources of revenue, maintain infrastructure, establish Asset Management System</li> </ul>	2017-2018	<ul style="list-style-type: none"> <li>•Council &amp; CAO Lead,</li> </ul>
Financial Planning	<ul style="list-style-type: none"> <li>•Financial Planning Review</li> <li>-Review Operational Expenses, Source of revenues, Capital requirements)</li> </ul>	2017	<ul style="list-style-type: none"> <li>•Finance /contracted help</li> </ul>
Asset Management	<ul style="list-style-type: none"> <li>•Asset Management Condition Assessment</li> <li>-Linear Assets to be assessed to ensure sufficient funding for Infrastructure/ Capital (current &amp; future needs)</li> </ul>	2017	<ul style="list-style-type: none"> <li>•CAO Lead/Contracted help</li> <li>•Parks &amp; Rec &amp; Utilities Manager</li> </ul>

#### Excellence in Management & Governance

Goal	Action	Timelines	Resources Required
Ensure we are properly structured & resourced	<ul style="list-style-type: none"> <li>•Organizational Planning</li> <li>-Review of Village Staffing structure, levels and number of positions</li> </ul>	2017	<ul style="list-style-type: none"> <li>•Staff/Council/Consultant</li> </ul>
	<ul style="list-style-type: none"> <li>•Structure &amp; Staffing Review</li> <li>-Revised Organizational Chart, job descriptions and assess workloads</li> </ul>	2017	<ul style="list-style-type: none"> <li>•CAO/Consultant/Staff</li> </ul>
	<ul style="list-style-type: none"> <li>•Records Management</li> <li>-Develop recommended system, procedures and policies. Continue with purging</li> <li>-Implement new system, digitize new</li> </ul>	2017-2018	<ul style="list-style-type: none"> <li>•Deputy Corporate Officer/Consultant</li> </ul>
Ensure Bylaw & Policies are current	<ul style="list-style-type: none"> <li>•Update Bylaws &amp; Policies as required</li> <li>- updates to be realistic; prepare list, identify revisions, assess needs and priorities</li> </ul>	ongoing	<ul style="list-style-type: none"> <li>•CAO/Deputy/Consultant</li> </ul>
Develop Wharf Strategy	<ul style="list-style-type: none"> <li>•Assess Dock Integrity</li> <li>-confirm load rating</li> </ul>	2017	<ul style="list-style-type: none"> <li>•CAO/Council/Consultant</li> </ul>
	<ul style="list-style-type: none"> <li>•Develop long term strategy</li> <li>- future use, operations, maintenance</li> </ul>	2018	<ul style="list-style-type: none"> <li>• CAO/Council</li> </ul>
Fire Services Bylaw Update	<ul style="list-style-type: none"> <li>•Bylaw amendments to Council</li> </ul>	2017	<ul style="list-style-type: none"> <li>•CAO/Deputy Corporate Officer/Fire Chief</li> </ul>



## Village of Gold River – 2017 Annual Report

### Excellence in Management & Governance Cont'd

Goal	Action	Timelines	Resources Required
Fire Inspection Services	<ul style="list-style-type: none"> <li>•Policy on Fire Inspections</li> <li>•Inspection Program in place</li> </ul>	2017	•CAO/Fire Chief
Web Page Development	<ul style="list-style-type: none"> <li>•Update basic info and add Council Reports</li> </ul>	2017	•Deputy Corporate Officer

### Enhance Community Liveability

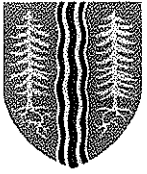
Goal	Action	Timelines	Resources Required
Communications with First Nations	<ul style="list-style-type: none"> <li>•establish regular meetings</li> <li>•Offer Website link</li> </ul>	Ongoing 2017	<ul style="list-style-type: none"> <li>•Mayor/CAO</li> <li>•Mayor</li> </ul>
Village Infrastructure	<ul style="list-style-type: none"> <li>• Established plans for upgrading Village infrastructure -upgrading, replacing and managements of roads, utilities, structures, lighting, signs and recreation facilities.</li> <li>•Short term Plan</li> <li>•Long term Plan</li> </ul>	2017-2018  2017 2018	•CAO/Manager Park & Rec & Utilities/Consultants
Grant In Aid Community Events	<ul style="list-style-type: none"> <li>•Develop application procedure -include; information requirements, timelines, deadlines</li> <li>•Determine what Council wants to support -include in Budget</li> </ul>	2017  2017	<ul style="list-style-type: none"> <li>•Deputy Finance Officer</li> <li>•CAO/Council</li> </ul>

### Develop Economic Prosperity

Goal	Action	Timelines	Resources Required
Economic Development	<ul style="list-style-type: none"> <li>•Determine scope &amp; role for Village</li> </ul>	2017	•Council/CAO

### Support Community Planning

Goal	Action	Timelines	Resources Required
Support Growth & Development	<ul style="list-style-type: none"> <li>•OCP &amp; Zoning Review -consider limited scope, review development permit requirements</li> </ul>	2017	•Council/CAO/Consultant



## Village of Gold River – 2017 Annual Report

### **7. a) Other information - Statement of Financial Information (SOFI) 2016**

# Financial Information Regulation, Schedule 1

## Checklist – Statement of Financial Information (SOFI)

### For the Corporation:

Corporate Name: Village of Gold River	Contact Name: Maxine McLean
Fiscal Year End: Dec 31, 2016	Phone Number: 250-283-2202,
Date Submitted: May 25, 2017	E-mail: grmmclean@cablerocket.com

### For the Ministry:

Ministry Name: _____	Reviewer: _____
Date Received: _____	Deficiencies: Yes <input type="checkbox"/> No <input type="checkbox"/>
Date Reviewed: _____	Deficiencies Addressed: Yes <input type="checkbox"/> No <input type="checkbox"/>
Approved (SFO): _____	Further Action Taken: _____

Distribution: Legislative Library ☐ Ministry Retention ☐

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
<b>General</b>					
1 (1) (a)	Statement of assets and liabilities	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	included within the Financial Statements
1 (1) (b)	Operational statement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	included within the Financial Statements
1 (1) (c)	Schedule of debts	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The Village has no Debt
1 (1) (d)	Schedule of guarantee and indemnity agreements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Blank/we have no Agreements
1 (1) (e)	Schedule of employee remuneration and expenses	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (1) (f)	Schedule of suppliers of goods and services	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
1 (3)	Statements prepared on a consolidated basis or for each fund, as appropriate	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Included within the Financial Statements
1 (4) 1 (5)	Notes to the financial statements for the statements and schedules listed above	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
<b>Statement of Assets &amp; Liabilities</b>					
2	<ul style="list-style-type: none"> <li>A balance sheet prepared in accordance with GAAP or stated accounting principles / policies, and</li> <li>Show changes in equity and surplus or deficit due to operations</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Full Financial Statements included
<b>Operational Statement</b>					
3 (1)	Prepared in accordance with GAAP or stated accounting principles / policies and consists of: <ul style="list-style-type: none"> <li>a Statement of Income or Statement of Revenue and Expenditures, and</li> <li>a Statement of Changes in Financial Position</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Full Financial Statements included
3 (2) 3 (3)	<ul style="list-style-type: none"> <li>The Statement of Changes in Financial Position may be omitted if it provides no additional information</li> <li>The omission must be explained in the notes</li> </ul>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Full Financial Statements included
3 (4)	Community colleges, school districts, and municipalities must prepare a Statement of Changes in Financial Position for the Capital Fund	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Full Financial Statements included
<b>Schedule of Debts</b>					
4 (1) (a) 4 (2)	List each long-term debt (secured by debentures, mortgages, bonds, etc.), stating the amount outstanding, the interest rate, and the maturity date	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The Village has no debt
4 (1) (b)	Identify debts covered by sinking funds or reserves and amounts in these accounts	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The Village Has no debt
4 (3) 4 (4)	<ul style="list-style-type: none"> <li>The schedule may be omitted if addressed under section 2 or 5 and it provides no additional information</li> <li>The omission must be explained in a note to the schedule</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The Village has no debt

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
<b>Schedule of Guarantee and Indemnity Agreements</b>					
5 (1)	List financial agreements that required government approval prior to being given (see Guarantees and Indemnities Regulation in FIA Guidance Package)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The Village has no Agreements
5 (2)	State the entities involved, and the specific amount involved if known	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The Village has no Agreements
5 (3) 5 (4)	<ul style="list-style-type: none"> <li>The schedule may be omitted if addressed under section 2 or 4 and it provides no additional information</li> <li>The omission must be explained in a note to the schedule</li> </ul>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	The Village has no Agreements
<b>Schedule of Remuneration and Expenses</b> (See Guidance Package for suggested format)					
6 (2) (a)	List separately, by name and position, the total remuneration and the total expenses for each elected official, member of the board of directors, and employee appointed by Cabinet	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (2) (b)	List alphabetically each employee whose total remuneration exceeds \$75,000 and the total expenses for each [excluding the persons listed under 6 (2) (a)]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (2) (c)	Include a consolidated total for employees whose remuneration is \$75,000 or less [excluding the persons listed under 6 (2) (a)]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (2) (d)	Reconcile or explain any difference between total remuneration in this schedule and related information in the operational statement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Reconcilled to T4's, included Taxable Benefits
6 (3)	Exclude personal information other than name, position, function or remuneration and expenses of employees	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
<b>Schedule of Remuneration and Expenses</b> (See Guidance Package for suggested format)					
6 (6)	Report the employer portion of EI and CPP as a supplier payment to the Receiver General for Canada rather than as employee remuneration	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
6 (7) (a) 6 (7) (b)	Include a statement of severance agreements providing: <ul style="list-style-type: none"> <li>the number of severance agreements under which payment commenced in the fiscal year being reported on for non-union employees, and</li> <li>the range of equivalent months' compensation for them</li> </ul> (see Guidance Package for suggested format)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	There were no severance agreements
6 (8)	Provide the reason for omitting a statement of severance agreements in a note to the schedule of remuneration and expenses	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	There were no severance agreements
<b>Schedule of Suppliers of Goods or Services</b> (See Guidance Package for suggested format)					
7 (1) (a)	List in alphabetical order all suppliers of goods and services who received aggregate payments exceeding \$25,000	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7 (1) (b)	Include a consolidated total of all payments to suppliers who received \$25,000 or less	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7 (1) (c)	Reconcile or explain any difference between the consolidated total and related figures in the operational statement	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
7 (2) (b)	Include a statement of payments for the purposes of grants or contributions	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

FIR Schedule 1 Section	Item	Yes	No	N/A	Comments
<b>Inactive Corporations</b>					
8 (1)	The ministry reports for the corporation if the corporation is not operating to the extent required to produce a SOFI	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8 (2) (a)	The ministry's report contains the statements and schedules required under section 1 (1), to the extent possible	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8 (2) (b)	The ministry's report contains a statement of the operational status of the corporation (see Guidance Package regarding what to include)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
<b>Approval of Financial Information</b>					
9 (1)	Corporations other than municipalities – the SOFI is signed as approved by the board of directors or the governing body (see Guidance Package for example)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9 (2)	Municipalities – the SOFI is approved by its council and by the officer assigned responsibility for financial administration (see Guidance Package for example)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Advertised & Scheduled for June 19th, 2017 Council Meeting
9 (3)	A management report is included, signed by the head and chief financial officer, or by the municipal officer assigned responsibility for financial administration (see examples in annual report at <a href="http://www.gov.bc.ca/cas/popt/">http://www.gov.bc.ca/cas/popt/</a> )	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9 (4)	The management report explains the roles and responsibilities of the board of directors or governing body, audit committee, management, and the auditors	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
9 (5)	Signature approvals required in section 9 are for each of the statements and schedules of financial information, not just the financial statements	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	



**VILLAGE OF GOLD RIVER**  
**Schedule Showing the Remuneration and Expenses Paid**  
**to or on Behalf of Each Employee for the Year 2016**

**1. Elected Officials, Employees Appointed by Cabinet and Members of the Board of Directors**

<u>Employee</u>	<u>Position</u>	<u>Remuneration</u>	<u>Expenses</u>
Begon, Kirsty	Councillor	\$6,375.00	\$854.63
Curr, Darcy	Councillor	\$6,450.00	\$3,009.59
MacLeod, Rodney	Councillor	\$6,375.00	\$2,729.14
Unger, Brad	Mayor	\$12,750.00	\$3,825.87
Waterman, Gordon	Councillor	<u>\$7,200.00</u>	<u>\$2,179.94</u>
<b>Total Remuneration &amp; Expenses</b>	<b>(A)</b>	<b>\$39,150.00</b>	<b>\$12,599.17</b>

**2. Other Employees (excluding those listed in Part 1 above)**

<u>Name</u>		<u>Remuneration (includes Taxable Benefits)</u>	<u>Expenses</u>
<b>Employee's</b>	<b>&gt; \$75,000</b>		
Lott, Michael		\$85,846.92	\$372.04
Mann, Mickey		\$89,186.66	\$0.00
McLean, Maxine		\$81,306.29	\$6,738.19
Plourde, Larry		<u>\$124,166.86</u>	<u>\$5,232.83</u>
<b>Consolidated Total of Employee's</b>	<b>&lt; \$75,000</b>	<b><u>\$934,350.73</u></b>	<b><u>\$12,642.83</u></b>
<b>Total Remuneration &amp; Expenses</b>	<b>(B)</b>	<b>\$1,314,857.46</b>	<b>\$24,985.89</b>

**3. Reconciliation**

Total Elected Officials	<b>(A)</b>	\$39,150.00	\$12,599.17
Total Remuneration - Other Employees	<b>(B)</b>	<u>\$1,314,857.46</u>	<u>\$24,985.89</u>
<b>Subtotal (equals T4's Box 14 + 70)</b>		<b><u>\$1,354,007.46</u></b>	<b><u>\$37,585.06</u></b>
Total per Schedule 2- Statement of Operations		\$1,597,249.33	
<b>* Variance</b>		<b>- \$243,241.87</b>	

\* Variance - Statement of Revenue & Expenditures Labour amount from the Financial Statements includes non-taxable benefits and year end accruals that are not accounted for within this statement.

Prepared under the Financial Information Regulation, Schedule 1, section 6 (2), (3), (4), (5) and (6)



**VILLAGE OF GOLD RIVER**  
**Schedule of Payments Made for the Provision**  
**of Goods or Services for 2016**

<b>1. Alphabetical List of Suppliers who received aggregate payments exceeding \$25,000</b>		
BC Hydro		284,500
Canada Savings Bonds		27,675
Canadian Western Bank		500,000
Commercial Aquatic Supplies		171,000
Comox Valley Regional District		101,298
COMOX-STRATHCONA REGIONAL HOSPITAL DIST.		100,335
CR92 Holdings DBA Coastal Mountain Fuels		28,616
Drillwell Enterprises Ltd.		27,405
FRED SURRIDGE LTD.		39,123
GOLD RIVER AUTO PARTS PLUS LTD.		37,100
H.B. Energy		27,489
Minister of Finance		261,662
Municipal Insurance Association of		51,787
Municipal Pension Plan		178,673
Pacific Blue Cross		71,633
PRECISION SERVICE AND PUMPS INC.		33,532
RBC Royal Bank		1,001,153
Receiver General for Canada		357,438
Royal Bank Visa		42,356
Strathcona Regional District		28,567
Superior Propane Inc.		60,591
VANCOUVER ISLAND REGIONAL LIBRARY		44,676
Worksafe BC		25,895
<b>Suppliers who received aggregate payments of \$25,000 or more</b>	<b>(A)</b>	<b>3,502,503</b>
<b>2. Consolidated total paid to suppliers who received aggregate payments of \$25,000 or less</b>	<b>(B)</b>	<b>661,275</b>
<b>3. Total of payments to suppliers for grants and contributions exceeding \$25,000</b>		
Consolidated total of grants exceeding \$25,000		0
Consolidated total of contributions exceeding \$25,000		0
Consolidated total of grants and contributions exceeding \$25,000	<b>(C)</b>	<b>0</b>
<b>4. Reconciliation</b>		
Total aggregate payments exceeding \$25,000 paid to suppliers	<b>(A)</b>	<b>3,502,503</b>
Consolidated total of payments of \$25,000 or less paid to suppliers	<b>(B)</b>	<b>661,275</b>
Consolidated total of all grants & contributions exceeding \$25,000	<b>(C)</b>	<b>0</b>
<b>Sub-Total</b>		<b>4,163,778</b>
(*) Reconciling items :Property Taxes-Other Governments/Payroll paid on other summaries,GST refunds and Accruals		2,800,407
Total as per Schedule 2 - Goods & Services		1,274,583
* Variance - miscellaneous non expense items, payroll accruals		<b>88,789</b>

The Financial Statements are prepared on a consolidated basis using the accrual method of accounting, whereas the Supplier Payments schedule is prepared on a calendar cash payment basis. Due to timing differences and some non-expense items processed through the AP system, variances exist between the Aggregated Payment Listing and the Statement of Revenue & Expenditures in the Financial Statements.

Prepared under the Financial Information Regulation, Schedule 1, section 7 & the Financial Information Act, Section 2



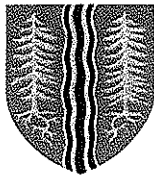
**VILLAGE OF GOLD RIVER**  
***Schedule of Statement of Severance Agreements***  
***for the Year 2016***

**1. "Nil" Statement**

*There were NO severance agreements made between the Village of Gold River and its  
non-unionized employees during the fiscal year 2016.*

**Total Severance Agreements**

***nil***



## **Village of Gold River 2016 Management Report**

The Financial Statements contained in this Statement of Financial Information under the Financial Information Act have been prepared by management in accordance with generally accepted accounting principles or stated accounting principles, and the integrity and objectivity of these statements are management's responsibility.

Management is also responsible for all the statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements. Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

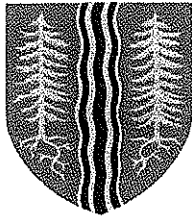
The Village Council is responsible for ensuring that management fulfils its responsibilities for financial reporting and internal control. Finance staff prepares monthly, quarterly and annual reports for Councils review with the Director of Finance. The reports are presented on a public agenda as part of a regular public Council meeting. The Villages Annual Financial Statements are reviewed and approved by Council along with the Auditors report.

The Villages Director of Finance has the responsibility for assessing the management systems and practices of the corporation. This is done on an ongoing basis and is reviewed annually with the external auditors.

The external auditors, BDO Canada LLP, conduct an independent examination, in accordance with generally accepted auditing standards, and express their opinion on the Financial Statements. Their examination does not relate to the other schedules and statements required by the act. Their examination includes a review and evaluation of the corporation's system of internal control and appropriate tests and procedures to provide reasonable assurance that the financial statements are presented fairly. The external auditors have full and free access to the Finance staff and members of Council including the Mayor.

Larry Plourde,  
CAO Village of Gold River  
May 15, 2017

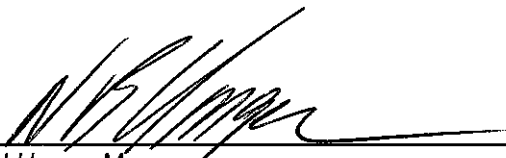




# Village of Gold River

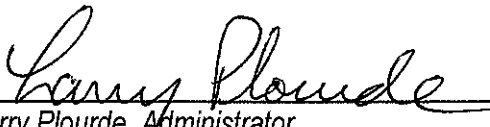
## STATEMENT OF FINANCIAL INFORMATION APPROVAL

The undersigned, as authorized by the Financial Information Regulation, Schedule 1, subsection 9 (2), approves all the statements and schedules included in this Statement of Financial Information, produced under the *Financial Information Act*.

  
\_\_\_\_\_  
Brad Unger, Mayor

May 15 - 2017

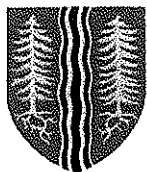
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Larry Plourde, Administrator

May 15 - 2017

\_\_\_\_\_  
Date

*Prepared pursuant to the Financial Information Regulation, Schedule, 1, section 9*



## Village of Gold River – 2017 Annual Report

### **7 b) Other Information - Annual Water Distribution Report**

#### **Overview**

- Principle qualities of an efficient and effecting water utility include:
  - High quality, safe, clean drinking water which meets or exceeds the standards established in the Canadian Drinking Water Quality Guidelines and the BC Drinking Water Protection Act and Regulations.
  - Adequate water supply to meet peak daily water demands and emergency fire flows
  - Low cost unit volume production of potable water
  - Processing systems which are well maintained and operated

The Village of Gold River has all four of these qualities in its potable water utility. Water for the Village of Gold River is supplied by three production wells located at the confluence of the Gold and Heber Rivers. The water is pumped from an aquifer at a depth of approximately 15-20 meters. During the pumping or pressure cycle potable water is distributed to our services and 500,000 imperial gallon (ig) water reservoirs. During the non-pumping cycle the water gravity feeds to the Village's water services. Both the pressure and gravity supply utilize a common water main.

#### **Authority to Operate**

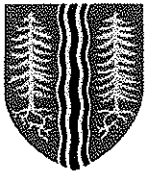
The Village of Gold River is authorized to operate under the Ministry of Health, Vancouver Island Health Authority Water Operating Permit #1410222 and is required to comply with the BC Drinking Water Protection Act and Regulations.

The Gold River water utility is a Level II water distribution system as classified by the Environmental Operators Certification Program (EOCP).

#### **Goals and Objectives from 2016**

The Village of Gold River continues to focus on reducing water consumption by:

- The Village of Gold River completed its water meter replacement project which replaces all of our current obsolete commercial and institutional water meter with new, efficient, accurate Neptune smart water meters which will continue to promote water conservation within our community.
- Educating the community. The Village of Gold River distributes information flyers to the public explaining our water utility and outlining practical water conservation methods for residents to consider.
- Demand side management. The Village of Gold River Water Regulation Bylaw No. 613.2001 provides for prescribed watering times with watering restriction in place from May to September annually.
- Installing low flow plumbing fixtures (taps, toilets, sprinklers etc.) at any of our facilities during upgrades or repairs
- Iken Services Ltd. Were contracted to conduct a water leak survey in 2016. The leak detection survey identified 3 hydrants and 8 services that were leaking or suspect and were to be watched. The



## Village of Gold River – 2017 Annual Report

Mobile Trailer Park was considered to be a high leakage site. In 2017 The Village has budgeted to install a portable water flow meter to determine water consumption at the site. The report recommended that the Village of Gold River initiate a valve exercising program, funds for valve exercising equipment have been established in the 2017 Financial Plan.

### Water use

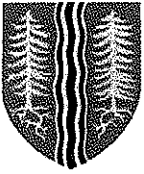
Water consumption statistics from the 2016 BC Municipal Water Survey (UBC) indicate that the estimated municipal water use per person in BC in 2016 was 312 litres per person per day. In Gold River our 2016 water consumption was 908 litres per person per day based on a population of 1267 which remains higher than provincial average. The Village of Gold River Annual Water Report estimates the monthly average daily water flows for Gold River at 1150 m<sup>3</sup> (1,150,000 litres) per day or 253,221 imperial gallons in 2016. Peak usage was the month of August at 1,769 m<sup>3</sup> (1,768,729 litres) per day and our peak day was December 20, 2016 at 5,784 m<sup>3</sup> (1,274,016 gallons/per person).

### **Water flows – Monthly Average Imp Gallons**

Period	2008	2009	2010	2011	2012	2013	2014	2015	2016
Jan	224,123	309,311	209,551	251,373	222,530	200,759	229,934	192,119	268,586
Feb	256,740	277,335	212,469	241,649	220,928	196,332	245,891	182,663	210,376
Mar	230,777	236,223	217,973	237,386	209,601	202,850	244,680	195,671	204,864
Apr	222,990	231,929	214,236	249,086	220,631	198,821	256,510	180,849	191,136
May	270,687	278,459	198,410	271,955	259,377	244,670	241,315	276,741	350,438
Jun	299,278	425,429	259,958	342,874	228,851	260,385	338,510	421,777	297,528
Jul	464,806	536,554	447,555	329,112	358,179	416,978	424,953	430,264	294,550
Aug	352,123	370,912	416,823	373,218	367,142	359,813	418,932	405,507	389,588
Sep	299,400	305,864	267,736	300,006	302,880	247,751	275,348	298,850	215,767
Oct	260,289	250,860	199,054	212,952	198,984	216,561	162,317	212,729	173,102
Nov	265,823	215,854	198,736	202,798	192,391	209,469	184,586	224,355	180,295
Dec	234,254	236,125	223,963	230,917	196,025	219,167	203,377	243,676	262,428
<b>Average</b>	<b>281,774</b>	<b>306,238</b>	<b>255,539</b>	<b>270,277</b>	<b>248,127</b>	<b>247,796</b>	<b>268,862</b>	<b>272,100</b>	<b>253,221</b>
<b>m<sup>3</sup></b>	<b>1,281</b>	<b>1,392</b>	<b>1,162</b>	<b>1,229</b>	<b>1,128</b>	<b>1,126</b>	<b>1,221</b>	<b>1,237</b>	<b>1,150</b>

### Potable Water Testing

The Village of Gold River's potable water is closely monitored to ensure the public has safe, clean water to drink. Water samples are drawn weekly from designated water distribution sites and are sent to the BC Centre for Disease Control (BCCDC) Lab for testing of pathogenic elements. Water samples are also taken from our



## Village of Gold River – 2017 Annual Report

productions wells monthly for wells #2 and #3 and during the summer for well #1. During the year we had no water samples that tested positive for disease causing pathogens. (Water Distribution Report is attached)

### **VIHA Annual Reporting Requirement**

Vancouver Island Health Authority (VIHA) requires the Village of Gold River to produce an Annual Inspection Report for the municipal water utility (Water Distribution Report is attached).

# VILLAGE OF GOLD RIVER ANNUAL REPORT

Wells 1, 2 & 3 and Water Distribution Network

Reporting Period:	2016
Operating Permit Number:	1410222
Drinking Water System Owner:	Village of Gold River
Drinking Water System Contact:	
Name:	<u>Michael Lott</u>
Phone No:	<u>(250) 283-2216</u>
Email:	<u>pool@conumacable.com</u>

## 1 Microbiological testing completed during this reporting period:

- bacteriological results attached to this report.
- adverse bacteriological results: ☒ None detected  
☐ Listed in table below:

### Adverse Results:

Date	Total coliform	E. Coli	Reason	Corrective Action

## 2 Chemical results for this reporting period:

- most recent chemical analysis attached to this report.
- chemical parameters listed in *The Guidelines for Canadian Drinking Water Quality* ("the Guidelines") are:  
☒ all within GCDWQ  
☐ above the GCDWQ and are listed below:

### Parameters above the Guidelines:

Parameter	Result	Max. Acceptable Concentration	Aesthetic Objective	Treatment/Corrective Action

## VILLAGE OF GOLD RIVER ANNUAL REPORT

Wells 1, 2 & 3 and Water Distribution Network

- 3 Summarize additional testing and sampling carried out in accordance with the requirement of a Water Source approval, Written Order or as per the conditions of your *Operating Permit*.**

- ☒ no additional testing  
☐ additional testing listed below:

**Additional testing:**

Description of parameter & reason for sampling	Health parameter or non-health related parameter	Corrective action necessary (Y/N?)	Corrective action taken

**4 Water Quality Complaints:**

During the course of the year, the water system:

- ☒ did not receive water quality complaints (ie taste, odour, colour, etc)  
☐ received water quality complaints and are listed below:

**Water Quality Complaints:**

Date	Water quality complaint	Corrective action taken

- 5 Adverse results: Total number of adverse results during this reporting period for insufficient water supply, malfunction of disinfection equipment or elevated turbidity:**

- ☒ No adverse results  
☐ Adverse results listed below:

**Adverse Results:**

Incident date	Corrective action	Corrected by

## VILLAGE OF GOLD RIVER ANNUAL REPORT

Wells 1, 2 & 3 and Water Distribution Network

### 6 Description of the system:

Sources of raw water:

- ☒ Groundwater  
☐ Surface water  
☐ Other (specify): \_\_\_\_\_

Does the drinking water system have disinfection? ☐ Yes ☒ No

Disinfection methods (check boxes that apply):

- ☐ Chlorination  
☐ Ultraviolet light  
☐ Ozonation  
☐ Other (specify): \_\_\_\_\_

Does the drinking water system have treatment? ☐ Yes ☒ No

Treatment type (check boxes that apply):

- ☐ Particulate cartridge filters  
☐ Membrane filtration  
☐ Carbon filter  
☐ Sand filtration  
☐ Reverse osmosis  
☐ Other (specify): \_\_\_\_\_

### 7 Major expenses incurred during the period covered by the report:

To purchase or install required equipment: \_\_\_\_\_

To repair equipment: \$44,000 emergency repair to well #2

To replace equipment: \$25,000 replace water meters

To complete annual maintenance of system: *(system flushing, replacement of carbon filters, etc)* \$226,300 to complete annual operation of system

To complete specialist report (specify): \$11,000 Leak Detection Report

### 8 Further communication with users:

- a. Indicate how you notified system users that your annual report is available, and is free of charge:

- ☐ hand delivered  
☐ public access/ notice via web  
☒ public access/notice via government office  
☐ public access/notice via newspaper  
☐ public access/notice via bill stuffer  
☐ public access/ notice via other method (specify): \_\_\_\_\_

- b. Improvements or remedial actions required by the Drinking Water Officer:

## VILLAGE OF GOLD RIVER ANNUAL REPORT

Wells 1, 2 & 3 and Water Distribution Network

- ☒ no action required  
☐ Drinking Water Officer inspection report attached to report  
☐ actions required by Drinking Water Officer listed below:

### Improvements/Remedial Actions:

Required action	Completion date

c. Future water system improvements:

- ☐ no improvements planned  
☒ improvements listed below:

### Future Improvements:

Future plans	Planned completion date
Electrical upgrade to Well #2 & #3	2017
Service/upgrade PRV and Vault	2017

d. Emergency Response Plan can be accessed by:

- ☐ posting on web  
☐ posting at nearest government office  
☒ contacting water system owner  
☐ Other (specify): \_\_\_\_\_

e. Average Monthly Water Consumption Data Report for the period 2008-2016 (attached).

f. Village of Gold River Water Supply Facility Sampling History for 2016 (attached).

\\SBSSERVER\RedirectedFolders\SusanRich\My Documents\Data\Water & Sewer\2015 Annual Report Wells 1, 2 & 3.doc



# Water flows

Monthly average imp gal

Year	2008	2009	2010	2011	2012	2013	2014	2015	2016
Month									
Jan	224123	309311	209551	251373	222530	200759	229934	192119	268586
Feb	256740	277335	212469	241649	220928	196332	245891	182663	210376
Mar	230777	236223	217973	237386	209601	202850	244680	195671	204864
Apr	222990	231929	214236	249086	220631	198821	256510	180849	191136
May	270687	278459	198410	271955	259377	244670	241315	276741	350438
Jun	299278	425429	259958	342874	228851	260385	338510	421777	297528
Jul	464806	536554	447555	329112	358179	416978	424953	430264	294550
Aug	352123	370912	416823	373218	367142	359813	418932	405507	389588
Sep	299400	305864	267736	300006	302880	247751	275348	298850	215767
Oct	260289	250860	199054	212952	198984	216561	162317	212729	173102
Nov	265823	215854	198736	202798	192391	209469	184586	224355	180295
Dec	234254	236125	223963	230917	196025	219167	203377	243676	262428
Average	281774	306238	255539	270277	248127	247796	268862	272100	253221
m <sup>3</sup>	1281	1392	1162	1229	1128	1126	1221	1237	1150

- Bolded text: yearly daily average
- Normal text: monthly daily average



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Results

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(SCS)Tattooing, Piercing,  
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VIHA Home Medical Health Officer/Public Health Drinking Water Water Sampling Results

## Water Sampling Results

All water suppliers in British Columbia are required to monitor water that reaches consumers for total coliform bacteria and *Escherichia coli* (*E. coli*) regularly. The monitoring is one part of a comprehensive approach to safe drinking water.

- ▶ The presence of *E. coli* in a water sample indicates that bacteria capable of causing illness may be present in the water system.
- ▶ The presence of total *coliform* bacteria may indicate a breakdown in the treatment process, or growth in the distribution system.

### Water Sample Results

Sample results are [available online at this link](#). Data starts from January 2009 onward, so some locations will not list results right away.

For more information or to access sample results prior to January 2009, please call your local [Environmental Health Office](#).

### Acceptable Sample Results

The following results are considered acceptable for drinking water:

#### E. Coli

- ▶ No *E. Coli* detectable per 100 ml of each water sample.

#### Coliform

- ▶ If *only one sample* is taken in a 30-day period:
  - ▶ No detectable Coliform per 100 ml of water
- ▶ If *more than one sample* is taken in a 30-day period:
  - ▶ At least 90% of samples will have no detectable Coliform per 100 ml of water, and
  - ▶ No sample has more than 10 total Coliform per 100ml of water

### Interpreting Sample Reports

Results of drinking water sampling are reported using the following coding system:

- ▶ **L1** Less than 1 (no detectable bacteria) – Meaning: No bacteria present
- ▶ **OG** Overgrown – Meaning: Too many background bacteria to give an accurate count
- ▶ **EST** Estimated Count
- ▶ **and**
- ▶ **A** Sample not tested; Too long in transit
- ▶ **C** Sample leaked/broken in transit
- ▶ **D** Sample not tested; No collection date given
- ▶ **T** Sample submitted unsatisfactory. Exceeded 30 hours holding time, please resample.
- ▶ **NS** No sample received with requisition

If you have questions or want more information regarding your water system, call your local [Environmental Health Office](#).

#### Links

[Water Sampling Results](#)

[Monitoring and Complaints](#)

BC Ministry of Healthy  
Living and Sport – [Drinking  
Water Program website](#).

#### Governance

In BC, drinking water  
systems are governed  
under the [Drinking Water  
Protection Act](#) (the Act) and  
[Drinking Water Protection  
Regulation](#) (the Regulation).

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## Water Sample Range Report

Island Health

**Facility Name:** VILLAGE OF GOLD RIVER WATER SUPPLY  
**Facility Type:** 301-10000 (DWT)  
**Date Range:** Jan 1 2016 to Dec 31 2016  
**Date Created:** Jan 13 2017

Sampling Site	Date Collected	Total Coliform	E. Coli	Fecal Coliform
<u>499 Muchalat Drive,</u>				
<u>Fire Hall, Dist. site,</u>				
<u>Semi-monthly</u>				
	12-Jan-2016	L1	L1	
	19-Jan-2016	L1	L1	
	23-Feb-2016	L1	L1	
	15-Mar-2016	L1	L1	
	29-Mar-2016	L1	L1	
	12-Apr-2016	L1	L1	
	03-May-2016	L1	L1	
	24-May-2016	L1	L1	
	09-Aug-2016	L1	L1	
	20-Sep-2016	L1	L1	
	11-Oct-2016	L1	L1	
	01-Nov-2016	L1	L1	
	22-Nov-2016	<u>L1</u>	<u>L1</u>	
	<b>Total Positive:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<u>Gold River Aquatic</u>				
<u>Centre, Aquatic</u>				
<u>Centre, Dist. site,</u>				
<u>Semi-monthly</u>				
	06-Jan-2016	L1	L1	
	26-Jan-2016	L1	L1	
	02-Feb-2016	L1	L1	
	08-Mar-2016	L1	L1	
	22-Mar-2016	L1	L1	
	26-Apr-2016	L1	L1	
	10-May-2016	L1	L1	
	07-Jun-2016	L1	L1	
	05-Jul-2016	L1	L1	
	26-Jul-2016	L1	L1	
	02-Aug-2016	L1	L1	
	16-Aug-2016	L1	L1	
	13-Sep-2016	L1	L1	
	27-Sep-2016	L1	L1	
	25-Oct-2016	L1	L1	
	15-Nov-2016	NT		
	29-Nov-2016	L1	L1	
	13-Dec-2016	<u>L1</u>	<u>L1</u>	
	<b>Total Positive:</b>	<b>0</b>	<b>0</b>	<b>0</b>
<u>Gold Rivre, Audit -</u>				
<u>Aquatic Centre, Dist.</u>				
<u>site, Monthly</u>				

Result Values:

E - estimated

L - less than

G - greater than

**Interpreting Sample Reports**

In VIHA, the results of drinking water sampling are reported using the following coding system

**L1** Less than 1 (no detectable bacteria) - Meaning: No bacteria present

**OG** Overgrown - Meaning: Too many background bacteria to give an accurate count

**EST** Estimated Count

and

**A** Sample not tested; Too long in transit

**C** Sample leaked/broken in transit

**D** Sample not tested; No collection date given

**T** Sample submitted unsatisfactory. Exceeded 30 hours holding time, please resample.

**NS** No sample received with requisition

Samples that contain total coliform:	0	0.00% of total
Samples that contain e. coli:	0	0.00% of total
Samples that contain fecal coliform:	0	0.00% of total
Number of positive samples in last 30 days:	0/0	
Total number of samples:	31	

**Comments:**

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Environmental Health Officer

May 29 2017

FOR FURTHER INFORMATION PLEASE CALL: Baratta, Joseph (250) 850-2110 Campbell River Office

**Operator**

Village Of Gold River  
PO BOX 610  
Gold River, BC  
V0P 1G0

(250) 283-2202

**Water Sample Range Report**

Island Health

**Facility Name:** VILLAGE OF GOLD RIVER WATER SUPPLY  
**Facility Type:** 301-10000 (DWT)  
**Date Range:** Jan 1 2016 to Dec 31 2016  
**Date Created:** Jan 13 2017

Sampling Site	Date Collected	Total Coliform	E. Coli	Fecal Coliform
<u>Well #1, Gold River,</u>				
<u>Well #1, Source site,</u>				
<u>Monthly</u>				
	21-Jun-2016	L1	L1	
	30-Aug-2016	L1	L1	
	<b>Total Positive:</b>	<b>0</b>	<b>0</b>	<b>0</b>

**Result Values:**                      E - estimated                      L - less than                      G - greater than

**Interpreting Sample Reports**

In VIHA, the results of drinking water sampling are reported using the following coding system:

**L1** Less than 1 (no detectable bacteria) - Meaning: No bacteria present

**OG** Overgrown - Meaning: Too many background bacteria to give an accurate count

**EST** Estimated Count

and

**A** Sample not tested; Too long in transit

**C** Sample leaked/broken in transit

**D** Sample not tested; No collection date given

**T** Sample submitted unsatisfactory. Exceeded 30 hours holding time, please resample.

**NS** No sample received with requisition

Samples that contain total coliform:	0	0.00% of total
Samples that contain e. coli:	0	0.00% of total
Samples that contain fecal coliform:	0	0.00% of total
Number of positive samples in last 30 days:	0/0	
Total number of samples:	2	

**Comments:**

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Environmental Health Officer

May 29 2017

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(250) 283-2202

**Water Sample Range Report**

Island Health

**Facility Name:** VILLAGE OF GOLD RIVER WATER SUPPLY  
**Facility Type:** 301-10000 (DWT)  
**Date Range:** Jan 1 2016 to Dec 31 2016  
**Date Created:** Jan 13 2017

Sampling Site	Date Collected	Total Coliform	E. Coli	Fecal Coliform
<u>Well #3, Well #3,</u>				
<u>Source site, Monthly</u>				
	16-Feb-2016	L1	L1	
	19-Apr-2016	L1	L1	
	31-May-2016	L1	L1	
	04-Oct-2016	L1	L1	
	20-Dec-2016	<u>L1</u>	<u>L1</u>	
	<b>Total Positive:</b>	<b>0</b>	<b>0</b>	<b>0</b>

Result Values:

E - estimated

L - less than

G - greater than

**Interpreting Sample Reports**

In VIHA, the results of drinking water sampling are reported using the following coding system:

L1 Less than 1 (no detectable bacteria) - Meaning: No bacteria present

OG Overgrown - Meaning: Too many background bacteria to give an accurate count

EST Estimated Count

and

A Sample not tested; Too long in transit

C Sample leaked/broken in transit

D Sample not tested; No collection date given

T Sample submitted unsatisfactory. Exceeded 30 hours holding time, please resample.

NS No sample received with requisition



Samples that contain total coliform:	0	0.00% of total
Samples that contain e. coli:	0	0.00% of total
Samples that contain fecal coliform:	0	0.00% of total
Number of positive samples in last 30 days:	0/1	
Total number of samples:	5	

**Comments:**

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Environmental Health Officer

May 29 2017

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**Operator**

Village Of Gold River  
PO BOX 610  
Gold River, BC  
V0P 1G0

(250) 283-2202

**Water Sample Range Report**

Island Health

**Facility Name:** VILLAGE OF GOLD RIVER WATER SUPPLY  
**Facility Type:** 301-10000 (DWT)  
**Date Range:** Jan 1 2016 to Dec 31 2016  
**Date Created:** Jan 13 2017

Sampling Site	Date Collected	Total Coliform	E. Coli	Fecal Coliform
<u>Well #2, Well #2,</u>				
<u>Source site, Monthly</u>				
	09-Feb-2016	L1	L1	
	05-Apr-2016	L1	L1	
	17-May-2016	L1	L1	
	14-Jun-2016	L1	L1	
	28-Jun-2016	L1	L1	
	19-Jul-2016	L1	L1	
	23-Aug-2016	L1	L1	
	06-Sep-2016	L1	L1	
	18-Oct-2016	L1	L1	
	08-Nov-2016	L1	L1	
	06-Dec-2016	<u>L1</u>	<u>L1</u>	
	<b>Total Positive:</b>	<b>0</b>	<b>0</b>	<b>0</b>

Result Values:

E - estimated

L - less than

G - greater than

**Interpreting Sample Reports**

In VIHA, the results of drinking water sampling are reported using the following coding system:

**L1** Less than 1 (no detectable bacteria) - Meaning: No bacteria present**OG** Overgrown - Meaning: Too many background bacteria to give an accurate count**EST** Estimated Count

and

**A** Sample not tested; Too long in transit**C** Sample leaked/broken in transit**D** Sample not tested; No collection date given**T** Sample submitted unsatisfactory. Exceeded 30 hours holding time, please resample.**NS** No sample received with requisition

Samples that contain total coliform:	0	0.00% of total
Samples that contain e. coli:	0	0.00% of total
Samples that contain fecal coliform:	0	0.00% of total
Number of positive samples in last 30 days:	0/0	
Total number of samples:	11	

**Comments:**

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Environmental Health Officer

May 29 2017

FOR FURTHER INFORMATION PLEASE CALL: Baratta, Joseph (250) 850-2110 Campbell River Office

**Operator**

Village Of Gold River  
PO BOX 610  
Gold River, BC  
V0P 1G0

(250) 283-2202

# North Island Laboratories

• 2755 B Moray Avenue, Courtenay, B.C. V9N 8M9 Tel: (250) 338 7726 Fax: (250) 338 7553

## Certificate of Analysis

Report To: Village of Gold River  
Gerry - STP operator

Lab Number: 95195  
Date Reported: 25 May 12  
Date Completed: 25 May 12  
Date Received: 10 May 12 12:45

95195-01 Well 1

Sampled By: Gerry

Sampling Date: 9 May 12 0:00

Test	Result	Units	Drinking Water Guideline
Alkalinity	<20	mg/L (CaCO <sub>3</sub> )	
Total Ammonia (N)	<0.05	mg/L	
Chloride	3.2	mg/L	250 AO
Fluoride	<0.05	mg/L	1.5 MAC
Nitrate (N)	0.16	mg/L	10 MAC
Nitrite (N)	<0.05	mg/L	1 MAC
Sulphate	0.8	mg/L	500 AO
Colour - Apparent	<1	Colour Units	15
pH	7.1	pH Units	6.5-8.5
Conductivity	51	uS/cm	
Iron Bacteria	None Detected	cfu/mL	
Sulphur Bacteria	None Detected	cfu/mL	
Corrosivity	-2.3		
Total Coliforms (MF)	<1	CFU/100mL	<1
E. coli (MF)	<1	CFU/100mL	<1
Non-Coliform Background	<1	CFU/100mL	
Total Dissolved Solids	22	mg/L	500 AO
Total Nitrogen (N)	0.23	mg/L	
Total Organic Carbon	0.7	mg/L	
Total Organic Nitrogen	<0.1	mg/L	
Total Plate Count	3	CFU/ml	
T-Aluminium	0.006	mg/L	0.1 Operational Std
T-Antimony	<0.0002	mg/L	0.006 MAC
T-Arsenic	<0.0002	mg/L	0.010 MAC
T-Barium	0.003	mg/L	1.0 MAC
T-Beryllium	<0.00004	mg/L	
T-Boron	<0.005	mg/L	5 MAC

AO = Aesthetic Objective; MAC = Max. Allowable Concentration; IMAC = Interim MAC  
> = Greater than; < = Less than

Results relate only to samples as submitted. This certificate must not be reproduced, except in its entirety, without written consent from the laboratory.

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# North Island Laboratories

• 2755 B Moray Avenue, Courtenay, B.C. V9N 8M9 Tel: (250) 338 7786 Fax: (250) 338 7553

95195-01 Well 1

Sampled By: Gerry

Sampling Date: 9 May 12 0:00

Test	Result	Units	Drinking Water Guideline
T-Bismuth	<0.001	mg/L	
T-Cadmium	<0.00001	mg/L	0.005 MAC
T-Calcium	6.28	mg/L	
T-Chromium	<0.0004	mg/L	0.05 MAC
T-Cobalt	0.00004	mg/L	
T-Copper	0.004	mg/L	1.0 AO
T-Iron	0.252	mg/L	0.3 AO
T-Lead	0.0001	mg/L	0.010 MAC
T-Lithium	<0.001	mg/L	
T-Magnesium	0.82	mg/L	
T-Manganese	<0.005	mg/L	0.05 AO
T-Molybdenum	<0.0001	mg/L	
T-Nickel	<0.001	mg/L	
T-Phosphorus	<0.01	mg/L	
T-Potassium	<0.1	mg/L	
T-Selenium	<0.0006	mg/L	0.01 MAC
T-Silicon	3.77	mg/L	
T-Silver	<0.00001	mg/L	
T-Sodium	2	mg/L	200 AO
T-Strontium	0.013	mg/L	
T-Thallium	<0.00001	mg/L	
T-Tin	<0.0001	mg/L	
T-Titanium	0.003	mg/L	
T-Uranium	<0.0004	mg/L	
T-Vanadium	0.0003	mg/L	
T-Zinc	0.002	mg/L	5.0 AO
Hardness (CaCO <sub>3</sub> )	19	mg/L	80-100
Turbidity	<0.5	NTU's	5 AO

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# North Island Laboratories

• 2755 B Moray Avenue, Courtenay, B.C. V9N 8M9 Tel: (250) 338 7786 Fax: (250) 338 7553

95195-02 Well 2

Sampled By: Gerry

Sampling Date: 9 May 12 0:00

Test	Result	Units	Drinking Water Guideline
Alkalinity	<20	mg/L (CaCO <sub>3</sub> )	
Total Ammonia (N)	<0.05	mg/L	
Chloride	1.3	mg/L	250 AO
Fluoride	<0.05	mg/L	1.5 MAC
Nitrate (N)	0.08	mg/L	10 MAC
Nitrite (N)	<0.05	mg/L	1 MAC
Sulphate	1.1	mg/L	500 AO
Colour - Apparent	3	Colour Units	15
pH	7.1	pH Units	6.5-8.5
Conductivity	43	uS/cm	
Iron Bacteria	None Detected	cfu/mL	
Sulphur Bacteria	None Detected	cfu/mL	
Corrosivity	-1.5		
Total Coliforms (MF)	<1	CFU/100mL	<1
E. coli (MF)	<1	CFU/100mL	<1
Non-Coliform Background	<1	CFU/100mL	
Total Dissolved Solids	18	mg/L	500 AO
Total Nitrogen (N)	0.11	mg/L	
Total Organic Carbon	0.5	mg/L	
Total Organic Nitrogen	0.1	mg/L	
Total Plate Count	<3	CFU/ml	
T-Aluminium	<0.005	mg/L	0.1 Operational Std
T-Antimony	<0.0002	mg/L	0.006 MAC
T-Arsenic	<0.0002	mg/L	0.010 MAC
T-Barium	<0.001	mg/L	1.0 MAC
T-Beryllium	<0.00004	mg/L	
T-Boron	<0.005	mg/L	5 MAC
T-Bismuth	<0.001	mg/L	
T-Cadmium	<0.00001	mg/L	0.005 MAC
T-Calcium	5.54	mg/L	
T-Chromium	<0.0004	mg/L	0.05 MAC
T-Cobalt	0.00003	mg/L	
T-Copper	0.01	mg/L	1.0 AO
T-Iron	<0.01	mg/L	0.3 AO

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# North Island Laboratories

• 2755 B Moray Avenue, Courtenay, B.C. V9N 8M9 Tel: (250) 338 7786 Fax: (250) 338 7553

## 95195-02 Well 2

Sampled By: Gerry

Sampling Date: 9 May 12 0:00

Test	Result	Units	Drinking Water Guideline
T-Lead	0.0005	mg/L	0.010 MAC
T-Lithium	<0.001	mg/L	
T-Magnesium	0.92	mg/L	
T-Manganese	<0.005	mg/L	0.05 AO
T-Molybdenum	0.0009	mg/L	
T-Nickel	<0.001	mg/L	
T-Phosphorus	<0.01	mg/L	
T-Potassium	<0.1	mg/L	
T-Selenium	<0.0006	mg/L	0.01 MAC
T-Silicon	4.62	mg/L	
T-Silver	<0.00001	mg/L	
T-Sodium	1.28	mg/L	200 AO
T-Strontium	0.012	mg/L	
T-Thallium	<0.00001	mg/L	
T-Tin	<0.0001	mg/L	
T-Titanium	<0.001	mg/L	
T-Uranium	<0.0004	mg/L	
T-Vanadium	0.0005	mg/L	
T-Zinc	0.002	mg/L	5.0 AO
Hardness (CaCO <sub>3</sub> )	18	mg/L	80-100
Turbidity	<0.5	NTU's	5 AO

## 95195-03 Well 3

Sampled By: Gerry

Sampling Date: 9 May 12 0:00

Test	Result	Units	Drinking Water Guideline
Alkalinity	<20	mg/L (CaCO <sub>3</sub> )	
Total Ammonia (N)	<0.05	mg/L	
Chloride	1.3	mg/L	250 AO
Fluoride	<0.05	mg/L	1.5 MAC
Nitrate (N)	<0.05	mg/L	10 MAC
Nitrite (N)	<0.05	mg/L	1 MAC
Sulphate	1.1	mg/L	500 AO

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# North Island Laboratories

• 2755 B Moray Avenue, Courtenay, B.C. V9N 8M9 Tel: (250) 338-7786 Fax: (250) 338-7553

95195-03 Well 3

Sampled By: Gerry

Sampling Date: 9 May 12 0:00

Test	Result	Units	Drinking Water Guideline
Colour - Apparent	3	Colour Units	15
pH	7.4	pH Units	6.5-8.5
Conductivity	47	uS/cm	
Iron Bacteria	None Detected	cfu/mL	
Sulphur Bacteria	None Detected	cfu/mL	
Corrosivity	-1.4		
Total Coliforms (MF)	<1	CFU/100mL	<1
E. coli (MF)	<1	CFU/100mL	<1
Non-Coliform Background	<1	CFU/100mL	
Total Dissolved Solids	26	mg/L	500 AO
Total Nitrogen (N)	0.09	mg/L	
Total Organic Carbon	0.5	mg/L	
Total Organic Nitrogen	0.09	mg/L	
Total Plate Count	<3	CFU/ml	
T-Aluminium	<0.005	mg/L	0.1 Operational Std
T-Antimony	<0.0002	mg/L	0.006 MAC
T-Arsenic	<0.0002	mg/L	0.010 MAC
T-Barium	<0.001	mg/L	1.0 MAC
T-Beryllium	<0.00004	mg/L	
T-Boron	<0.005	mg/L	5 MAC
T-Bismuth	<0.001	mg/L	
T-Cadmium	<0.00001	mg/L	0.005 MAC
T-Calcium	6.22	mg/L	
T-Chromium	<0.0004	mg/L	0.05 MAC
T-Cobalt	0.00002	mg/L	
T-Copper	0.004	mg/L	1.0 AO
T-Iron	0.012	mg/L	0.3 AO
T-Lead	0.0002	mg/L	0.010 MAC
T-Lithium	<0.001	mg/L	
T-Magnesium	1.09	mg/L	
T-Manganese	<0.005	mg/L	0.05 AO
T-Molybdenum	0.001	mg/L	
T-Nickel	<0.001	mg/L	
T-Phosphorus	<0.01	mg/L	

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95195-03 Well 3

Sampled By: Gerry

Sampling Date: 9 May 12 0:00

Test	Result	Units	Drinking Water Guideline
T-Potassium	<0.1	mg/L	
T-Selenium	<0.0006	mg/L	0.01 MAC
T-Silicon	4.66	mg/L	
T-Silver	<0.00001	mg/L	
T-Sodium	1.44	mg/L	200 AO
T-Strontium	0.012	mg/L	
T-Thallium	<0.00001	mg/L	
T-Tin	<0.0001	mg/L	
T-Titanium	0.004	mg/L	
T-Uranium	<0.0004	mg/L	
T-Vanadium	0.0007	mg/L	
T-Zinc	0.004	mg/L	5.0 AO
Hardness (CaCO <sub>3</sub> )	20	mg/L	80-100
Turbidity	<0.5	NTU's	5 AO

AO = Aesthetic Objective; MAC = Max. Allowable Concentration; IMAC = Interim MAC  
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