

# Regular Meeting of Council April 19, 2022 at 7:00 pm in the Council Chambers of the Village Office Agenda

#### **CALL TO ORDER**

#### **INTRODUCTION OF LATE ITEMS**

#### **APPROVAL OF AGENDA**

#### **ADOPTION OF MINUTES**

Minutes of the Regular Council Meeting held April 4, 2022

#### **PUBLIC AND STATUTORY HEARINGS**

#### **DELEGATIONS**

RCMP - Sgt K.A. Rutherford, RCMP

**Auditors** 

#### **ADMINISTRATION REPORTS**

M. ROY – 2021 FINANCIAL STATEMENTS

M. ROY - HOUSING NEEDS REPORT GRANT PROGRAM

G. MORPHY - SCADA PROCUREMENT AND IMPLEMENTATION PROJECT

#### REPORTS FROM COUNCIL

B. UNGER - MAYOR'S REPORT

B. PATRICK - REPORT TO COUNCIL

#### **INFORMATION ITEMS**

#### **REPORTS OF COMMITTEES**

ECONOMIC DEVELOPMENT COMMITTEE - UPDATE REPORT

#### **BYLAWS**

	Next Step
Animal Control and Pound Bylaw No. 736, 2022	(Adoption)
Business Licencing Amendment Bylaw No. 735.1, 2022	(Adoption)
Unsightly Premise Amendment Bylaw No. 666.1, 2022	(Adoption)
Water Rates Amendment Bylaw No. 613.10, 2022	(Adoption)

#### **CORRESPONDENCE**

Park Use Application: Slow Pitch Tournament

Bill C-216 - Background

#### **Block Correspondence:**

District of Sicamous – Invasive Mussel Defence Program Fort St. John – Extended Hour Child Care for Shift Workers World Ocean Day

#### **QUESTION PERIOD**

#### **NEW BUSINESS**

#### **MOTION TO ADJOURN IN CAMERA**

#### **RISE AND REPORT**

#### **ADJOURNMENT**

Minutes of the Regular Meeting of the Council of the Village of Gold River held April 4, 2022 in Council Chambers, Municipal Hall, 499 Muchalat Drive, Gold River B.C. commencing at 7:00 pm.

PRESENT: Mayor B. Unger

Councillor B. Patrick Councillor R. Stratton

STAFF: M. Roy, Chief Administrative Officer

REGRETS: Councillor J. Sinclair

Councillor K. Begon

#### **CALL TO ORDER**

The meeting was called to order at 7:00 pm.

#### **INTRODUCTION OF LATE ITEMS**

#### **APPROVAL OF AGENDA**

MOVED/SECONDED THAT the agenda be adopted.

**CARRIED** 

#### **ADOPTION OF MINUTES**

Minutes of the Regular Council Meeting held March 22, 2022.

MOVED/SECONDED THAT the minutes be adopted as presented.

**CARRIED** 

#### **PUBLIC AND STATUTORY HEARINGS**

#### **ADMINISTRATION REPORTS**

M. Roy - Deputy Mayor

MOVED/SECONDED THAT Councillor Stratton be appointed as Deputy Mayor for 2022.

**CARRIED** 

G. Morphy - Snow Damage

MOVED/SECONDED THAT Council receive the Snow Damage report for information.

**CARRIED** 

#### REPORTS FROM COUNCIL

#### **BYLAWS**

Financial Plan Bylaw No. 738, 2022

MOVED/SECONDED THAT Council adopt the Village of Gold River Financial Plan Bylaw No. 738, 2022.

**CARRIED** 

Animal Control and Pound Bylaw No. 736, 2022

MOVED/SECONDED THAT Council give first, second, and third reading to the Animal Control and Pound Bylaw as amended.

**CARRIED** 

Business Licensing Amendment Bylaw No. 735.1, 2022

MOVED/SECONDED THAT Council give first, second, and third reading to the Business Licencing Amendment Bylaw No. 735.1, 2022.

**CARRIED** 

Unsightly Premise Amendment Bylaw No. 666.1, 2022

MOVED/SECONDED THAT Council give first, second, and third reading to the Unsightly Premise Amendment Bylaw No. 666.1, 2022.

**CARRIED** 

Water Rates Amendment Bylaw No. 6913.10, 2022

MOVED/SECONDED THAT Council give first, second, and third reading to the Water Rates Amendment Bylaw No. 613.10, 2022.

**CARRIED** 

#### **CORRESPONDENCE**

Park Use Application: ATV Club

MOVED/SECONDED THAT Council approve the use of the park as per their application request.

**CARRIED** 

Park Use Application: Legion – Requesting Free Use

MOVED/SECONDED THAT Council approve the free use of Nimpkish Park as requested.

**CARRIED** 

Park Use Application: Vancouver Island Whitewater Paddling Society

MOVED/SECONDED THAT Council approve the use of the park provided that there will be no dogs on the field, there will only be tents on the field, and dogs and trailers are left roadside.

CARRIED

**UBCM**: Invoice

MOVED/SECONDED THAT Council approve the payment of the UBCM invoice.

**CARRIED** 

**Block Correspondence:** 

#### Bill C-216: Support for Expungement

MOVED/SECONDED THAT Council defer this item until more information can be received.

**CARRIED** 

<u>District of Elkford</u> – Milk Container Recycling <u>District of Ucluelet</u> – Single Use Plastic Ban <u>Restaurant and Beverage</u> – Recommendations to BC Government <u>NCLGA</u> – Prolific Offenders <u>Village of New Denver</u> – Russia Invasion

MOVED/SECONDED THAT Council receive the correspondence as a block.

**CARRIED** 

#### **NEW BUSINESS**

#### **ADJOURNMENT**

Time: 7:44 pm.

MOVED/SECONDED THAT the meeting be adjourned.

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B. Unger	Mayor	M. Roy	Corporate Administrator
Certified by the Corpora	ate Administrator:	M. Roy	Corporate Administrator

# Village of Gold River REPORT TO COUNCIL

Regular Council Meeting April 19, 2022

**Author: Michael Roy, Chief Administrative Officer** 

**Subject: 2021 Financial Statements** 

#### **RECOMMENDATION(S):**

THAT Council approve and accept the 2021 Financial Statements as presented.

AND THAT Council approve the distribution of the Annual Report Notice by alternative means, utilizing Canada Post for the one-time mail delivery.

#### **ALTERNATIVE(S):**

#### **PURPOSE**

To present Council with the 2021 Financial Statements.

#### **ATTACHMENT(S):**

- 2021 Draft Financial Statements
- Audit Findings Report

#### **DISCUSSION**

The Financial Statements for the year ending 2021 are attached for acceptance by Council. Under Canadian Audit Standards Council must approve the Financial Statements prior to the Auditors signing off on the Statements and the Statements are to be dated as of the date of Council approval. In accordance with Section 167 of the *Community Charter* the Village is required to submit the approved Financial Statements to the Ministry prior to May 15, 2021.

The 2021 approved Financial Statements will be brought forward to Council as part of the Annual Report which must be presented at a Regular Council meeting prior to June 30th

annually. The Annual Report will include the Statement of Financial Information (SOFI), reporting on 2021 achievements and stating our current and future goals and objectives.

Staff will be looking to present the Annual Report for the June 20, 2022 Council meeting and will provide notice as per the requirements of the *Community Charter* Section 94. Without a weekly newspaper being delivered in town, Section 94 (4) of the Charter allows "alternative means" of notice to be given and states alternative means may be used as long as the notice is given the same time period and frequency as required for publication, and provides notice that the "Council considers is reasonably equivalent" to that which would be provided by newspaper publication if it were practicable. Section 94 (5) of the Charter states that as an exception, Section (4) requiring two notices, does not apply if the alternative means is by individual distribution to the persons resident in the area.

Recent legislative Changes to the *Community Charter* will permit the Village to establish a bylaw to provide for alternative means of publication thereby not requiring Council approval to use alternative means for each time notice must be provided. This bylaw will be presented to Council at an upcoming Council meeting.

#### **FINANCIAL IMPLICATIONS**

Approximately \$145 for mail out costs for annual report notice.

#### **POLICY IMPLICATIONS**

N/A

#### **LEGAL IMPLICATIONS**

Approval of the Financial Statements is required under the Community Charter.

#### STRATGIC PLAN ALIGNMENT

N/A

Respectfully submitted,

Michael Roy Chief Administrative Officer Village of Gold River

# VILLAGE OF GOLD RIVER Financial Statements December 31, 2021

#### **Index to Financial Statements**

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#### MANAGEMENT REPORT

#### **December 31, 2021**

The Mayor and Council of the Village of Gold River has delegated the responsibility for the integrity and objectivity of the financial information contained in the financial statements to management of the Village of Gold River. The financial statements which, in part, are based on informed judgments and estimates, have been prepared by management in accordance with Canadian public sector accounting standards, which have been applied on a basis consistent with that of the preceding year.

To assist in carrying out their responsibility, management maintains an accounting system and internal controls to provide reasonable assurance that transactions are properly authorized and recorded in compliance with legislative and regulatory requirements and that financial records are reliable for preparation of the financial statements. These systems are monitored and evaluated by management.

The Village of Gold River's independent auditors, Chan Nowosad Boates Inc., Chartered Professional Accountants, are engaged to express an opinion as to whether these financial statements present fairly the Village of Gold River's financial position and operating results in accordance with Canadian public sector accounting standards. Their opinion is based on procedures they consider sufficient to support such an opinion.

The financial statements have, in management's opinion, been properly prepared within reasonable limits of materiality and in accordance with Canadian public sector accounting standards. These statements present, in all significant respects the financial position of the Village of Gold River as at December 31, 2021.

Michael Roy Chief Administrative Officer April 19, 2022

#### INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of the Village of Gold River,

#### **Opinion**

We have audited the financial statements of the Village of Gold River (the "Village"), which comprise the statement of financial position as at December 31, 2021, and the statements of operations, changes in net financial assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Village as at December 31, 2021, and the results of its operations and cash flows for the year then ended in accordance with Canadian public sector accounting standards (PSAS).

#### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Village in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Village's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends for the Village to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village's financial reporting process.

#### **Auditors' Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

#### Auditors' Responsibilities for the Audit of the Financial Statements (continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Village's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Village to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and
  whether the financial statements represent the underlying transactions and events in a manner that achieves fair
  presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing
  of the audit and significant audit findings, including any significant deficiencies in internal control that we identify
  during our audit.

#### **Other Matters**

The financial statements for the year ended December 31, 2020 were audited by another firm of Chartered Professional Accountants who expressed an unqualified opinion on those statements on May 5, 2021.

Chartered Professional Accountants Campbell River, BC

April 19, 2022

Statement of Financial Position December 31, 2021	2021	2020
FINANCIAL ASSETS		
Cash and Cash Equivalents (Note 2) Temporary Investments (Note 3) Accounts Receivable (Note 4)	\$ 5,120,219 6,050,000 559,521 11,729,740	\$ 5,558,453 6,071,804 434,733 12,064,990
LIABILITIES		
Accounts Payable and Accrued Liabilities (Note 5) Unearned Revenue (Note 6) Deferred Contributions (Note 7)	$ \begin{array}{r} 319,018 \\ 1,588,727 \\ \underline{140,485} \\ 2,048,230 \end{array} $	503,883 1,491,559 140,485 2,135,927
NET FINANCIAL ASSETS	9,681,510	9,929,063
NON-FINANCIAL ASSETS		
Prepaid Expenses and Inventories Tangible Capital Assets (Note 8)	12,274 14,308,563 14,320,837	15,560 
ACCUMULATED SURPLUS (Note 9)	\$ <u>24,002,347</u>	\$ <u>24,273,360</u>
Contingencies (Note 10)		
Approved by:		
Mayor Chief Administrative Officer	_ r	

# **Statement of Operations** Year Ended December 31, 2021

•		
	2021	
	Budget Actual	2020
	(Note 14)	
Revenues (Schedules 2 and 3)		
Taxation (Note 11)	\$ 1,071,600 \$ 1,071,783	\$ 1,007,026
Utility Connection Fees and User Rates	512,000 526,766	479,603
Government Grants and Transfers (Schedule 1)	1,012,000 703,008	1,473,839
Sales of Services	630,200 658,403	605,203
Wharf Services	81,500 86,873	295,214
Investment Income	86,000 116,011	189,268
Gain on Disposal of Assets		12,126
Other	50,000 120,716	79,494
	3,443,3003,283,560	4,141,773
Expenditures (Schedules 2 and 3)		
General Government	943,545 744,134	891,663
General Protective Services	223,510 127,093	159,631
Public Works and Transportation	567,338 489,734	418,828
Solid Waste and Recycling	333,769 333,768	319,134
Parks, Recreation and Culture	1,155,590 1,058,883	883,562
Community Development Services	216,500 137,856	114,456
Wharf Services	110,348 58,116	54,913
Water Utility	370,200 262,532	283,127
Sewer Utility	<u>357,000</u> <u>342,457</u>	356,285
	4,277,800 3,554,573	3,481,599
Annual Surplus (Deficit)	(834,500) (271,013)	660,174
Accumulated Surplus - Beginning of Year	24,273,360 24,273,360	23,613,186

# **Statement of Change in Net Financial Assets** Year Ended December 31, 2021

	202	1	
	Budget	Actual	2020
	(Note 14)		
Annual Surplus (Deficit)	\$ (834,500)	\$ (271,013)	\$ 660,174
Use of Prepaid Expenses	, <b>-</b>	15,560	13,913
Acquisition of Prepaid Expenses	_	(12,274)	(15,560)
Net Acquisition of Tangible Capital Assets	-	(465,692)	(501,897)
Amortization of Tangible Capital Assets	-	485,866	479,156
	(834,500)	(247,553)	635,786
Net Financial Assets - Beginning of Year	9,929,063	9,929,063	9,293,277
Net Financial Assets - End of Year	\$ <u>9,094,563</u>	\$ <u>9,681,510</u>	\$ <u>9,929,063</u>

Statement of Cash Flows	2021	2020
Year Ended December 31, 2021	2021	2020
Cash Flows From Operating Activities:		
Annual Surplus (Deficit)	\$ (271,013	8) \$ 660,174
Items Not Involving Cash Amortization of Tangible Capital Assets	485,866	479,156
Amortization of Tanglole Capital Assets	214,853	
Changes in Non-Cash Operating Balances		
Accounts, Taxes and Rates Receivable	(124,788	
Account Payable and Accrued Liabilities Deferred Revenue	(184,865	
Prepaids and Inventories	97,168 3,286	
Other Assets	3,200	4,000
	5,654	
Cash Flows From Capital Activities:		
	(467.600	(505.005)
Purchase of Tangible Capital Assets	(465,692	(505,897)
Cash Flows From Investing Activities:		
Redemption of Temporary Investments	21,804	543,642
redefination of reimpolary investments		
Increase (Decrease) in Cash and Cash Equivalents	(438,234	1,278,319
Cash and Cash Equivalents - Beginning of Year	5,558,453	4,280,134
Cash and Cash Equivalents - End of Year	\$5,120,219	\$ 5,558,453

#### **Notes to the Financial Statements**

December 31, 2021

#### 1. Significant Accounting Policies:

The Village of Gold River (the "Village") is a municipality in the Province of British Columbia and operates under the provisions of the Community Charter. The Village provides municipal services such as fire, public works, planning, parks, recreation and other general government services. The Village prepares its financial statements in accordance with Canadian public sector accounting standards ("PSAS").

#### a) Temporary Investments:

Temporary investments are comprised of guaranteed investment certificates ("GICs"). The investments are carried at cost.

#### b) Tangible Capital Assets:

Tangible capital assets are recorded at cost less accumulated amortization and are classified according to their functional use. Cost includes all costs directly attributable to acquisition or construction of the tangible capital asset including transportation costs, installation costs, design and engineering fees, legal fees and site preparation costs. Amortization is recorded on a straight-line basis over the estimated life of the tangible capital asset commencing once the asset is put into use. Donated tangible capital assets are recorded at fair value at the time of the donation.

Estimated useful lives of tangible capital assets are as follows:

10 to 60 years
50 to 80 years
5 to 35 years
50 to 60 years
50 to 100 years
50 to 100 years
20 to 80 years

#### c) Collection of Taxes on Behalf of Other Taxation Authorities:

The Village collects taxation revenue on behalf of other entities. Such levies, other revenues, expenses, assets and liabilities with respect to the operations of other entities are not reflected in these financial statements.

#### d) Trust Funds:

Funds held in trust by the Village, and their related operations, are not included in these financial statements. The financial activity and position of the trust funds are reported separately (Note 13).

#### e) Revenue Recognition:

Taxation revenues are recorded at estimated amounts when they meet the definition of an asset, have been authorized and the taxable event occurs. Taxes receivable are recognized net of allowance for anticipated uncollectible amounts.

Through the British Columbia Assessment's appeal process, taxes may be adjusted by way of supplementary roll adjustments. The effects of these adjustments on taxes are recognized at the time they are awarded. Levies imposed by other taxing authorities, including the Strathcona Regional District, are not included as taxation revenues for municipal purposes.

Charges for sewer and water usage are recorded as user fees when services are delivered. Connection fee revenues are recognized when the connection has been established.

#### **Notes to the Financial Statements**

December 31, 2021

#### 1. Significant Accounting Policies (Continued):

#### e) Revenue Recognition (Continued):

Government transfers, which include legislative grants, are recognized in the financial statements when received if the transfer is authorized and any eligibility criteria are met, except to the extent that transfer stipulations give rise to an obligation that meets the definition of liability. Transfers are recognized as deferred revenue when transfer stipulations give rise to a liability. Government grant revenue is recognized in the statement of operations as the stipulation liabilities are settled.

Sales of services and other revenue is recognized on an accrual basis as the related service or other obligations are performed.

#### f) Unearned Revenue:

Revenues from the sale of business licenses, dog tags, recreation time, and rental revenues pertaining to the subsequent year have been deferred. These amounts will be recognized as revenue in the next fiscal year.

#### g) Financial Instruments:

Financial instruments consist of cash, portfolio investments, accounts receivable, and accounts payable. Unless otherwise noted, it is management's opinion that the Village is not exposed to significant interest rate, currency or credit risk arising from these financial instruments.

#### h) Use of Estimates:

The preparation of financial statements in accordance with PSAS requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from management's estimates as additional information becomes available in the future. Areas requiring the greatest degree of estimation include useful lives of tangible capital assets, collectability of accounts receivable, and valuation of contingencies.

#### i) Contaminated Sites:

The Village is required to accrue a liability for the costs to remediate a contaminated site. Liabilities are recognized when an environmental standard exists, contamination exceeds the standard, the government has a responsibility for remediation, future economic benefits will be given up, and a reasonable estimate can be made.

Management has assessed its potential liabilities, including sites that are no longer in productive use and sites for which the Village accepts responsibility. There were no such sites that had contamination in excess of an environmental standard which required remediation, therefore no liability has been recorded at December 31, 2021 or December 31, 2020.

Notes to the Financial Statements December 31, 2021			
2. Cash:			
	2021		<u>2020</u>
Bank Deposits	\$ 3,558,754	\$	4,009,557
High Interest Savings Account - CIBC - 0.80% (2020 - 0.90%)	\$ 1,561,465 5,120,219	\$	1,548,896 5,558,453
3. Temporary Investments:			
	<u>2021</u>		<u>2020</u>
Guaranteed Investment Certificates - RBC  Maturities and interest range from April 2022 to November 2022, and 0.60% to 0.77% (2020 - 0.70% to 2.42%)	\$ 2,506,282	\$	2,517,069
Guaranteed Investment Certificates - CWB  Maturities and interest range from March 2022 to January 2023, and 1.19% to 1.35% (2020 - 1.35% to 2.54%)	1,520,265		1,522,522
Guaranteed Investment Certificates - Raymond James Maturities and interest range from January 2022 to January 2023, and 1.05% to 2.60% (2020 - 1.05% to 2.79%)	\$ 2,023,453 6,050,000	\$	2,032,213 6,071,804
4. Accounts Receivable:			
	<u>2021</u>		<u>2020</u>
Taxes and Rates Other Governments Trade and Other	\$ 147,576 272,148 139,797	\$ 	102,693 273,929 58,111
	\$ 559,521	<b>\$</b>	434,733
5. Accounts Payable:			
	<u>2021</u>		<u>2020</u>
Trade and Other Wages Payable Government Remittances	\$ 172,013 116,857 30,148	\$	369,671 107,415 26,797
Government Remittances	\$ 319,018	\$	503,883

#### **Notes to the Financial Statements**

December 31, 2021

#### 6. Unearned Revenue:

		<u>2021</u>		<u>2020</u>
Community Works (Gas Tax) Grant	\$	1,476,634	\$	1,334,693
Prepaid Taxes		36,745		27,900
Economic Development Grant		48,044		76,206
Government Grants		15,175		43,654
Other	_	12,129		9,106
	\$	1,588,727	\$	1,491,559
Below is the activity relating to gas tax agreement funds:		<u>2021</u>		<u>2020</u>
Opening balance of unspent gas tax funds Add:	\$	1,334,693	\$	1,253,516
Amounts received in the year Interest earned		217,387 11,406		106,165 11,760
Less:				
Project expenses		(86,852)	_	(36,748)
Closing balance of unspent gas tax funds	\$	1,476,634	\$	1,334,693

Gas tax funding is provided by the Government of Canada. The use of the funding is established by a funding agreement between the Village and the Union of British Columbia Municipalities. Gas tax funding may be used towards designated disaster mitigation, energy, water, wastewater, solid waste, sustainability, transportation, and infrastructure building projects as specified in the funding agreements. Any amounts that have not yet been spent on eligible projects are recorded as unearned revenue. During the year, the Village incurred \$86,852 (2020 - \$36,748) on eligible project expenses.

#### 7. Deferred Contributions

The Village entered into an agreement with the Government of Canada to take over operations of the wharf.

In conjunction with the above described arrangement, the Village has received \$529,925 for costs relating to dredging work to be performed. Any unused portion of this contribution that remains as of March 30, 2023 must be repaid. During fiscal 2021 and 2020, no expenditures were incurred. As of December 31, 2021, \$140,485 (2020 - \$140,485) of this contribution remains unused.

#### **Notes to the Financial Statements**

December 31, 2021

#### 8. Tangible Capital Assets:

	Land	Buildings	Equipment and Vehicles	Roads and Bridges	Other	Water Engineering Structure	Sewer Engineering Structure	2021	2020
Cost, Beginning of Year	\$ 2,072,062	\$ 8,902,321	\$ 4,302,610	\$ 4,901,743 \$	882,023	\$ 1,648,049	\$ 3,972,947	\$26,681,755	\$26,269,144
Additions	-	-	194,963	-	-	12,578	258,151	465,692	505,897
Disposals	-	-	-	-	-	-	-	-	(89,286)
Write-downs									(4,000)
Cost, End of Year	2,072,062	8,902,321	4,497,573	4,901,743	882,023	1,660,627	4,231,098	27,147,447	<u>26,681,755</u>
Accumulated Amortization	ι,								
Beginning of Year	_	3,790,000	2,665,674	3,077,262	425,004	832,960	1,562,118	12,353,018	11,963,148
Amortization	-	125,463	140,666	79,137	30,823	31,402	78,375	485,866	479,156
Disposals							<u>-</u>		(89,286)
Accumulated Amortization	ι,								
End of Year		3,915,463	2,806,340	3,156,399	455,827	864,362	1,640,493	12,838,884	12,353,018
Net Book Value,									
End of Year	\$ <u>2,072,062</u>	\$ <u>4,986,858</u>	\$ <u>1,691,233</u>	\$ <u>1,745,344</u> \$_	426,196	\$ <u>796,265</u>	\$ <u>2,590,605</u>	\$14,308,563	\$ <u>14,328,737</u>

#### 9. Accumulated Surplus

The Village segregates its accumulated surplus into the following categories:

	<u>2021</u>	<u>2020</u>
Unrestricted Funds	\$ 2,037,392	\$ 1,878,062
Internally Restricted Funds	4,084,366	4,112,755
Reserve Funds	3,559,754	3,938,246
Investment in Non-Financial Assets	 14,320,835	 14,344,297
	\$ 24,002,347	\$ 24,273,360

The investment in non-financial assets represents amounts already spent and invested in infrastructure and other non-financial assets.

Reserve funds represent funds set aside by bylaw for specific purposes. Details of reserve funds are shown below:

	<u>2021</u>	<u>2020</u>
Capital Works - (a)	\$ 1,178,312	\$ 1,358,166
Water Capital - (b)	787,226	777,901
Sewer Capital - (b)	222,612	464,093
Municipal Dock Maintenance - (c)	1,244,512	1,212,499
Fish Processing Plant - (d)	 127,092	 125,587
	\$ 3,559,754	\$ 3,938,246

#### **Notes to the Financial Statements**

December 31, 2021

#### 9. Accumulated Surplus (Continued):

#### a) Capital Works Reserve:

The Capital Works Reserve was established by Bylaw 109 to provide for new capital works, extensions or renewals of existing works and to provide for machinery and equipment necessary for capital projects, for the maintenance of municipal property or for the protection of persons and property. Money from the sale of land, current revenue or general operating fund surpluses may be transferred into the Capital Works Reserve Fund. Bylaw 109 was repealed in 2005 and re-established within consolidated reserve Bylaw 644.

#### b) Water and Sewer Capital Reserves:

The Water and Sewer Capital Reserves were established by Bylaws 296 and 297, respectively. As utility reserves, they may receive transfers from current revenues, surplus from the general operating fund as available, and surpluses from operation of the utilities. Expenditures are restricted to utility capital expenditures or redemption of debentures issued for the utility. Bylaws 296 and 297 were repealed in 2005 and re-established within consolidated reserve Bylaw 644.

#### c) Municipal Dock Maintenance Reserve:

The Municipal Dock Maintenance Reserve was established by Bylaw 644 for the purpose of providing for costs related to the ongoing maintenance, capital expenditures, improvements and machinery and equipment for the Municipal Port Facility.

#### d) Fish Processing Plant Reserve:

The Fish Processing Plant Reserve was established by Bylaw 644 for the purpose of providing costs related to the purchase or investment in a fish processing plant in the Village of Gold River, and the ongoing maintenance, capital expenditures, improvements and machinery and equipment for the fish processing plant.

#### 10. Contingencies:

- a) The Village is responsible as a member of the Strathcona Regional District for its share of any operating deficits or long-term debt related to functions in which it participates. Management has assessed the risk that the Village will need to pay any such amounts as unlikely at this time; therefore, no provision has been recorded at December 31, 2021 and 2020.
- b) The Village is partially insured through the Municipal Insurance Association of British Columbia. Should the Association pay out claims in excess of premiums received, it is possible that the Village, along with the other participants, would be required to contribute towards the deficit. Management has assessed this as unlikely at this time; therefore, no provision has been recorded at December 31, 2021 and 2020.

#### **Notes to the Financial Statements**

December 31, 2021

#### 11. Taxation - Net:

		Budget <u>2021</u>		Actual <u>2021</u>		Actual <u>2020</u>
General Municipal Purposes	\$	1,048,600	\$	1,048,688	\$	980,000
Utilities 1% in Lieu Tax Collections for Other Governments		23,000		23,020		27,102
Province of British Columbia - School Tax		_		564,428		501,855
Strathcona Regional District		-		38,350		33,304
Comox Strathcona Regional Hospital District		-		64,009		79,850
Municipal Finance Authority		-		34		29
British Columbia Assessment Authority		-		7,210		6,469
Province of BC - Police Tax		-		61,054		58,187
Comox Valley Regional District	_	-	_	25,267	_	28,021
		1,071,600	_	1,832,060	<u> </u>	1,714,817
Transfers				· ·		
Province of British Columbia - School Tax				564,359		501,924
Strathcona Regional District				38,350		33,304
Comox Strathcona Regional Hospital District				64,009		79,850
Municipal Finance Authority		_		34		30
British Columbia Assessment Authority			Ť	7,210		6,469
Province of BC - Police Tax		_		61,048		58,193
Comox Valley Regional District		<u>-</u>		25,267		28,021
, ,			_	760,277	_	707,791
Available for General Municipal Purposes	\$	1,071,600	\$	1,071,783	\$	1,007,026

#### 12. Pension Plan:

The Village and its employees contribute to the Municipal Pension Plan (a jointly trusteed pension plan). The board of trustees, representing plan members and employers, is responsible for administering the plan, including investment of assets and administration of benefits. The plan is a multi-employer defined benefit pension plan. Basic pension benefits are based on a formula. As at December 31, 2020, the plan has about 220,000 active members and approximately 112,000 retired members. Active members include approximately 42,000 contributors from local governments.

Every three years, an actuarial valuation is performed to assess the financial position of the plan and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plan. The actuary's calculated contribution rate is based on the entry- age normal cost method, which produces the long- term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plan. This rate may be adjusted for the amortization of any actuarial funding surplus and will be adjusted for the amortization of any unfunded actuarial liability.

The most recent valuation for the Municipal Pension Plan as at December 31, 2018 indicated a \$2,866 million funding surplus for basic pension benefits on a going concern basis.

#### **Notes to the Financial Statements**

December 31, 2021

#### 12. Pension Plan (Continued):

The Village paid \$108,367 (2020 - \$102,131) for employer contributions to the plan in fiscal 2021.

The next valuation will be as at December 31, 2021, with results available in later 2022.

Employers participating in the plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the plan records accrued liabilities and accrued assets for the plan in aggregate, resulting in no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the plan.

#### 13. Funds Held in Trust:

At December 31, 2021, the Village held certain funds in trust which are not included in these financial statements. Certain assets have been conveyed or assigned to the Village to be administered as directed by agreement or statute.

The Cemetery Trust Fund is established pursuant to the provisions of the Community Charter. Monies in the trust can be used for cemetery purposes only. The Village holds the assets for the beneficiaries and acts in a fiduciary relationship for the beneficiaries.

The Village administrates Ray Watkins Memorial Trust Scholarship Fund. During the year ended December 31, 2021, scholarships of \$250 were awarded (2020 - nil). The following trust funds and assets are excluded from the Village's financial statements:

	<u>2021</u>	<u>2020</u>
Ray Watkins Memorial Trust Scholarship Fund	\$ 1,661	\$ 1,898
Cemetery Trust Fund	 11,781	 10,711
	\$ 13,442	\$ 12,609

#### **Notes to the Financial Statements**

December 31, 2021

#### 14. Financial Plan:

The financial plan amounts represent the Financial Plan Bylaw adopted by Council on April 6, 2021.

The financial plan anticipates use of surpluses accumulated in previous years to balance against current expenditures in excess of current year revenues. In addition, it anticipates capital expenditures, amortization and transfers from reserves. The following schedule reconciles the approved financial plan to the amounts presented in the financial statements:

	<u>2021</u>
Financial Plan Bylaw	\$ -
Add:	
Capital Expenditures	954,000
Deduct:	
Appropriation from Surplus	(593,700)
Transfers from Reserves	(714,000)
Amortization Adjustment	 (480,800)
Annual Deficit Presented in Financial Statements	\$ (834,500)

#### 15. Segmented Information:

The Village is a diversified municipal government institution that provides a wide range of services to its citizens. Distinguishable functional segments have been separately disclosed in Schedules 2 and 3. The nature of the segments and the activities they encompass are as follows:

#### **General Government**

This is comprised of revenues and expenses of the operations of the Village public safety building and other costs that cannot be directly attributed to a specific segment including general administrative, legislative, and fiscal services shown separately on Schedule 2.

#### **General Protective Services**

This is comprised of fire protection services, building inspection, bylaw enforcement and emergency services. The fire department is responsible for providing fire suppression service, fire prevention programs, training, and education. The members of the fire department consist of volunteers.

#### **Public Works and Transportation**

Public works and transportation is responsible for the maintenance of roads, sidewalks, cemetery maintenance, outdoor lighting, storm drains, and mechanical services and public work buildings and yard.

#### **Solid Waste and Recycling**

This is comprised of environmental services providing solid waste and recycling services to citizens.

#### **Notes to the Financial Statements**

December 31, 2021

#### 15 Segmented Information (continued):

#### Parks, Recreation and Culture

This is comprised of services meant to improve the health and development of the Village's citizens. Recreational programs like swimming and skating are provided at the arena and aquatic centre, along with outdoor activities in the parks and events at the community centre.

#### **Community Development Services**

This is comprised of a number of services including Village planning, economic development, tourist information centre, Jack Christensen Centre, the municipal campground, and library services.

#### **Wharf Services**

The Village operates the dock as a commercial enterprise, leasing moorage and warehousing space and charging fees for offloading activities serving Nootka Sound, such as farmed fish and fuel deliveries. There is also a section of floats for boats that pay daily, monthly, or yearly moorage.

#### Water Utility

This is comprised of activities related to supplying, storing, treating and transporting water.

#### **Sewer Utility**

This is comprised of activities related to gathering, treating, transporting, storing and discharging sewage or reclaimed water.

For each reported segment, revenues and expenses represent amounts that are directly attributable to the segment, in addition to amounts that are allocated to each segment on a reasonable basis.

#### 16. Contractual Rights:

The Village has entered into various agreements with parties in relation to the use of the wharf and other municipal properties. The estimated contractual rights under these contracts for the years ending December 31 are as follows:

2022	\$ 288,608
2023	200,373
2024	194,693
2025	198,523
2026	<u>15,296</u>
	\$ <u>897,493</u>

#### 17. Comparative Figures:

Certain comparative figures for the year ending December 31, 2020 have been reclassified, where necessary, to conform with the presentation adopted in the current year.

# Schedule 1 - Government Grants and Transfers to the Village and Ratepayers Year Ended December 31, 2021

	20	21	
	Budget	Actual	2020
Federal Government			
General Operating			
Grants in Lieu of Taxes	\$ 10,000	\$ 10,446	\$ 9,701
Gas Tax	75,000	44,118	11,816
Gas Tax - Sewer	3,000	2,746	8,905
Gas Tax - Water	65,000	14,832	16,027
Other	6,000		
	159,000	72,142	46,449
Capital			
Gas Tax - Sewer	75,000	12,578	-
Gas Tax - Water	165,000	12,578	
	399,000	97,298	46,449
Province of BC and Federal/Provincial Programs			
General Operating			
Small Communities Protection	464,000	460,000	463,093
Miscellaneous Provincial	149,000	145,710	44,762
COVID Restart Grant			557,000
	613,000	605,710	1,064,855
Sewer Operating			
Infrastructure Planning	-	-	27,116
Capital			
Sewer - Biosolids Project			335,419
	613,000	605,710	1,427,390
	\$ <u>1,012,000</u>	\$ <u>703,008</u>	\$ <u>1,473,839</u>
▼			

# **Schedule 2 - Combined Statement of Operations by Segment**

Year Ended December 31, 2021

	General Government	General Protective Services T	Public Works and ransportation	Solid Waste and Recycling	Parks, Recreation and Culture	Community Development Services	Wharf Services	Water Utility	Sewer Utility	Total 2021 Actual	Total 2021 Budget
<b>.</b>											(Note 14)
Revenues											
General taxes, net Utility charges Government Grants and transfers	\$ 1,071,783 \$	- :	- \$	- \$ -	5 - \$	- \$	- \$	- \$ 206,527	320,239	\$ 1,071,783 526,766	\$ 1,071,600 512,000
Federal	35,601	_	44,119	_		_	_	14,832	2,746	97,298	399,000
Provincial	605,710	_	-	_		-	_	-	2,710	605,710	613,000
Sales of Services	-	21,394	2,358	476,920	58,184	99,547	86,873	-	-	745,276	711,700
Investment and Other Income	160,969	5,386	6,398		3,001	1,530		5,392	54,051	236,727	136,000
	1,874,063	26,780	52,875	476,920	61,185	101,077	86,873	226,751	377,036	3,283,560	3,443,300
Expenses											
Amortization	7,786	9,204	159,047	6,067	163,162	-	30,823	31,402	78,375	485,866	480,800
Labour	563,452	16,538	176,762	179,663	535,176	10,107	-	131,307	146,689	1,759,694	2,043,000
Goods and services	172,896	101,351	153,925	148,038	<u>360,545</u>	127,749	27,293	99,823	117,393	1,309,013	1,754,000
	<u>744,134</u>	127,093	489,734	333,768	1,058,883	137,856	58,116	262,532	342,457	3,554,573	4,277,800
Excess (Deficiency) of Revenues over Expenses	\$ <u>1,129,929</u> \$	S (100,313)	\$ <u>(436,859</u> )\$	143,152	S <u>(997,698</u> )\$	<u>(36,779</u> )\$	28,757 \$	(35,781) \$	34,579	\$ <u>(271,013)</u>	\$ <u>(834,500)</u>

# **Schedule 3 - Combined Statement of Operations by Segment**

Year Ended December 30, 2020

	General Government	General Protective Services T	Public Works and Fransportation	Solid Waste and Recycling	Parks, Recreation and Culture	Community Development Services	Wharf Services	Water Utility	Sewer Utility	Total 2020 Actual	Total 2020 Budget
Revenues											
General taxes, net Utility charges	\$ 1,007,026 \$	-	\$ - \$	- \$ -	-	\$ - \$	- \$	- \$ 185,082	- 5 294,521	\$ 1,007,026 479,603	\$ 1,007,000 477,500
Government Grants and Transfers Federal	9,701	_	11,816	-	<b>&lt;</b> .	_	_	16,027	8,905	46,449	259,200
Provincial Asset disposals	1,031,438 12,126	9,028	- - 1 222	-	- - 59.467	24,389		-	362,535	1,427,390 12,126	918,900
Sales of Services Investment and Other Income	57,646 189,822 2,307,759	16,570 52,295 77,893	1,232 3,202 16,250	441,258	58,467 1,941 60,408	30,030 2,826 57,245	295,214 - 295,214	9,329 210,438	9,347 675,308	900,417 <u>268,762</u> <u>4,141,773</u>	875,200 <u>293,455</u> <u>3,831,255</u>
Expenses											
Amortization Labour Goods and services	11,411 735,056 145,196	31,533 11,605 116,493	128,589 160,074 130,165	20,397 160,412 138,325	156,677 428,601 298,284	8,234 7,751 98,471	30,823 - 24,090	31,402 122,502 129,223	60,090 122,783 173,412	479,156 1,748,784 1,253,659	480,800 1,930,500 1,931,300
	891,663	159,631	418,828	319,134	883,562	114,456	54,913	283,127	356,285	3,481,599	4,342,600
Excess (Deficiency) of Revenues over Expenses	\$ <u>1,416,096</u> \$	(81,738)	\$ <u>(402,578</u> )\$	122,124	<u>(823,154</u> )	\$(57,211)\$	240,301 \$	(72,689)\$	319,023	\$ 660,174	\$ <u>(511,345</u> )

#### **Schedule 4 - Reserve Fund Transactions**

Year Ended December 31, 2021

	Capital Works		Water Capital	ı	Sewer Capital		unicipal Dock iintenance	F	Fish Processing Plant		2021		2020
Balance, beginning of year	\$ 1,358,166	\$	777,901	\$	464,093	\$	1,212,499	\$	125,587	\$	3,938,246	\$	3,948,930
Interest received	15,110		9,325		4,092		14,638		1,505		44,670		77,677
Expenditures	(194,964)		-		(245,573)		-		-		(440,537)		(159,530)
Transfers from current funds Operating Fund		_	<u>-</u>				17,375	_		-	17,375	_	71,169
Balance, end of year	\$ <u>1,178,312</u>	\$	<u>787,226</u>	\$	222,612	\$_	1,244,512	\$	127,092	\$_	3,559,754	\$_	3,938,246

## **Schedule 5 - COVID-19 Safe Restart Grant Unaudited**

(Unaudited)

Year Ended December 31, 2021

The Village received a grant of \$557,000 under the COVID-19 Safe Restart Grant for Local Governments in the year ending December 31, 2020. The details surrounding these funds are shown in the schedule below:

	 2	2021
COVID-19 Safe Restart Funds Carried Forward	\$ i I	472,218
Eligible Costs		
Computer and other electronic technology costs		6,170
Budgeted revenues that have not been collected		22,219
Balance, December 31, 2021	\$ <u></u>	443,829





# Village of Gold River Audit Findings Report

For the year ending December 31, 2021

April 19, 2022 Chan Nowosad Boates Inc., Chartered Professional Accountants

REGAULAR COUNCIL MEETING APRIL 19, 2022



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# **STATUS**

As of the date of this report, we have completed the audit of the financial statements, with the exception of certain remaining procedures, which include:

- Obtaining evidence of Mayor and Council's approval of the financial statements;
- Obtaining a signed management representation letter, dated the date of Mayor and Council approval of the financial statements.
- Obtaining Mayor and Council's approval of the unadjusted journal entries, dated prior to the approval of the financial statements.

Please refer to the copies provided of our draft audit report and financial statements. We will update you on any significant matters arising from the completion of the audit, including completion of the above procedures.

Our audit report will be dated upon completion of any remaining procedures.



# SIGNIFICANT AUDIT, ACCOUNTING AND REPORTING MATTERS

#### TANGIBLE CAPITAL ASSETS

- During the year ending December 31, 2021, the Village had the following capital additions:
  - A fire truck was purchased for \$187,250. The truck was received in February 2022, so no amortization is taken in fiscal 2021.
  - The Biosolids facility was completed during the year. Total costs of \$245,573 were capitalized relating to this project in the current year, and the total cost of the project was \$932,713.
  - The SCADA project began in the current year for remote management of the water and sewer system. Costs incurred in 2021 related to planning and determining engineering requirements. Total costs of \$25,156 were capitalized relating to this project in the current year, and the project was in progress at year end, so no amortization is taken in the current year.

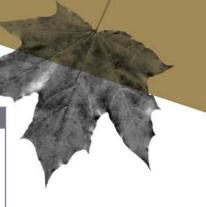
#### **CNB COMMENTS**

- We discussed capital projects with management and reviewed the capital budget to gain an understanding of capital additions and projects in the year.
- We reviewed the purchase documentation for the above-noted capital additions and concluded that they have been appropriately capitalized.
- We reviewed certain expense accounts to verify that no capital assets have been expensed inappropriately.

#### MISSTATEMENTS AND SIGNIFICANT CONTROL DEFICIENCIES

- No adjusting entries were proposed as a result of the above.
- No significant control deficiencies were identified as a result of the above.

REGAULAR COUNCIL MEETING APRIL 19, 2022



## SIGNIFICANT AUDIT, ACCOUNTING AND REPORTING MATTERS (CONTINUED)

#### DEFERRED REVENUE

• The Village has funds received from the Province of BC in fiscal 2004 and 2005 recorded as unearned revenue. These funds relate to the West Nile Virus and tsunami preparation, and total \$15,573.

#### **CNB COMMENTS**

- CNB obtained a copy of the listings for the balance recorded in deferred revenue, noting that the balances for the noted funds are unchanged from the previous year.
- CNB discussed these items with management and determined that it is unlikely that funders will request the return of these funds or that they will be spent due to the time that has passed.

#### MISSTATEMENTS AND SIGNIFICANT CONTROL DEFICIENCIES

- We proposed an uncorrected journal entry that would decrease deferred revenue and increase revenue by \$15,573.
- No significant control deficiencies were identified as a result of the above.

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REGAULAR COUNCIL MEETING APRIL 19, 2022

## SIGNIFICANT QUALITATIVE ASPECTS OF ACCOUNTING PRACTICES

The following are the significant qualitative aspects of the accounting practices of the Village that we plan to discuss with you:

- We believe that the Village's significant accounting policies are appropriate given its nature and its operations.
- The Village has not changed any of its significant accounting policies during the period to which the presented financial statements relate.
- The Village has disclosed its significant estimates in Note 1 of the financial statements.
- We found no basis on which to disagree with management's estimates.
- With respect to significant disclosures, we have no significant matters to communicate in this area.



REGAULAR COUNCIL MEETING APRIL 19, 2022

## **MISSTATEMENTS**

#### **OTHER SIGNIFICANT MATTERS**

Misstatements identified during the audit have been categorized as follows:

- Uncorrected misstatements, including disclosures
- Corrected misstatements, including disclosures

Note that for audit purposes, we did not report or investigate further any misstatements identified that were under \$4,900.

Further, note that all uncorrected misstatements are individually or in aggregate by financial statement line item, less than our audit materiality of \$98,000.

All identified misstatements have been corrected by management. There are no uncorrected adjustments.



## **CONTROL DEFICIENCIES**

#### **BACKGROUND AND PROFESSIONAL STANDARDS**

As your auditors, we are required to obtain an understanding of internal control over financial reporting (ICFR) relevant to the preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances for the purpose of expressing an opinion on the financial statements, but not for the purpose of expressing an opinion on internal control. Accordingly, we do not express an opinion on the effectiveness of internal controls.

Our understanding of ICFR was for the limited purpose described above and was not designed to identify all control deficiencies that might be significant deficiencies and therefore, there can be no assurance that all significant deficiencies have been identified.

Our awareness of control deficiencies varies with each audit and is influenced by the nature, timing, and extent of audit procedures performed, as well as other factors.

#### DENTIFICATION

We identified no significant internal control deficiencies and no other than significant internal control deficiencies.

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REGAULAR COUNCIL MEETING APRIL 19, 2022

## **APPENDICES**

- 1) Draft Independent Auditor's Report
- 2) Management Letter
- 3) Management Representation Letter

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#### INDEPENDENT AUDITORS' REPORT

To the Mayor and Council of the Village of Gold River,

#### **Opinion**

We have audited the financial statements of the Village of Gold River (the "Village"), which comprise the statement of financial position as at December 31, 2021, and the statements of operations, changes in net financial assets, and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Village as at December 31, 2021, and the results of its operations and cash flows for the year then ended in accordance with Canadian public sector accounting standards (PSAS).

#### **Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the Village in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Village's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends for the Village to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village's financial reporting process.

#### **Auditors' Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

#### Auditors' Responsibilities for the Audit of the Financial Statements (continued)

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are
  appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the
  Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Village's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Village to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and
  whether the financial statements represent the underlying transactions and events in a manner that achieves fair
  presentation.
- Communicate with those charged with governance regarding, among other matters, the planned scope and timing
  of the audit and significant audit findings, including any significant deficiencies in internal control that we identify
  during our audit.

#### **Other Matters**

The financial statements for the year ended December 31, 2020 were audited by another firm of Chartered Professional Accountants who expressed an unqualified opinion on those statements on May 5, 2021.

Chartered Professional Accountants Campbell River, BC

April 19, 2022



April 19, 2022

Michael Roy, CAO/COO Village of Gold River 499 Muchalat Drive Gold River, BC VOP 1G0

#### Dear Michael:

We have expressed an opinion on the financial statements (hereinafter referred to as "annual financial statements") of the Village of Gold River (the "Village") for the year ended December 31, 2021 and have issued our audit report thereon dated April 19, 2022. This letter does not affect our audit report.

As indicated in our engagement letter dated October 8, 2021:

- In planning and performing our audit in accordance with professional standards we have obtained an understanding of the Village's internal control over financial reporting to identify types of potential misstatements, consider factors that affect the risks of material misstatement, and design the nature, timing and extent of further audit procedures. This understanding will not be sufficient to enable us to render an opinion on the effectiveness of internal control over financial reporting. We have not considered internal control over financial reporting since the date of our audit report.
- Management is responsible for the Village's internal control, including the design, implementation
  and operation of internal control over financial reporting to prevent and detect fraud and error,
  including internal controls over the financial reporting process and the accuracy of period-end
  adjusting journal entries. Management is also responsible for disclosing to us any known control
  deficiencies in the design and implementation or operation of internal control over financial reporting.
- Auditors conducting an audit in accordance with professional standards obtain reasonable assurance that the annual financial statements taken as a whole are free from material misstatement, whether caused by fraud or error. It is important to recognize that auditors cannot obtain absolute assurance that material misstatements in the annual financial statements will be detected, because of factors such as: the use of judgment; the use of testing of the data underlying the annual financial statements; the inherent limitations of internal control over financial reporting; and the fact that much of the audit evidence available to the auditor is persuasive rather than conclusive in nature. Furthermore, because of the nature of fraud, including attempts at concealment through collusion and forgery, an audit designed and executed in accordance with professional standards may not detect a material fraud. While effective internal control over financial reporting reduces the likelihood that misstatements will occur and remain undetected, it does not eliminate that possibility. For these reasons, we cannot guarantee that fraud, error or illegal acts, if present, will be detected when conducting an audit in accordance with professional standards.

Since the purpose of the audit is to express an opinion on the financial statements, we did not plan and perform the audit with a view to identify all control deficiencies that might exist. We have not performed audit procedures to obtain reasonable assurance and are not providing any assurance on the effectiveness of internal control over financial reporting.

This letter is a by-product of the audit. This letter is intended solely for the purposes of management and those charged with governance and is not suitable for any other purposes. Chan Nowosad Boates Inc. shall have no responsibility or liability for loss or damages or claims, if any, to or by any third party as this letter has not been prepared for, and is not intended for, any other purposes.

#### **DEFINITIONS**

A control deficiency is a deficiency in the design or effective operation of internal control. A deficiency in design exists when

- (a) a control necessary to meet the control objective is missing or
- (b) an existing control is not properly designed so that, even if the control operates as designed, the control objective is not always met.

A deficiency in operation exists when a properly designed control does not operate as designed, or when the person performing the control does not possess the necessary authority or qualifications to perform the control effectively.

#### **CANADIAN AUDITING STANDARDS**

A material weakness is a deficiency or combination of deficiencies in internal control over financial reporting such that a material misstatement of the Village's annual financial statements is not likely to be prevented or detected.

#### **PROFESSIONAL STANDARDS**

Professional standards require us to:

- communicate material weaknesses identified during the audit to management and those charged with governance
- communicate control deficiencies identified during the audit that are important enough to merit
  attention by those responsible for oversight of the Village's financial reporting to management and
  those charged with governance.
- communicate all control deficiencies identified during the audit to management and inform those charged with governance that such communication occurred.

#### **MATERIAL AND OTHER THAN MATERIAL WEAKNESSES**

During the audit, we did not identify any control deficiencies that we would consider to be a material or other than material control deficiency as defined above.

Yours truly,

CHAN NOWOSAD BOATES INC.

Derek M. Lamb, CPA, CA

Partner 250-286-0744 derek@cnbcpa.ca

#### Village of Gold River 499 Muchalat Drive Gold River, BC V0P 1G0

April 19, 2022

To Chan Nowosad Boates Inc. 980 Alder Street Campbell River, BC V9W 2P9

#### Dear Sir/Madam:

This representation letter is provided in connection with your audit of the financial statements of the Village of Gold River for the year ended December 31, 2021, for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in accordance with Canadian public sector accounting standards (PSAS).

In making the representations outlined below, we took the time necessary to appropriately inform ourselves on the subject matter through inquiries of entity personnel with relevant knowledge and experience, and, where appropriate, by inspecting supporting documentation.

We confirm that (to the best of our knowledge and belief):

#### 1. Financial Statements

We have fulfilled our responsibilities as set out in the terms of the audit engagement dated October 8, 2021 for:

- a. Preparing and fairly presenting the financial statements in accordance with Canadian public sector accounting standards;
- b. Providing you with:
  - i. Access to all information of which we are aware that is relevant to the preparation of the financial statements, such as:
    - A. Accounting records, supporting data and other relevant documentation,
    - B. Minutes of meetings or summaries of actions taken for which minutes have not yet been prepared, and
    - C. Information on any other matters, of which we are aware, that is relevant to the preparation of the financial statements;
  - ii. Additional information that you have requested from us for the purpose of the audit; and
  - iii. Unrestricted access to persons within the entity from whom you determine it necessary to obtain audit evidence.
- c. Ensuring that all transactions have been recorded in the accounting records and are reflected in the financial statements; and

d. Designing and implementing such internal control as we determined is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. We have also communicated to you any deficiencies in the design and implementation or the maintenance of internal control over financial reporting of which management is aware.

#### 2. Fraud and Non-Compliance

We have disclosed to you:

- a. All of our knowledge in relation to actual, alleged or suspected fraud affecting the entity's financial statements involving:
  - i. Management;
  - ii Employees who have significant roles in internal control; or
  - iii. Others where the fraud could have a material effect on the financial statements;
- b. All of our knowledge in relation to allegations of fraud or suspected fraud communicated by employees, former employees, analysts, regulators or others;
- c. All known instances of non-compliance or suspected non-compliance with laws and regulations, including all aspects of contractual agreements that should be considered when preparing the financial statements;
- d. All known, actual, or possible litigation and claims that should be considered when preparing the financial statements; and
- e. The results of our risk assessments regarding possible fraud or error in the financial statements.

#### 3. Related Parties

We have disclosed to you the identity of all of the entity's related-party relationships and transactions of which we are aware. All related-party relationships and transactions have been appropriately accounted for and disclosed in accordance with the requirements of Canadian public sector accounting standards.

#### 4. Estimates

We acknowledge our responsibility for determining the accounting estimates required for the preparation of the financial statements in accordance with Canadian public sector accounting standards. Those estimates reflect our judgment based on our knowledge and experience of past and current events, and on our assumptions about conditions we expect to exist and courses of action we expect to take. We confirm that the significant assumptions and measurement methods used by us in making accounting estimates, including those measured at fair value, are reasonable.

#### 5. Subsequent Events

All events subsequent to the date of the financial statements and for which Canadian public sector accounting standards requires adjustment or disclosure have been adjusted or disclosed.

#### 6. Commitments and Contingencies

There are no commitments, contingent liabilities/assets or guarantees (written or oral) that should be disclosed in the financial statements. This includes liabilities arising from contract terms, illegal acts or possible illegal acts, and environmental matters that would have an impact on the financial statements.

#### 7. Adjustments

We have reviewed, approved and recorded all of your proposed adjustments to our accounting records. This includes journal entries, changes to account coding, classification of certain transactions and preparation of, or changes to, certain accounting records.

#### 8. Other Representations

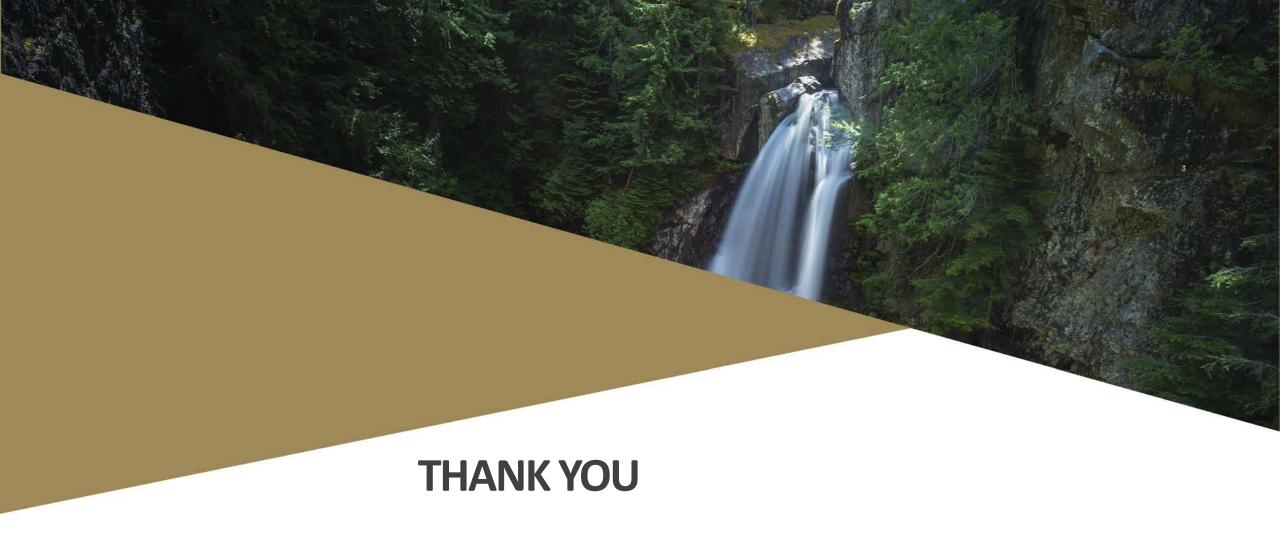
#### **Accounting Policies**

All significant accounting policies are disclosed in the financial statements and are consistent with those used in the previous period.

#### **Future Plans**

We have no plans or intentions that may materially affect the carrying value or classification of assets and liabilities reflected in the financial statements.

Yours truly,	
Michael Roy Chief Administrative Off	ficer



Derek Lamb, CPA, CA

980 Alder Street Campbell River, BC V9W 2P9 #201-1532 Cliffe Avenue Courtenay, BC V9N 2K4



## Village of Gold River REPORT TO COUNCIL

Regular Council Meeting April 19, 2022

Author: Michael Roy, Chief Administrative Officer

**Subject: Housing Needs Report Grant Program** 

#### **RECOMMENDATION(S):**

THAT Council supports the application to the 2022 Housing Needs Report Funding program

AND THAT Village of Gold River is willing to provide overall grant management should the application be successful.

#### **ALTERNATIVE(S):**

THAT Council accept the report for information.

#### **PURPOSE**

To present a grant opportunity for a housing needs report which is a requirement under the Local Government Act.

#### **ATTACHMENT(S):**

UBCM letter

#### DISCUSSION

UBCM has sent the Village a letter inviting the Village to apply for a grant to prepare a Housing Needs Report. A Housing Needs Report is required of all municipalities under the Local Government Act and the Village has not completed one.

This final intake for grant funding is a closed intake and only be invitation. Gold River has been invited to apply and would be eligible, on approval, for \$15,000. The program can contribute a maximum of 100% of the cost of eligible activities, to the maximum of \$15,000.

This grant would allow the Village to meet its requirement under the Local Government Act at minimal cost to the taxpayer.

### **FINANCIAL IMPLICATIONS**

\$15,000 Grant funding

#### **POLICY IMPLICATIONS**

N/A

### **LEGAL IMPLICATIONS**

Required under the Local Government Act

#### **STRATGIC PLAN ALIGNMENT**

N/A

Respectfully submitted,

Michael Roy Chief Administrative Officer Village of Gold River



March 21, 2022

Michael Roy, CAO Village of Gold River PO Box 610 499 Muchalat Drive Gold River, BC V0P 1G0 Via email: mroy@goldriver.ca

#### RE: 2022 Housing Needs Report funding

Dear Mr. Roy,

We are writing to offer the opportunity to apply for funding for the final intake for the Housing Needs Report program. This is a closed intake that is only available by invitation with this letter.

As your eligible planning area has not yet been funded by this program, or has a housing needs report that was completed outside of the funding program and has been deemed as transitional by the Ministry of Municipal Affairs, you may apply for funding to complete or update a required housing need report with grant funding.

Since April 2019, local governments have been required to develop housing needs reports on a regular basis. The reports are intended to strengthen the ability of local governments to understand what kinds of housing are most needed in their communities, and help inform local plans, policies, and development decisions. The Housing Needs Reports program supports local governments in undertaking housing needs reports in order to meet the provincial requirements.

We have included the program materials for this funding opportunity and ask that, if interested, you submit an application no later than May 13, 2022. Please review the program materials to verify the funding amount available to your planning area(s).

Please review the requirements of a completed housing needs report on the Ministry of Municipal Affairs website.

Please do not hesitate to contact Local Government Program Services at 250-952-9177 or <a href="mailto:lgps@ubcm.ca">lgps@ubcm.ca</a> if you have any questions or concerns regarding this funding opportunity.

Sincerely,

Sasha Prynn, Program Officer

**Local Government Program Services** 

# Village of Gold River REPORT TO COUNCIL

Regular Council Meeting April 19, 2022

**Author: G. Morphy – Director of Operations** 

Subject: 2021-015 Scada Upgrade Project - Tender Results, Variance and

**Recommendation Report** 

#### RECOMMENDATION(S):

**That,** council authorize the Director of Operations to sole source items 1, 3 and 4 as per the Scada Project – Procurement Recommendation Report, as previously approved.

**That,** council accept the Scada Project – Procurement Recommendation Report/Tender Results submitted by MPE, as for information

**That,** council accept the Operations Department - Variance and Recommendation Report, as for information.

**That,** council authorize the release of \$85,000 from the Gas Tax Funds.

**That,** council authorize the Director of Operations to accept and enter into an agreement with the lowest tender bid received, meeting all the conditions of the tender and specifications.

#### **ALTERNATIVE(S):**

a) Accept for information

#### **PURPOSE:**

**To**, provide information and receive authorization of Council in the recommendations on the acceptance of the lowest tender bid.

#### **ATTACHMENT(S):**

- a) MPE Scada Procurement Recommendations Report/Tender Results.
- b) Variance and Recommendation Report

#### **DISCUSSION**

Staff and MPE Engineering have been working closely in the next phase of the Scada Upgrade Project by completing the tendering process of the Scada Procurement and Implementation Sub-project. The attached MPE tender results (Attachment A) report has a summary of the tender process, submissions, and challenges encountered. Included in the package is a Variance and Recommendation Report (Attachment B) between the original estimate (presented at the October 13, 2021 council meeting) and actuals received in the tender process.

#### **FINANCIAL IMPLICATIONS**

The recommendations fall outside of original approved budget line for this stage of the Scada Upgrade Project, draw on the Gas Tax Funds to cover the difference(s).

#### **POLICY IMPLICATIONS**

None.

#### **LEGAL IMPLICATIONS**

Staff to enter into a service and/or procurement agreements where applicable, as per the attached reports and its recommendations.

### STRATGIC PLAN ALIGNMENT

None.	
Respectfully submitted,	
Glenn Morphy Director of Operations Village of Gold River	
Supported by CAO:	



203, 335 Wesley Street Nanaimo, BC V9R 2T5 Phone: 778-231-8880 Fax: 403-329-9354



Glenn Morphy 499 Muchalat Drive Gold River, BC **VOP 1G0** 

April 07, 2022 File: P:\9401-001\L-06.doc

Dear Glenn:

Re: SCADA Implementation – Tender Results

Having completed the tendering of the SCADA Evaluation and Implementation projects, please see the following for a summary and recommendation going forward.

The Village approached six companies to submit a cost for supply and / or installation of control system components as part of the SCADA system implementation for the water and sewer sites throughout the Village. Three companies submitted a proposal, two of which are from local electrical companies for the supply and installation of all new components. The total cost of these two electrical companies is very close; there is a 5% difference. However, this cost is significantly higher than the estimate that was compiled in 2021.

The reason the cost is significantly higher than estimated is due to supply chain issues and volatility of cost in the market. Prices of fuel, building materials and copper, to name a few, have changed significantly since the project estimate was put together last year. When electrical contractors are quoting a project, potential changes of cost between the time the quote is generated and the completion of the project is included in the overall cost, to cover the risk of increasing cost during the project. In addition to the cost fluctuations, the project schedule is also significantly impacted due to supply change challenges. The implementation of the SCADA System project is expected to take 6 months as opposed to the estimated 3 months.

Since the allocated cost is insufficient to execute the project, the following options were evaluated:

- Reduce project scope: Implement new SCADA equipment on some sites throughout the Village
- Negotiate a reduced price with the electrical contractor(s).
- Cancel the project and re-tender at a later date when the market has stabilized.

Considering the importance of the project for the Village, the value it brings to water and sewer site control and safety, the recommendation is to pursue additional funding to complete the project.

The original projected cost for the SCADA System Implementation was \$120,000. The quoted cost is \$188,000. Therefore, additional funding of \$ 68,000 is requested to complete the project.



Should you have any questions or require clarification, please do not hesitate to reach out.

Regards,

MPE ENGINEERING LTD.

Bart Nelissen

BN/bn



#### **Attachment B**

#### **Operations Department**

#### Scada – Procurement and Implementation Project

#### P-2021-015

#### **Tender Results - Variance and Recommendation Report**

The intention of this report is to provide some clarity on the variance (difference) between the original estimate completed in 2021 and submitted tender results, recently received. In addition, provide a recommendation.

#### 2021 Estimate

	SCADA Implementation	
1	Detailed Panel Design, Programming, Commissioning	\$36,500
2	SCADA Workstation	\$3,000
3	SCADA Software (VTScada)	\$8,500
4	Communications Equipment (Microhard Systems)	\$7,650
	Network Contractor (Installation, Configuration, Testing) - Part of Electrical Contractor	
5	Scope	\$7,036
6	Control Panels	\$13,600
7	Electrical Contractor & Electrical Supplies (Misc.) including PLCs	\$43,410
	GRAND TOTAL	\$119,696

#### Synopsis of the variance between the 2021 estimate and recent tender results.

- Item 1 is MPE's budget,
- Items 2 and 3 were separate from the electrical contractor scope and pursued by the Village direct. Total of these 2 items is \$11,500
- Items 4, 5, 6 and 7 make up the scope of the electrical contractor. The total of these line items in the 2021 estimate is \$71,696... the average between the 2 electrical quotes from the tender process (HB and VI Contracting) is \$139,699. The difference is \$68,003.

Given the above, the Operations Department recommend the difference (\$68,003) and a contingency (\$16,997) be drawn from the Gas Tax funds for total of **\$85,000.00** to cover the unforeseen rise in costs as per Attachment A - MPE's Tender Results assessment. Resulting in an overall revised project budget at \$205,000.00

## **Mayors Report**

**AVICC** 

April 1-3

I attended the AVICC convention, it was so nice to see everyone again, everyone who attended felt the same. Just watching all the side discussions and smiles on everyone.

The first workshop I attended was the continuing discussion on the Legislative Reform Initiative. There was a lot of discussion within the 2-hour workshop. Once I receive the minutes from the workshop, I will forward to all of you.

I then attended the Mayors/Chairs First Nations forum and lunch. There were about 30 of us there. I thought this was one of the highlights of the Convention. It was an open discussion on how we as local Government handled the last 2 plus years of Covid. As we worked through Zoom, Teams meetings, staffing issues, and the increase of social media bullying and harassment. There was some very serious discussions, but also some good laughter too.

President Ian Morrison began the opening of the convention with his remarks, followed by welcoming from the Esquimalt First Nation and Songhees Lekwungen Dancers.

Premier Horgan then addressed the convention, followed by Mayor Lisa Helps. The keynote address on Friday was Ryan Wainwright, spoke on working with Emergency Management BC. The day ended with updates from Leah Hollins from Island Health, and Minister Josie Osborne,

Saturday started at 7:30 am with the working breakfast, with a discussion on Procurement for Community Wellbeing. Director Evans was the moderator for this session. Since 2019, AVICC members have been using these new best practices to help mitigate economic, social and environmental challenges to support the creation of healthy, resilient local communities. We then we're addressed form UBCM President Laurey-Anne Roodenburg.

We then began session 1 of the resolutions. We went through them at a pretty good pace, and before lunch we had completed all of them. All resolutions were passed except one, it was # 20 increase to Home Owners Grant, and we had one head count vote which passed 77-73 it was #16 Explore Vacancy Control.

My first workshop after lunch was First Nations & Local Governments, the future of collaborative Governance. This workshop was overflowing with attendees. Reece Harding and Julia Tikhinova. As we all know, BC was the first jurisdiction in Canada to adopt DRIPA legislation that aims to adopt UNDRIP. They provided us with an overview of legal framework of Aboriginal rights and the role of local Government in relation.

The last workshop of the day I attended was, its easy to think big when you're small. Councillor Sarah Fowler from Tahsis was the moderator for this session an there we're 4 great presenters in the session, Mayor Noel from Ucluelet, Mayor Buchanan from Alert Bay, Mayor Dugas from Port Hardy and our very own Mayor/ Director Colbourne from Zeballos. All presenters did a great job, describing all the smaller communities' concerns and issues. They all added some fun stuff too.

The annual convention reception banquet was Saturday night, where we had an excellent dinner and were entertained by the Timebenders. You could look around and see a lot of discussions happening. Former Sayward Mayor, SRD Director and Chair John McDonald was in attendance for dinner. It was great to see and have an opportunity to talk with him.

Sunday morning, we received some updates from MIA and MFA, and the Leader from the Green Party Sonia Furstenau. The Nominations report was received, and installation of our new President Penny Cote. Unfortunately, Director Evans was unsuccessful in her bid for 2nd Vice.

#### SCCNC Board Meeting April 7

Almost all the Directors and Staff met for the first time in person for a meeting held in the SRD Boardroom.

Bob Long began the meeting discussing Governance, setting strategic priorities. He spoke on building trust within the Board, and expectations. CAO Dave Leitch spoke on the evolution of the project at the very early beginnings and how it has now changed. Paul Daniels also spoke about the early stages of the project, and stated this is currently the largest project of its kind right now.

We had updates on the project from Wes Isis, and when it is completed there will be 3500 km of fibre laid, that is the same distance between Vancouver and Ottawa.

Bill Nichols and Mike Harmstrom talked about the risks of the project, Market, Liquidity, permitting, weather, construction, and all the many multiple agencies they deal with.

Bill discussed competitors' risk, as in Telus/Mascon and their misinformation they continue to put out there.

Bart Kuntz and Ryan Ray discussed construction, and last mile.

It was a great first meeting, with all agreeing this project will benefit so many small rural and First Nations communities. It will change lives.

CAO Mike Roy and I met with Enid Ohara and Kaitlyn Knorr for a discussion. The meeting was a very good open discussion. We concluded that we felt it would be good for us to meet on a more regular basis. We have set anther one for April 12th.

On March 31st our new EV fast charging station was completed. BC Hydro released a statement, that was shared.

All of Council (except Councillor Begon) met up with Jackie Jack to plug in her Electric car for the first charge. We are ready for the future.

CAO Mike Roy and I met with Enid Ohara and Kaitlyn Knorr, during this meeting we discussed housing concerns within the Village, the housing survey that is out from SRD. We talked about grant opportunities for many types of housing strategies. We also discuss the ongoing substance abuse and the outreach programs that they are doing. They are going to try and meet with local groups and possible training in Naloxone training. Asked if Council members would be interested in a session, it would take about an hour.

#### Report to Mayor and Council

April 11, 2022

#### April 1-3, 2022

The 2022 Annual Association of Vancouver Island and Coastal Communities was held in Victoria, with thanks to the Songhees Nation and the Esquimalt Nation who welcomed us warmly. Premiere John Horgan also spoke briefly.

My first morning began with a tour of Western Forest Products' Saanich Nursery. The process from collecting the female buds and male pollen, the examination and testing, seeding, germination, thinning and growth was interesting, but to see the seedlings growing in the greenhouses was quite exciting to me. Western Forest Products is participating in the government's #2Billion Trees program which will increase their current planting ratio of 3 trees to every one harvested.

The first workshop I attended was titled Local Governments and First Nations and was presented by Reece Harding and Julia Tikhonova of Young Anderson Barristers and Solicitors along with Director of Large Travis Hall. Travis is from the Heiltsuk territory, and his given name is Gundaynuxv, "The Hunter".

This was a very interesting workshop, and timely as the Province on March 30<sup>th</sup> released the Declaration Act Action Plan.

Key discussion included:

- Section 35 of the Constitution Act, 1982 reads as follows:
   35. (1) The existing aboriginal and treaty rights of the aboriginal peoples of Canada are hereby recognized and affirmed.
- The Government of Canada has a duty to consult, and where appropriate, accommodate Indigenous groups when it considers conduct that might adversely impact potential or established Aboriginal or treaty rights.
- The Declaration on the Rights of Indigenous Peoples (UNDRIP or DOTROIP) is a legally non-binding resolution passed by the United Nations in 2007. It delineates and defines the individual and collective rights of Indigenous peoples, including their ownership rights to cultural and ceremonial expression, identity, language, employment, health, education, and other issues.
  - Declaration on the Rights of Indigenous Peoples Act DRAFT ACTION PLAN DRAFT FOR CONSULTATION
  - Decision Making Agreements: Government builds relationships and works with First Nations people and community leaders focusing collective efforts on closing the socio-economic gaps that separate Indigenous people from other British Columbians, and building a province where all citizens can participate in a prosperous economy.

- Truth and Reconciliation Calls To Action
  - o calls to action english2.pdf (gov.bc.ca)
- Reconciliation and Collaboration Governance
  - Protocols and communication agreements
  - Economical development partnerships
  - Servicing agreements
    - Reconciliation & Other Agreements Province of British Columbia (gov.bc.ca)

I attended the Municipal Insurance Association of British Columbia session presented by Penny Cote. MIABC provides Liability and Property Insurance to its members.

Ryan Wainwright, Emergency Manager, Senior Regional Manager - EMBC (Vancouver Island Region) spoke on the on the current state of emergency management in BC and how decisions are made, and on how information flows between the Province, local government elected officials and staff. The question on everyone's mind was how can elected officials support their organizations and communities to be more resilient, especially after the 2021 heat, wildfires, and atmospheric rivers we experienced.

I visited numerous booths at the trade show. Two booths were of particular interest to me. First, the BC Hydro presentation on the three projects, the John Hart Dam Seismic Upgrade Project, the Strathcona Dam Water Discharge Upgrade Project, and the Ladore Spillway Seismic Upgrade Project. The schedule as posted on the BC Hydro website is to begin the John Hart project in 2023 and the other two projects may begin in 2024. The construction period for the John Hart project may be six years, with the other projects being around three years. As these programs are lengthy there may be opportunity for the businesses and community members to benefit directly. For information on jobs and contractor and subcontractor opportunities related to dam safety projects near Campbell River, visit majorprojects.ca.

The second booth was the BCLC booth which provided information on the Community Gaming Grants that support eligible not-for-profit organizations offering community programs. The 2021/22 Year to Date Report shows how our community of Gold River has benefited from this program.

Gold River Minor Hockey Association	Community Gaming Grant	Sport	Hockey	\$4,600
Gold River Secondary School PAC	PAC	PACs and DPACs	Parent Advisory Councils	\$1,960
Gold River Skating Club	Community Gaming Grant	Sport	Skating	\$10,000
Ray Watkins Elementary School PAC	PAC	PACs and DPACs	Parent Advisory Councils	\$2,880

#### April 9, 2022

On Saturday I attended the virtual meeting for the Vancouver Island Regional Library. The Mayor of Port McNeill, Gaby Wickstrom, was elected as the VIRL Board Chair. Sooke opened their new hi-tech library on February 26<sup>th</sup> and will be having a grand opening once the labour dispute is settled. Updates on the BCGEU job action can be found at <u>Library Strike Updates and Information - Vancouver Island Regional Library (virl.bc.ca)</u>.

Thank you,

Councillor Brenda Patrick

### **Economic Development Report - April. 2022**

The Economic Development Committee (EDC) consists of 7 members. Rachel Stratton, Brenda Patrick, Georgie Mckenzie, Sharon Charette, Cathy Nesbitt, Anita Lawrence and Darwin Horning. We continue to meet on a monthly basis. The EDC has completed two of the three grants, with the support of Village staff and the Gold River Chamber of Commerce!

#### **Grant 1**

The Rural Dividend Fund: Commercial Sector. Completed

#### **SHOP LOCAL**

- The second shop local campaign **finished at the end of December 2021**, almost all certificates were used up. This third program was also a success!
- The Gold River Chamber of Commerce and members of the EDC have been doing a wonderful, wonderful job running this project! Thank you so much!
   Business Walks
- The EDC and the Chamber hope to follow up on the results of the two years worth of **Business Walks** results.
- Results have been present to Council.
   Business Ambassadors Program
- The **Business Ambassadors Program** is on going.
- Anita is updating the "Business Packages" to be left with Village staff and the Ambassadors.
   Ambassadors will then be available to meet and greet potential business owners looking to invest in Gold River.
  - **Grocery Store Attraction**
- The EDC decided to request a scope change and put these funds into another shop local program.
- The EDC has also reached out to the Gold River Co-op administrators. We have offered our assistance.

#### Grant 2

Island Coastal Economic Trust (ICET). Complete.

- This included tree/shrub removal, landscaping, Village info kiosk and was completed in the fall of 2021.
- The area has been unofficially named "Village Central" by the EDC. Referring to the area as "The strip" was just not working for us!

#### **Grant 3**

The **Rural Community Development Grant – Destination Development** was applied for in 2019, to be used for Branding, Website Design and Way-finding. It has also been approved and work has begun.

- The RFP for Branding was awarded to **ROAM Media**. Ian Adams met with the team on the 8<sup>th</sup> of September and presented to the EDC on September the 25<sup>th</sup>. The EDC is very happy with the branding and Council has also approved it. The new logo is already in use!
  - Branding has been made available to local businesses so they can produce their own merchandise with the new brand! Some businesses have already produced some items.
  - A decal sheet with the new branding was mailed out, new light pole banners and flags have been purchased, stickers and bags were handed out at Gold River Days.
  - The EDC is looking at producing some more decals as giveaways that have the Gold Rover branding on them.
- Next steps are to work on the Wayfinding portion of the grant. Phred Martin was awarded the Wayfinding RFP. He is scheduled to be out on the 13 and 14<sup>th</sup> of April and will be presenting a workshop to the EDC. I will verbally update council at the meeting on April 19<sup>th</sup>.
- Website will be looked at once the Wayfinding plan is established.

#### Other notes

- We are sorry to have a member move away from Gold River. Melissa McLachlan was a wonderful member of EDC. She was an excellent resource when it came to government workings, tech side of things and advertising. She will be greatly missed!
- EDC will be putting forward a letter to the community looking for new members for EDC.
- Anita continues to look for new grant opportunities for the EDC.
- Thank you to Georgie and Cathy who have been so diligent in keeping the community Calendar going! It is now located in the old Manila Grill window.
- We continue to use the **EDC Facebook** page to keep the community updated

Next report will be submitted in **July**.

Happily submitted by **Councillor Stratton** 

#### **VILLAGE OF GOLD RIVER**

#### **BYLAW NO. 736, 2022**

#### A BYLAW TO PROVIDE FOR THE CONTROL AND LICENSING OF DOGS AND OTHER ANIMALS

**WHEREAS** pursuant to Section 8 of the Community Charter Council, may by bylaw, regulate, prohibit and impose requirements in relation to animals;

**WHEREAS** Section 48 of the Community Charter provides Council authority to regulate the keeping of dogs and other animals in the municipality; And,

WHEREAS Section 49 of the Community Charter provides special powers in relation to dangerous dogs;

**NOW THEREFORE** the Council of the Village of Gold River, in open meeting assembled, enacts as follows:

#### 1. CITATION

1.1. This Bylaw shall be cited for all purposes as the "Village of Gold River Animal Control and Pound Bylaw No. 736, 2022".

#### 2. DEFINITIONS

- 2.1. "Aggressive Dog" means a Dog that is a Dangerous or has, in the absence of a Mitigating Factor:
  - a. aggressively pursued or harassed a person or Animal;
  - b. displayed aggressive behaviour including, but not limited to, growling, snarling, lunging; or
  - c. displayed a disposition, propensity or potential to attack or injure a person or Animal; or presented a continuing threat of serious harm to humans or Animals.
- 2.2. "Animal" means any dog or domestic animal.
- 2.3. "At Large" means not being under the direct and continuous control of the Owner either by being:
  - a. securely contained or tethered in or upon the property of the its Owner;
  - b. securely confined within a building or escape proof enclosure; or
  - c. in the care and control of a Competent Person who is exercising direct control over it.
- 2.4. "Basic Care" means the provision of:
  - a. adequate and appropriate food and potable water in sanitary receptacles;
  - b. shelter in an area of sufficient size and which is maintained to prevent the animal from suffering discomfort and which includes clean bedding material;
  - c. adequate exercise; and
  - d. veterinary care as may be required to maintain the health and comfort of the particular Animal.
- 2.5. **"Bylaw Enforcement Officer"** means the person or persons appointed by the Council as a Bylaw Enforcement Officer, Public Safety Officer, Animal Control Officer, and members of the Royal Canadian Mounted Police.
- 2.6. **"Competent Person**" means a person who is physically and mentally able to control a Dog and to ensure compliance with this Bylaw.
- 2.7. "Council" means the Municipal Council of the Village of Gold River.
- 2.8. "Dangerous Dog" means a 'dangerous dog' as defined under section 49 of the Community Charter.
- 2.9. "Defecate" means to discharge Faeces from the body.

- 2.10. "Dog" means any Animal of the canis familiaris species irrespective of age or sex.
- 2.11. "**Dog Licence**" means a licence for a dog for the current licencing year that has been paid for and that has been issued by the municipality.
- 2.12. **"Enclosure"** means a fence or structure of at least 6 feet in height, forming an enclosure capable of preventing the entry of a child under the age of 10 years and adequately constructed to prevent a dog from escaping.
- 2.13. "Faeces" means waste matter discharged from the bowels.
- 2.14. "Leash" means a device, or use of a device, made of metal, nylon or other similar strong material no more than 2 meters (6.6 feet) in length and of sufficient strength and design to restrain the size and strength of a dog for which it will be used. One end must remain securely affixed to a collar or harness securely attached to the animal with the other end held by a person capable of controlling the dog at all times.
- 2.15. **"Kennel**" means a parcel where four or more dogs are kept, trained, cared for, bred, treated, hospitalized or boarded for personal enjoyment, for remuneration or for the purpose of sale.
- 2.16. "Mitigating Factor" means a circumstance that excuses the aggressive behaviour of a Dog and includes:
  - a. responding to an attack by a person or aggressive Animal;
  - b. responding to an attack by a person or aggressive Animal on the Dog's offspring;
  - c. responding to teasing, provocation or torment;
  - d. protecting its Owner from physical harm; or
  - e. defending the real or personal property of its Owner from trespass, damage or theft.
- 2.17. "Owner" means any person"
  - a. owning, possessing or harbouring a Dog or other Animal;
  - b. having care and control over a Dog or other Animal; or
  - c. suffering or permitting a Dog or other Animal to remaining about the person's property.
- 2.18. "Pound" means:
  - a. premises or vehicles used by the Poundkeeper to harbour and maintain animals pursuant to this bylaw: or
  - b. a premise designated by contract with the Village for the impoundment, care and feeding of animals pursuant to this bylaw.
- 2.19. "Poundkeeper" means a person or persons appointed from time to time by Council, to be the Poundkeeper, or the authorized agent of any corporation or society with whom Council has an agreement to act as poundkeeper, or any person or persons that Council may authorize to assist the poundkeeper to enforce this Bylaw.
- 2.20. "Unlicensed" means a Dog:
  - a. for which the licence for the current year has not been obtained; or
  - b. to which a licence tag is not attached.
- 2.21. "Village" means the Village of Gold River.
- 3. LICENSING REQUIREMENTS
  - 3.1. The Owner of a Dog is responsible for providing proof that:
    - a. their Dog is spayed or neutered; and
    - b. their Dog is less than three months of age.

- 3.2. An Owner of a Dog that is three months of age or older must:
  - a. obtain a licence for that Dog for the current calendar year; and
  - b. must thereafter obtain a new licence for each subsequent calendar year.
- 3.3. A Dog License issued pursuant to this bylaw expires on the 31st day of December of the licencing year.
- 3.4. A Dog License shall be worn only by the Dog for which it is issued and is not transferable to another Dog, or to an Owner other than the person to whom the licence was issued.
- 3.5. A licence may be issued to a person under the age of sixteen years if the applicant for the licence is accompanied by a written consent of the parent or guardian of the applicant, and in that case the parent or guardian is deemed to be the Owner of the Dog for the purpose of this bylaw.
- 3.6. At the time of application, the Owner shall pay the applicable licence fee.
- 3.7. The Owner may pay the reduced fee for neutered or spayed Dogs provided the Owner:
  - a. presents a certificate signed by a duly qualified veterinarian saying that the Dog is neutered, spayed or the Dog is incapable of producing offspring; or
  - b. executes a statutory declaration declaring that the Dog is neutered or spayed.
- 3.8. Every Owner shall:
  - a. affix the tag to the Dog's collar or harness; and
  - b. ensure that the collar and tag are worn by the Dog.
- 3.9. When a tag is lost or destroyed, the Village will issue a replacement tag upon payment of the prescribed fee.
- 3.10. License fees are non-refundable.
- 3.11. No household shall keep or have in their possession more than three (3) dogs over the age of three (3) months. Where any owner possesses or harbors four (4) or more dogs they shall be deemed to own a Kennel subject to the current land use, subdivision or zoning bylaw of the municipality, and further the annual licence fee payable shall be subject to the current business licence bylaw of the municipality.

#### 4. RESPONSIBILITY OF OWNER

- 4.1. Every Owner shall take effective measures to ensure that their dog:
  - a. is not At Large
  - b. does not bite or attack a domestic animal or person; or
  - c. does not damage public or private property.
- 4.2. Every Owner shall keep their Dog Leashed when the Dog is in a public place unless that place has been designated an off-leash area.
- 4.3. Despite subsection 4.1 (a) Council may by resolution designate off-leash areas where licensed Dogs are permitted to be At Large.
- 4.4. Every Owner of an Aggressive Dog shall at all times, while the dog is anywhere else than on lands or premises owned or occupied by the dog owner, keep the dog muzzled and leashed to prevent it from attacking another animal or human, or causing damage to public or private property.
- 4.5. Every Owner of an Aggressive Dog shall at all times, while the dog is on land or premises owned or occupied by the dog owner, keep the dog securely confined either indoors or in an Enclosure.
- 4.6. Every Owner of a female Dog in heat shall keep the Dog on the Owner's property and:
  - a. confined indoors under the effective control of a Competent Person over the age of sixteen (16) years;

- b. confined within a securely fenced side or rear yard where the fence is of adequate design and dimension to prevent the Dog from escaping the yard and any gate in such fenced areas shall be locked at all times when the Dog is in the fenced area;
- c. confined in a Secure Enclosure; or
- d. securely Leashed or harnessed with a non-retractable Leash no more than two (2) metres in length and under the effective control of a Competent Person over the age of sixteen (16) years.
- 4.7. No person shall rescue or attempt to rescue an animal lawfully in custody of the Poundkeeper, police officer or bylaw enforcement officer pursuant to this bylaw. Further it is an offence to resist, obstruct or interfere with the Poundkeeper in the performance or course of their duties.
- 4.8. No person shall keep, harbour, house or maintain within the municipality a dangerous or habitually noisy Dog.
- 4.9. No person shall keep Dogs or animals to the extent of creating a nuisance, disturbance or public health hazard.
- 4.10. Owner must immediately remove feces deposited by the Owner's Dog on property other than the Owner's property.
- 4.11. Owner shall not permit or allow their Dog on any school ground, playground or park where Dogs are expressly prohibited.

#### 5. CARE OF ANIMALS

- 5.1. No person shall keep an animal in the Village unless the animal is provided with Basic Care.
- 5.2. No person shall confine an Animal in any motor vehicle or enclosed area without providing adequate ventilation to prevent the Animal from suffering from distress, discomfort or injury due to heat.

#### 6. AGGRESSIVE DOGS

- 6.1. Owner of an Aggressive Dog shall:
  - take all necessary steps to ensure that the Dog does not bite, chase or attack any person, cat or Animal;
  - b. when the Dog is on the Owner's property keep the Dog:
    - i. confined indoors under the effective control of a Competent Person over the age of sixteen (16) years;
    - ii. confined within a securely fenced side or rear yard where the fence is of adequate design and dimension to prevent the Dog from escaping the yard and any gate in such fenced areas is locked at all times when the Dog is in the fenced area; or
    - iii. confined in a Secure Enclosure:
  - c. when the Dog is off the Owner's property keep the Dog harnessed or leashed securely with a non-retractable Leash no more than two (2) metres in length and under the effective control of Competent Person over the age of sixteen (16) years to effectively prevent it from attacking or biting a person or Animal;
  - d. notify the Bylaw Enforcement Officer within forty-eight (48) hours of:
    - i. any changes in residency or ownership of the Dog; or
    - ii. the death of the Dog.

#### 7. KENNELS

7.1. An owner of a Kennel shall apply to the Village for a Kennel licence and upon payment of the prescribed fee and proof of compliance with all other relevant Village bylaws, the owner shall be issued a Kennel licence and licence tags for each dog kept in the Kennel

Page **4** of **7** 

- 7.2. A Kennel licence is not a substitute for a licence required by the Village business licence bylaw and does not relieve the owner of a Kennel from compliance with that bylaw nor any other relevant bylaw of the Village.
- 7.3. No person shall:
  - a. have or keep more than ten (10) dogs in a kennel;
  - b. permit or cause a dog to be unattended or uncontrolled in an open-air run in a Kennel between the hours of 9:00 p.m. and 7:00 a.m.;
  - c. allow a dog to run loose in a Kennel except in an adequately fenced area;
  - d. permit or cause barking, yelping, howling or other frequent noise to emanate from a kennel.
- 7.4. The owner or operator of a Kennel shall
  - a. ensure that all dogs in the Kennel are under control and are restrained from frequent barking, yelping, howling or making other noise;
  - b. keep the Kennel at all times in good repair;
  - c. keep the Kennel and yard surrounding it at all times in a clean and sanitary condition and free of vermin and rodents:
  - d. collect all uneaten food from the Kennel daily, wrap it and place it in a garbage can for collection;
  - e. dispose of all manure, dung or refuse and all liquid wastes from the Kennel in a manner which meets the approval of the Medical Health Officer and the Village;
  - f. dispose of all hair clippings and waste paper in a sanitary manner; and
  - g. keep the Kennel regularly cleaned and disinfected and free of any offensive or disagreeable odors to the satisfaction of the Medical Health Officer.

#### 8. NOTICE

- 8.1. Where a Bylaw Enforcement Officer has reason to believe that a Dog is an Aggressive Dog, the Bylaw Enforcement Officer may issue and serve upon the Owner a notice in letter form stating that the Owner's Dog meets the definition of an Aggressive Dog and advising the owner of the requirement set out in sections 6 as they apply to the Owner's Dog.
- 8.2. The notice set out in subsection 8.1 may be served on the Owner by:
  - a. personally handing the notice to the Owner;
  - b. handing the notice to an adult person on the Owner's property;
  - c. posting the notice upon some part of the Owner's property and by sending a copy by regular mail; or
  - d. mailing a copy by prepaid registered mail to the last known address of the Owner.
- 8.3. Where the notice is delivered by the methods set out in subsections 8.2 (c) or (d) the notice shall be deemed to be served seven days after the notice was mailed.
- 8.4. The notice set out in section 8.1 shall include a statement advising the Owner of the Dog of the ability to appeal the determination of the Bylaw Enforcement Officer to Council.

#### 9. APPEAL

- 9.1. Owner of a Dog who has received a notice pursuant to subsection 8.1 of this Bylaw may appeal the findings of the Bylaw Enforcement Officer to Council within thirty (30) days of service of the notice and Council may hold a hearing to determine the merits of the Owner's appeal.
- 9.2. Upon receipt of an application for an appeal, the Village shall give the Owner of the Dog at least seven (7) days written notice of the appeal hearing.
- 9.3. After a hearing Council may confirm or reverse the findings of the Bylaw Enforcement Officer.
- 10. RESPONSIBILITY OF VILLAGE ADMINISTRATION

- 10.1. The Council may establish one or more pounds for the keeping and impounding of Dogs and the Poundkeeper shall make all rules and regulations not inconsistent with this Bylaw pertaining to the administration of the pounds.
- 10.2. Designated Village staff shall keep a record for each licence issued which shall include:
  - a. the full name and address of the Owner;
  - b. the breed, colour, and sex;
  - c. the number stamped on the tag issued to the Owner; and
  - d. the amount of licence fee paid by the Owner.

#### 11. SEIZURE AND IMPOUNDMENT

- 11.1. The Poundkeeper or Bylaw Enforcement Officer may seize and impound:
  - a. an Animal unlawfully At Large on a highway or in a public place;
  - b. an Unlicensed Dog;
  - c. an Animal straying or trespassing on private property;
  - d. an Animal on unfenced land and not securely tethered or contained;
  - e. an Animal that the Poundkeeper or Bylaw Enforcement Officer determines is subject to suffering; or.
  - f. an Animal designated as a dangerous dog.
- 11.2. Where an Animal has been seized and impounded pursuant to subsection 11.1 (e) of this Bylaw and the Poundkeeper or Bylaw Enforcement Officer determines that the Animal's suffering cannot be otherwise reasonably addressed, the Village or the Poundkeeper may retain a veterinarian licensed to practice in British Columbia to humanely destroy the Animal.
- 11.3. Where an Animal has been seized under section 11.1(a)-(e), the Poundkeeper shall impound the Animal for a period of at least seventy-two (72) hours, excluding Sundays and statutory holidays, unless the Owner claims the Animal and takes possession of it earlier in accordance with section 11.4.
- 11.4. The Owner, or the Owner's agent, may take possession of an impounded Animal upon payment to the Poundkeeper of:
  - a. the appropriate license fee if the Animal is an Unlicensed Dog;
  - b. Impoundment fees that have accrued; and
  - c. any veterinarian fees incurred by the Village while the Animal is at the pound.
- 11.5. Where an Owner fails to claim and take possession of an Animal within the seventy-two (72) hour time period set out in section 11.3, the Animal may be humanely destroyed, sold, or otherwise disposed of.
- 11.6. Owner of an impounded Animal is liable to pay the following fees set out in Schedule "A" of the Village of Gold River Bylaw Notice Enforcement Bylaw No. 737, 2022 regardless of whether or not the Owner claims the Animal:
  - a. the kennel fees, which fees are imposed for every twenty-four (24) hour period or fraction thereof the Dog has been impounded;
  - b. the veterinarian fees if the Animal received veterinarian care; and
  - c. the destruction fee if the Animal is destroyed.

#### 12. ENFORCMENT

- 12.1. This Bylaw may be enforced by the Poundkeeper or Bylaw Enforcement Officer and any other person or class of persons designated by the Village to enforce Village bylaws.
- 12.2. No person shall interfere with, hinder or obstruct an authorized person in the exercise or performance of her or her powers, duties or functions under this Bylaw including, with limiting the generality of the foregoing, by:
  - a. providing false information;

- b. unlocking or unlatching or otherwise opening a vehicle or enclosure in which an impounded Animal has been placed:
- c. removing or attempting to remove any Animal from the possession of a Poundkeeper or Bylaw Enforcement Officer; or
- d. removing, or attempting to remove, an Animal from the Pound except in accordance with this Bylaw.

#### 13. SEVERABILITY

13.1. If any section, subsection sentence, clause or phrase of this Bylaw is for any reason held to be invalid by the decision of any court of competent jurisdiction, the invalid portion shall be severed and the part that is invalid shall not affect the validity of the remainder.

#### 14. PENALTIES

- 14.1. Every person who commits an offence against this Bylaw is liable upon summary conviction to pay a fine of not more than \$2,500 and not less than \$100.00 payable within such time as the presiding Provincial Court Judge shall direct.
- 14.2. Despite section 14.1, if a person is convicted of an offence that applies specifically to an Owner of a Biting or an Aggressive Dog that person shall be liable upon summary conviction to pay a fine of not more than \$10,000 and not less than \$300.00 for each offence payable within such time as the presiding Provincial Court Judge shall direct.
- 14.3. Penalties may be processed by bylaw notice in accordance with the Village of Gold River Bylaw Notice Enforcement Bylaw No. 737, 2022 or by the municipal ticket information system in accordance with the Village of Gold River Municipal Ticket Information Bylaw No. 704, 2018.
- 14.4. Penalties for offences against this bylaw are set out in Schedule "A" of the Village of Gold River Bylaw Notice Enforcement Bylaw No. 737, 2022.
- 14.5. Each day an offence continues constitutes a separate offence.

#### 15. FEES

15.1. Annual licencing fees are set out in Schedule "H" of the Village of Gold River Fees and Charges Bylaw No. 734, 2021.

#### 16. REPEAL

16.1. "Village of Gold River Animal Control and Pound Bylaw No. 646, 2005", and "Village of Gold River Animal Control & Pound Bylaw No. 646, 2005, Amendment Bylaw No. 646.1, 2008" is hereby repealed.

READ A FIRST TIME THE	4 <sup>th</sup>	day of April	2022.
READ A SECOND TIME THE	4 <sup>th</sup>	day of April	2022.
READ A THIRD TIME THE	4 <sup>th</sup>	day of April	2022.
ADOPTED THE		day of	2022.

B. Unger Mayor M. Roy Corporate Officer

#### VILLAGE OF GOLD RIVER

Business Licence Amendment Bylaw No. 735.1, 2022

A bylaw to amend the Business Licence Bylaw.

**WHEREAS** Council may, pursuant to Section 8(6) of the Community Charter, regulate in relation to business;

**AND WHEREAS** in regulating business, Council may, pursuant to Section 15 of the Community Charter, provide for a system of licences, permits or approvals and impose terms and conditions for obtaining, continuing to hold or renewing a licence, permit or approval and specify the nature of the terms and conditions and who may impose them;

**AND WHEREAS** Council may, pursuant to Section 154 of the Community Charter, delegate its power, duties and functions to an Officer or employee of the Village, which delegation may, under Section 60(4) of the Community Charter include the authority to grant, refuse, suspend or cancel a business licence:

**AND WHEREAS** the Local Government Bylaw Notice Enforcement Act authorizes Council to designate bylaw contraventions that may be dealt with by bylaw notice;

**AND WHEREAS** the Community Charter including Sections 16, 17, 258, and 260 authorizes Council to allow for enforcement in relation to these matters;

**NOW THEREFORE** the Council of the Village of Gold River in open meeting assembled, enacts as follows:

- 1. That section 15.g, 15.h, and 15.i be added to the Village of Gold River Business Licence Bylaw No. 735, 2021:
- 15.g. "Penalties may be processed by bylaw notice in accordance with the Village of Gold River Bylaw Notice Enforcement Bylaw No. 737, 2022 or by the municipal ticket information system in accordance with the Village of Gold River Municipal Ticket Information Bylaw No. 704, 2018."
- 15.h. "Penalties for offences against this bylaw are set out in Schedule "A" of the Village of Gold River Bylaw Notice Enforcement Bylaw No. 737, 2022."
- 15.i. "Each day an offence continues constitutes a separate offence."

#### TITLE

2. This bylaw may be cited as the "Village of Gold River Fees and Charges Amendment Bylaw No. 734.1, 2022".

B. Unger	Mayor	M. Ro	у	Corporate Officer
		·		
ADOPTED this		day of		
READ the third time this	4 <sup>th</sup>	day of	April 2022.	
READ the second time this	4 <sup>th</sup>	day of	April 2022.	
READ the first time this	4 <sup>th</sup>	day of	April 2022.	

#### VILLAGE OF GOLD RIVER

Unsightly Premise Amendment Bylaw No. 666, 2022

A bylaw to amend the Unsightly Premise Bylaw.

**WHEREAS** Section 64 of the *Community Charter* provides that Council may exercise authority in relation to nuisances, disturbances and other objectionable situations;

**AND WHEREAS** the Local Government Bylaw Notice Enforcement Act authorizes Council to designate bylaw contraventions that may be dealt with by bylaw notice;

**AND WHEREAS** the Community Charter including Sections 16, 17, 258, and 260 authorizes Council to allow for enforcement in relation to these matters;

**NOW THEREFORE** the Council of the Village of Gold River, in open meeting assembled, enacts as follows:

- 1. That section 8.1 and 8.2 be deleted and replaced with:
  - 8.1 "Penalties for offences against this bylaw are set out in Schedule "A" of the Village of Gold River Bylaw Notice Enforcement Bylaw No. 737, 2022."
  - 8.2 "Each day an offence continues constitutes a separate offence."
- 2. That section 7.4 be added to the Village of Gold River Business Licence Bylaw No. 735, 2021:
  - 7.4. "Penalties may be processed by bylaw notice in accordance with the Village of Gold River Bylaw Notice Enforcement Bylaw No. 737, 2022 or by the municipal ticket information system in accordance with the Village of Gold River Municipal Ticket Information Bylaw No. 704, 2018."

B. Unger Mayor	M.	. Roy	Corporate Officer
ADOPTED this		day of	
READ the first second and third time this	4 <sup>th</sup>	day of	April 2022.

#### VILLAGE OF GOLD RIVER

#### Amendment Bylaw No. 613.10, 2022

Amendment Number 10 to "Water Rates and Regulations Bylaw No. 613, 2001"

The Council of the Village of Gold River, in open meeting assembled, enacts as follows:

The Village of Gold River Water Rates and Regulations Bylaw No. 613, 2001, is amended as follows:

- 1. That Schedule "A", of Bylaw No. 613.9 2022 be deleted and replaced with Schedule "A", Amendment Bylaw No. 613.10, 2022 attached to and forming part of this bylaw.
- 2. This bylaw shall be cited for all purposes as the "Water Rates and Regulations Bylaw No. 613, 2001, Amendment Bylaw No. 613.10, 2022".
- 3. This bylaw shall become effective January 1, 2022.

B. Unger	Mayor M	1. Roy	Corporate Administrator
ADOPTED THIS		Day of	2022.
READ A FIRST, SEC	COND AND THIRD TIME THIS	4 <sup>™</sup> Day of	April 2022.

#### VILLAGE OF GOLD RIVER

Amendment Bylaw No. 613.10, 2022

Amendment Number 10 to "Water Rates and Regulations Bylaw No. 613, 2022"

#### **SCHEDULE "A"**

Residential Premises Single Family Homes/Townhouses/Strata/Duplex/Condominium	Annual Charges \$ 259.20
	<b>Monthly Charges</b>
Single Family Homes/Townhouses/Strata/Duplex/Condominium Occupied Multiple Residential – Per Unit Residential Mobile Home Park (occupied pads)	\$ 21.70 \$ 21.70 \$ 21.70
Commercial	
All metered users all pay the following fees:	
Administration fee, per meter, per month and,	\$ 5.30
Volume usage fee of; Per 100 Cu. Ft. Per Cubic Meter	\$ 1.5942 \$ 0.5630
or a monthly Commercial/Business rate of: - per business unit/outlet - Manager/Caretaker Residence - Rooming House/Bed & Breakfast (per unit) - Motel /Hotel whichever is greater.	\$ 17.60 \$ 17.60 \$ 5.30 \$ 131.55
Water Turn Off and Turn On	
During the normal working hours, Water turn-off Water turn-on	\$ 39.70 \$ 39.70
Outside the normal working hours, Water turn-off Water turn-on	\$ 79.40 \$ 79.40

In completing this Application for a Grand from Council, you MUST answer all questions an supply ALL requested information and final reporting as outlined below, in order for the application to be put forward to Council.

Name of Organization	Volunteer - GR Days Annual Slopitch Tournament (August 26-28, 2022)					
Organization Mailing Address	PO Box 1152 Gold River, BC VOP 1G0					
Phone number/ Email	Tele: 250-283-29		Email:	treamos00@gmail.com		
Number of Years in Operation	Since 2021 (First year voluntering)					

#### 1. PURPOSE or FUNCTION of the Organization (attach additional paper, if required)

To volunteer to host the 2022 GR Days Annual Slopitch Tournament.
This year, we are planning to host 24 teams.
Hoping to utilize: Marling, Frank Sinclaire and RWES ball fields.
Everything is based on Volunteers.
Also, requiring: Marling, Frank Sinclarie Ball Fields, Access the the washrooms, port-a-potties.

#### 2. Executive Members of the Organization

NAME	TITLE	PHONE#
Tracy Amos	Volunteer	250-283-2936
	will have more volunteer. No names	yet.

2 Total Mombarchin	Numbers in Organization		0.0	No contract of the second		
3. Total Membership Numbers in Organization				0 Based on Volunteer work		
4. Is your Organization Voluntary and non-profit?			All Volunteer			
5. Is your Organization registered Not-for-Profit Society in BC?			No			
6. If your answer is YES, please provide the Registered Society Number						
7. Has your Orgainizaiton received funding from Council in the past?		No				
8. If yes, when? 2021 and Amoun			Receive \$	No money - received In-kind		
9. if the Grand was in-Kind, please describe what was provided			Fields, lights, garbage, toilets, man power			
10. What has your or	ganization done to self-raise fun	ds??	Acct: 1300 - 84.75 (5) months of fees			

I am currenlty, going to host some bingo fundraisers to help off set some cost.

In some brief discussions with Brad Unger - GR will be donating \$1000.00 this year. To help with purchasing some big & small slopitch balls, lime and hopefully some lime equipment. Whether, GR pays themselves through orders

11. Grant Application Details					
Contact Person for Grant Tracy Amos					
Title in Organization	Volunt	teer			
Phone Number	250-283	-2936			
Email	treamos00@	gmail.com			
Requested Amount \$	\$1,000	0.00			
12. In Order to Qualify for a Grant the F	ollowing MUST be submitted & Attac	ched to the Application			
The Completed Application Form,	Signed by 2 members of the Executive				
Completed Event Budget (per sam	ple) indicating all sources of funding, a	and signed			
Narrative summary of Proposed Ev	vent/Activity for which you are reques	sting funds			
Indication of how the Village	funds would be used for this project/	activity			
Who, and how many people	will be served through this grant				
What are the expected outco	omes you hope to achieve				
Organizations Information Requir	ed				
Provide Organization's Curre	nt Annual Budget				
Provide Organization's previo	ous years Financial Statements				
Provide Organization's previo	ous year end Balance Sheet				
Provide Organization's Bank	Statements that related to the Balanc	e Sheet submitted			
13. The Grant Recipient MUST agree to	supply the following Final Report wi	thin 3 months of the event of use of			
funds.					
Provide and Actual Budget report	detailing how all the funds were spen	t, signed by Executives			
Provide a written report to Counci	l outlining the success and lessons lea	rned through this project			
Provide receipts or evidence regar	ding the disposition of the Village fun	ds			
14. Important Note					
Incomplete applications will be returned	d, without being forwarded to Council				
No Organization is guaranteed a Grant b	by virtue of meeting the criteria for eli	gibility			
The receipt of a grant one year is not a	commitment for future on-going gran	ts			
15. THIS FORM MUST BE SIGNED BY 2 (	OF THE ORGANIZATIONS EXECUTIVE/	DIRECTORS			
Print Name	Position / Title	Signature			
Tracy Amos	Volunteer	Amoros			
		707			

# Grant Application Sample Budget Form Budget Proposal

		Budget Propo	5dl				
	Organization Name:	Volunteer Host					
	For the Purpose of:	2022 GR Days Annu	2022 GR Days Annual Slopitch Tournament (Aug.26-28)				
		Budget	Notes				
	Sources of <u>ALL</u> Revenue:						
(1)	Grants; List Grantors & Amounts						
	Governments						
	Foundations						
	Corporations/Businesses						
(2)	Donations/Contributions (list)						
	Village of Gold River	\$1,000.00		Supplies & Equipme			
	Mowachaht/Muchalaht First Nation	\$1,039.60		(4) Umpire Rooms			
(3)	Fundraising (list types and amounts)						
	Bingo's			havent started yet			
(4)	Membership Registration Income	\$0.00					
(5)	Program Income:						
(6)	Bank/Investments Interest Earned	\$0.00					
(7)	Other Income (Please specify)						
	Account:	\$1,300.00	Approx.84.75 will be	subtracted Re: fee			
(8)	TOTAL INCOME:	\$3,339.60	minus (5) months	of banking fees			
(9)	Expenses:						
(-)	Salaries, Wages & Benefits	\$960.00		For NSA Insurance			
	Honorariums	7000.00		1071107111104141104			
	Consultants (legal/professional)						
	Travel						
	Equipment: balls, lime, lime equipment		Balls/lime/Lime Equip.	GR to purchase item			
	Admin/Office Supplies	\$0.00					
	Program Supplies	\$0.00					
	Advertising/printing	\$0.00					
	Facility rentals	\$0.00					
	Utilities (cable/phone/hydro/etc.	\$0.00					
	other (specify)						
	Umpire meals	\$375.00		\$25/day/umpire			
	Umpire Travel	\$250.00		\$50/vehicle			
	Umpire Rate per game	\$1,770.00		\$30/59games/umpir			
10)	Total Expenses	T = /· / 0.00					
_	In-Kind Contributions should be outlined or	n the following nage					

### Grant Application Sample Budget Form

In-Kind Su	pport									
(Please detail requirements, i.e. facility use (#hours), equipment required, manpower etc.										
What Support is required					When # of hours		Comments			
Fields (Ma	lds (Marling/Frank Sinclair/School)				Fri. Aug. 26 Sat. Aug. 27		5pm-1am (8hrs)		total hours for:	
							Dam (17hrs)	ball field	s (35hrs)	
3					Sun. Aug.28		8:30am-6:30pm (10hrs)			
Toilets (ald	ong with po	rt a potty)		Fri. Aug. 26		5pm-1a	m (8hrs)	total hours for:		
				Sat. A	Aug.27	8:30am-1:30	Dam (17hrs)	toilet/por	t a pottie	
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Volunteer	(Table, field	ds, garbage	etc)	Fri. A	ug. 26	5pm-1a	m (8hrs)	total ho	ours for:	
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				Sun. Aug.28 8:30am-6:30pm (10hrs)				35 hours		
Equipment Purchased		Men &	Women	Slo-pitch balls		Lime for all fields				
	Hoping Village of GR will purchase					these items.				
Budget to be Approved by two Executive B			oard Mem	bers				0		
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#### **BACKGROUNDER**

Bill C-216

"The Health-Based Approach to Substance Use Act"
Gord Johns, Member of Parliament (Courtenay-Alberni)

#### Why is a health-based approach to substance use needed?

- Across Canada, too many families are tragically losing loved ones to toxic drug overdoses.
- From downtown neighbourhoods to our most remote areas, no community has been untouched by these highly addictive and dangerous drugs.
- Over the last six years, nearly 25,000 Canadians have died of apparent opioid overdoses due to a toxic drug supply.
- Opioid-related deaths have increased every year of the Liberal government's mandate, and thousands of Canadians will continue to lose their lives according to current government projections.
- As possession of illicit drugs is a criminal offence, most users are afraid to seek support in addressing the trauma that often causes drug use through treatment or other services.
- The burden of a record of criminal conviction for simple drug possession is another barrier for many Canadians when seeking employment, housing, child custody or travel.
- The supply of illicit drugs in Canada has become so toxic so poisoned and tainted with fentanyl - that we cannot hope to address the escalating death toll without providing access to a safe, medically regulated drug supply.
- The availability of trauma-based treatment for substance use along with other recovery services does not meet the need from coast to coast to coast.
- The criminalized approach to drug policy in Canada has proven to be ineffective in the prevention of substance abuse while exacerbating its harmful effects, especially in marginalized communities.
- Canada will never adequately address the ongoing toxic overdose crisis if it continues to stigmatize users and those who are addicted to substances.
- It's time to treat substance use and the toxic drug supply as a health issue, not a criminal justice one.

#### How will Bill C-216 make a difference?

 The bill decriminalizes simple possession of drugs listed in the Controlled Drugs and Substances Act so substance users don't fear criminal charges when seeking support;

- It provides a path for expungement of conviction records for those convicted of simple possession so they no longer face discrimination because of past convictions; and,
- C-216 develops and implements a national health-based strategy to: manage the
  risk of overdose of poisoned substances through access to a regulated safer
  supply of drugs; and, expand trauma-based treatment programs throughout the
  country.

#### What are the experts saying?

#### Health Canada Expert Task Force on Substance Abuse (June 21, 2021):

- Canadian policy on substances must change significantly to address and remove structural stigma, centre on the health of people who use substances, and align with current evidence.
- 2. Bold actions are urgently needed, including decriminalization, the development of a single public health framework which regulates all substances, and the expansion of safer supply.
- 3. We need made-for-Canada solutions that are tailored to the specific historical, cultural, social, political, and geographic contexts of Canada's diverse population groups.
- National leadership is essential to ensure that there are standards for the array of supports and services that people in Canada who use substances should be able to access.
- 5. Canada must make new and significant investments so that the impacts of substance use can be adequately addressed.

"Shifting from a punishment and stigmatizing regime to a decriminalized, health-focused model is also a critical step to reduce suffering and save lives." While everyone agrees on the goals of treatment, rehabilitation and housing – more investments are necessary – the immediate disaster is the number of people dying every day. Street drugs are more toxic than ever. Addiction isn't solved in 30 days, and rehab offers nothing to a person long struggling with a drug misuse disorder who dies of a preventable overdose. - Lisa Lapointe, B.C.'s Chief Coroner

"Criminalizing drug possession has disproportionate effects on Indigenous and Black populations who are more often over-criminalized for the prosecution of simple drug offences. ... Criminalization of drugs has not been effective in reducing either the supply or the demand for drugs. And moreover, the unregulated drug supply is becoming more toxic and unpredictable, causing overdoses and other harms." - Dr. Eileen de Villa, Toronto's Chief Medical Officer

"Decriminalization of the simple possession of all drugs – combined with the scale-up of prevention, harm reduction, and treatment services – is a more effective way to address the public health and public safety harms associated with substance use." - Chief James Ramer, Toronto Police Chief

"Our present societal approach to psychoactive substances is illogical and inconsistent, as well as being ineffective and historically based on racist stereotypes rather than having any basis in pharmacology, economic theory of supply and demand, or human behaviour. ... Access to a regulated supply of stimulants and opioids of known quality and consistency would not only save lives, it could also remove the financial incentives that drive the present criminal market." - Perry Kendall, B.C. provincial health officer

Punitive drug laws and policies aimed at ending illegal drug use have failed; and worse, they have done catastrophic harm to communities and society. These laws have fuelled stigma; epidemics of preventable illness and death; poverty; homelessness; and widespread, systematic, and egregious violations of human rights.

#### -- Canadian Drug Policy Coalition

Necessary supports including safe supply, affordable housing, healthcare, harm reduction services, and culturally-safe programming can and should be scaled up—but they must be made accessible without the counter-productive and illegitimate involvement of police, bylaw officers, and courts as conduits or gatekeepers. -- Pivot Legal Society

#### What does Gord Johns say about the overdose crisis?

"The data released from the B.C. coroner's office is absolutely staggering. and heartbreaking. It has never been clearer that the Liberal's failure to act on the overdose crisis is costing thousands of lives, leaving families here in B.C. and across Canada without their loved ones. 2021 was the deadliest year of the opioid crisis in B.C. with 2,224 deaths from toxic drug supply.

"The Liberals need to urgently address this emergency, so no more lives are needlessly lost. They can't continue to ignore calls from public health experts urging on them to take a different approach. We're hopeful the Liberals will finally hear reason and support the bill that I have put forward to decriminalize the personal possession of drugs and take meaningful steps to address the toxic supply of street drugs that are killing Canadians by the thousands.

"Despite the undeniably dire situation, the Liberal government hasn't shown the political will to take action. There was no mention of this devastating crisis in the Speech from the Throne, nothing in the mandate letter to the Minister of Health and it ranked sixth in the Minister of Mental Health and Addictions' mandate letter.

"Last year, the cities of Vancouver and Toronto and the province of B.C. applied to the federal government for the decriminalization of drugs for personal use, a step that was recommended by the Liberal government's own Expert Task Force on substance use. Their applications have yet to be approved.

"New Democrats are listening to the experts, advocates and Canadians affected. New Democrats will continue to prioritize an urgent response to the overdose crisis." - Gord Johns, Member of Parliament (Courtenay-Alberni), February 10, 2022

#### https://www.youtube.com/watch?v=clFtYNZjtsM

ATTACHED: Bill C-216 for "A Health-based Approach to Substance Use Act"

Gord Johns, Member of Parliament Courtenay-Alberni March 2, 2022 Dear Mayor and Council,

Please accept this request that Gold River join a growing number of municipalities in writing to the Prime Minister of Canada, Justin Trudeau, and Minister of Mental Health and Addictions, Dr. Carolyn Bennett, in support of Private Member's Bill C-216, being "An Act to amend the Controlled Drugs and Substances Act and to enact the Expungement of Certain Drug-related Convictions Act and the National Strategy on Substance Use Act."

About 25,000 Canadians have died from the illicit drug toxicity crisis since 2016, according to official figures that are at least 8 months out of date. In 2021, accidental drug poisonings killed an average of 19 Canadians each day, with no signs of abating in 2022 (Public Health Agency of Canada, 2021).

This crisis has had a devastating and heartbreaking impact on our community, affecting citizens and families from all walks of life.

Bill C-216 has the potential to turn the tide in this ongoing and escalating public health emergency by moving from an approach that compounds the harms of addiction to one based on health. This has been called for by numerous drug policy reform advocates, health and safety leaders, the Canadian Association of Police Chiefs, and the Liberal government's own Expert Task Force on Substance Use.

Bill C-216 will enact drug policy reforms to greatly reduce the harms and stigma associated with drug criminalization, that have disproportionately impacted black, Indigenous, and other people of colour, as well as develop and implement a national health-based strategy to address the rates of toxic drug poisonings by expanding access to safer supply, harm reduction, and trauma-informed treatment options.

In the midst of the on-going toxic drug poisoning crisis that currently shows no signs of slowing, council's endorsement of measures to address both the upstream contributing factors, such as the criminalization of people who use drugs, as well the spectrum of downstream interventions, such as overdose prevention sites, drug-checking services, harm reduction, and treatment options, is critical. Our communities, provinces, and country desperately need this.

Sincerely,

Kaitlyn Nohr Kaitlyn\_nohr@hotmail.com

#### **District of Sicamous**

446 Main Street PO Box 219 Sicamous, BC VOE 2VO **T:** 250 836 2477 **F:** 250 836 4314 **E:** info@sicamous.ca

sicamous.ca



April 7, 2022

BC Minister of Environment and Climate Change Strategy PO Box 9047 Stn Prov Gov Victoria, BC V8W 9E2 ENV.minister@gov.bc.ca

**DELIVERED ELECTRONICALLY** 

#### Re: Invasive Mussel Defense Program

The District of Sicamous implores the Ministry to not only continue, but to increase the funding for the Invasive Mussel Defense Program and prioritize enforcement of watercraft inspections at the BC Provincial border.

The Okanagan Basin Water Board (OBWB) communicated a list of calls to action to stop zebra and quagga mussels from infesting B.C. waterways (enclosed). We strongly support these actions and the continued funding for this vital program.

The OBWB's six recommendations include:

- 1. Maintain IMDP core program funding at 2021 levels of minimum \$3.5 million per year, adjusted for inflation going forward.
- 2. Introduce "pull-the-plug" legislation, requiring all watercraft to remove drain plugs prior to travelling on B.C. roads.
- 3. Review and update B.C.'s 2014 Early Detection, Rapid Response (EDRR) Plan for invasive mussels, and provide a window for public consultation prior to final publishing.
- 4. Provide toolkits and resources for local governments to conduct vulnerability assessments and put in place mitigation measures like retrofitting in-water infrastructure.
- 5. Introduce legislation to require all out-of-province watercraft to be inspected prior to being launched in B.C. waters.
- 6. Provide additional funding to invasive species groups in high-risk regions for monitoring, outreach and education.

Increased funding and enforcement is necessary to avoid the dire consequences should invasive mussels enter our waterways. An infestation will affect our drinking water, our eco system, local businesses, and the tourism business that Sicamous depends on.

Local municipalities have taken up the call to educate residents and visitors to "Clean, Drain and Dry" watercraft when leaving our lakes and rivers but we rely on the Province to enforce the protection of our waters from invasive species with the use of border inspection sites.

We call upon on the Minister of Environment and Climate Change Strategy to reconsider the long-term consequences of reducing funding for watercraft inspections. We must make the effort to prevent invasion of our water resources.

Regards,

**DISTRICT OF SICAMOUS** 

Terry Rysz, Mayor

cc: MP Mel Arnold MLA Greg Kyllo

> Shuswap Watershed Council UBCM Member Municipalities First Nations Communities

> Okanagan Basin Water Board

Enclosure.



March 9, 2022

#### **NEWS RELEASE**

## WATER BOARD CALLS FOR STRONGER MUSSEL PROTECTION AS COVID TRAVEL RESTRICTIONS EASE

**Kelowna, B.C.** – As boating season quickly approaches and COVID-19 travel restrictions ease, the Okanagan Basin Water Board is calling on the province to bolster its Invasive Mussel Defence Program (IMDP) in preparation for what is expected to be a busy tourist season. Today, the local government agency sent a letter to B.C.'s Minister of Environment and Climate Change, George Heyman, with a list of six calls to action.

"Since 2015, the IMDP has prevented 137 infested watercraft from entering provincial waters by conducting more than 220,000 inspections. Many of the infested watercraft were headed to high-risk Okanagan waters. Still, gaps remain in prevention," the letter reads.

For one, there are still motorists with watercraft who are failing to stop at mandatory, open inspection stations. Given that inspectors snagged 17 zebra and/or quagga mussel-fouled watercraft this summer during times when the stations were open, it raises the question as to how many more come in outside of inspection hours.

Also, a review of last summer's provincial mussel inspection numbers indicates that, for the second year in a row, the Okanagan is the top destination for these watercraft. This year, eight of the 17 infested watercraft were headed to our valley.

"If we are B.C.'s #1 destination for incoming mussel-infested watercraft, and we are encouraging tourism, we need to be better prepared," explains Sue McKortoff, Chair of the Water Board (OBWB) and Mayor of the border-town of Osoyoos.

Watercraft purchases have increased in the last couple of years, on both sides of the border, as people were staying closer to home. Now with the border opening up, it's expected more people will be coming with their water toys, increasing the chances of invasive mussels being introduced to B.C. waters.

#### The OBWB's six recommendations include:

- 1. Maintain IMDP core program funding at 2021 levels of minimum \$3.5 million per year, adjusted for inflation going forward.
- 2. Introduce "pull-the-plug" legislation, requiring all watercraft to remove drain plugs prior to travelling on B.C. roads.
- 3. Review and update B.C.'s 2014 Early Detection, Rapid Response (EDRR) Plan for invasive mussels, and provide a window for public consultation prior to final publishing.
- 4. Provide toolkits and resources for local governments to conduct vulnerability assessments and put in place mitigation measures like retrofitting in-water infrastructure.
- 5. Introduce legislation to require all out-of-province watercraft to be inspected prior to being launched in B.C. waters.
- 6. Provide additional funding to invasive species groups in high-risk regions for monitoring, outreach and education.
- "A 2013 OBWB study found the cost of an infestation to our region would be at least \$42 mill. annually to manage," the OBWB letter states. "As such, we remain committed to protecting B.C. waters and supporting provincial efforts. This commitment has included delivery of our 'Don't Move A Mussel' campaign, promoting

the clean, drain, dry message, and valued at more than \$996,000 to date, and another \$266,000 in funding over that time provided to the Okanagan and Similkameen Invasive Species Society to conduct direct boater outreach and more."

"If invasive mussels arrived here, it's not just people who drive boats who will be affected. It will affect everyone," cautioned McKortoff. The mussels will become a recurring maintenance expense for in-lake infrastructure such as water lines, docks, and bridges. They will affect water quality and harm aquatic ecosystems. Plus, when the mussels were introduced to Lake Winnipeg, it took only two years for the molluscs to reproduce in such numbers that beaches became foul-smelling and un-walkable, she added. "Can you imagine not taking your kids or grandkids to the beach in summer?"

Please find attached, the OBWB's letter to the province with recommendations.

For more information on zebra and quagga mussels, the risks to the Okanagan, and how to prevent their spread, please visit <a href="https://www.DontMoveAMussel.ca">www.DontMoveAMussel.ca</a>.

-30-

**MEDIA CONTACT:** Corinne Jackson, OBWB – Communications Director

Office: 250-469-6271 Cell: 250-718-7249

E-mail: <u>Corinne.Jackson@obwb.ca</u>





Hon. George Heyman B.C. Minister of Environment and Climate Change Strategy PO Box 9360 Stn Prov Govt Victoria, B.C. V8W 9M2

March 9, 2022

Re: Calls to Action for Invasive Mussel Prevention

Dear Minister Heyman,

Thank you for your correspondence of April 7<sup>th</sup>, 2021, responding to our continued calls for action to prevent the spread of invasive zebra and quagga mussels into B.C. As the boating season quickly approaches, I am writing again on behalf of the Okanagan Basin Water Board (OBWB) to call for continued support and proper resourcing of the province's Invasive Mussel Defence Program (IMDP), recognizing the significant cost if invasive mussels became established here.

The OBWB acknowledges the significant improvements in the province's IMDP and its work with counterparts in neighbouring jurisdictions over the past seven years. Since 2015, the IMDP has prevented 137 infested watercraft from entering provincial waters by conducting more than 220,000 inspections. Many of the infested watercraft were headed to high-risk Okanagan waters. Still, gaps remain in prevention, and other significant issues remain for limiting the spread and damage should an infestation occur in any part of the province. We urge you to consider the following priority actions to enhance the protection of B.C. waters.

1. Maintain IMDP core program funding at 2021 levels of minimum \$3.5 million per year, adjusted for inflation going forward.

The IMDP has become the first line of defense to protect provincial waters, but the program's budget allocation has changed annually, and has been dependent on a number of non-government funders, including Fortis BC which has not renewed its original funding agreement. This program is important to the environment and economy of the province and should have stable, predictable annual funding.

2. Introduce "pull-the-plug" legislation, requiring all watercraft to remove drain plugs prior to travelling on B.C. roads.

We understand that the province is pursuing this legislation as part of updates to the Wildlife Act. We strongly support this action and urge you to prioritize it as another boating season is quickly approaching.

3. Review and update B.C.'s Early Detection, Rapid Response (EDRR) Plan for invasive mussels, and provide a window for public consultation prior to final publishing.

The EDRR is an important document that provides direction on how to rapidly detect and respond to a new infestation of invasive mussels. We believe it is important to consult with the public, and especially local and regional invasive species groups to understand where there may be gaps in the plan, or where more detail may be needed, beyond what is provided by the provincial inter-ministry working group. Complex watersheds, like the Columbia, the Okanagan and the Fraser would also be better protected with further planning for

containment and long-term management strategies, beyond what little is considered in the current version of the EDRR. Local consultation could provide support for developing those plans.

4. Provide toolkits and resources for local governments to conduct vulnerability assessments and put in place mitigation measures like retrofitting in-water infrastructure.

In your reply to our previous call for this action, you stated that "this has not been something that local governments have been asking for, individually or through UBCM," and that it "will be considered for the future, but not considered as an immediate priority." The OBWB is a local government agency, a partnership of three regional districts, and provides services to 12 municipalities and works with Okanagan First Nations. Part of our mandate is "to present proposals and recommendations to appropriate agencies, being municipalities or governments, according to jurisdiction and responsibility." We will work with local governments to support this call to action and work to have it brought forward to UBCM.

We have extensive experience providing technical and scientific support to local governments, including in the form of toolkits and guides, and are a service partner with CivicInfoBC, providing the Planning Guides resource database. The OBWB could provide project management and coordination in partnership with provincial staff to develop a local government guide to vulnerability assessments and mitigation measures for invasive mussels. We would welcome an opportunity to discuss this further.

5. Introduce legislation to require all out-of-province watercraft to be inspected prior to being launched in B.C. waters.

OBWB first made this call to action in May 2016 and has called for it again every year since. While we recognize that boat registration and safety are regulated at the federal level, the province does have the authority to regulate activities on provincial waters, similar to motor vessel restrictions on certain lakes as outlined in the fishing regulations. Alternatively, the province could call on the federal government to regulate watercraft in B.C., under their authority in the Fisheries Act, Aquatic Invasive Species Regulations 43 (1), or through the Canada Shipping Act, providing extra tools to protect B.C. waters beyond the current scope of the Invasive Mussel Defence Program.

Analysis of provincial inspection numbers suggests a 30% chance in any given year that a non-compliant, motorized watercraft will be carrying invasive mussels. This only accounts for watercraft that were recorded failing to stop at open inspection stations and does not include any craft that may have entered outside of inspection station hours. In 2021 this accounted for more than 580 motorized watercraft, and more than 3,500 non-motorized watercraft. This is an important gap we feel has not been given due consideration over the past six years.

6. Provide additional funding to invasive species groups in high-risk regions for monitoring, outreach and education.

Current funding for ongoing water monitoring, administered through the Habitat Conservation Trust Fund, is set to expire after the 2022 season. Part of this funding was provided by the federal government over a three-year term. We would strongly support any provincial request for federal funding to continue this program, as well as federal or provincial funding to regional invasive species groups to continue or expand their outreach and education campaigns. These non-profit groups provide a significant service to their regions, but often struggle with operational costs, and the time required to apply for funding. Ongoing, direct funding would enhance their ability to monitor, engage and educate, bolstering provincial efforts.

A 2013 OBWB study found the cost of an infestation to our region would be at least \$42 mill. annually to manage. As such, we remain committed to protecting B.C. waters and supporting provincial efforts. This

commitment has included delivery of our "Don't Move A Mussel" campaign, promoting the clean, drain, dry message, and valued at more than \$996,000 to date, and another \$266,000 in funding provided to the Okanagan and Similkameen Invasive Species Society to conduct direct boater outreach and more.

We look forward to hearing from you, and supporting the enhanced efforts noted above to keep B.C. waters free from invasive mussels.

Sincerely,

Sue McKortoff, Chair Okanagan Basin Water Board

mokortoff

#### CC:

- Hon. Josie Osborne, B.C. Minister of Land, Water and Resource Stewardship
- Okanagan MLAs: Harwinder Sandhu, Norm Letnick, Renee Merrifield, Ben Stewart, Dan Ashton, Roly Russell
- Okanagan Nation Alliance, Chiefs Executive Council
- Okanagan Local Government Chairs and Mayors
- Okanagan MPs: Mel Arnold, Tracy Gray, Dan Albas, Richard Cannings
- Pacific NorthWest Economic Region: Matt Morrison, Chief Executive Officer
- Invasive Species Council of B.C.: Gail Wallin, Executive Director
- Okanagan Chambers of Commerce
- Thompson Okanagan Tourism Association
- Union of BC Municipalities



City of Fort St. John 10631 100 Street | Fort St. John, BC | V1J 3Z5 250 787 8150 City Hall 250 787 8181 Facsimile

> April 7, 2022 File # 0400-20

Via email: <a href="mailto:EDUC.Minister@gov.bc.ca">EDUC.Minister@gov.bc.ca</a>

Ministry of Education and Child Care PO Box 9045 Stn Prov Govt Victoria, BC V8W 9E2

Dear Minister Whiteside:

Re: Extended Hour Child Care for Shift Workers

At the March 28, 2022 Regular Council Meeting, the City of Fort St. John Council passed the following resolution:

"WHEREAS, provisions in the Community Care and Assisted Living Act - Child Care Licensing Regulation state that a licensee must not provide care for more than 13 hours each day to each child;

AND WHEREAS, there is a need for extended shift workers to access child care beyond the current 13 hours per day per child;

THEREFORE, be it resolved that NCLGA and UBCM lobby the Provincial Government to amend the Child Care Licensing Regulation to accommodate extended hour child care to support shift workers and their families.

AND THAT, the resolution also be sent to the Ministry of Education, MLA Dan Davies, and copied to all UBCM member municipalities."

Northern Health, YMCA of Northern BC and School District 60 have partnered to pilot an extended care and learning centre in our community. The 13-hour day of care per child limitation places an additional stress on the licensee to meet that metric when the target population for the pilot program consists of the extended work day healthcare shift worker.

With the limited extended hour child care options for families of shift workers we ask for an amendment to the Child Care Licensing Regulation to accommodate a variety of work schedules.

....2

Sincerely,

Bonnie McCue Corporate Officer

cc MLA Dan Davies, Peace River North

<u>Dan.Davies.MLA@leg.bc.ca</u> Union of BC Municipalities His/Her Worship Mayor,

I'm writing to you on behalf of Nature Canada's ocean protection team with an opportunity to help create positive change for your community, and the natural world we all rely on.

Canada has the longest coastline in the world. With it comes the duty to be leaders in protecting and restoring the ocean. As part of the Global Deal for Nature in the Paris Accords, our government **has promised to protect 30 percent of oceans by 2030** through establishing Marine Protected Areas. In 2015 only one percent of Canadian oceans were protected. But as of 2020, due advocacy by Canadians like you, nearly 14 percent of the world's oceans are now safeguarded for generations to come.

Municipalities can be powerful change agents in the goal to protect 30 percent of the world's oceans by 2030. We have seen this leadership in action in combating climate change, when cities and towns across the world stepped up to reduce their greenhouse gas emissions and pressured federal governments to do the same. Whether on the coast or far inland, municipalities rely on ocean ecosystems for seafood production, climate regulation, and the preservation of unique and beautiful animals and ecosystems.

### Municipalities are on the front lines of climate change and feel effects firsthand, from extreme heat to extreme precipitation.

Reaching our ocean protection goal will help us win the fight against global warming. Municipalities are on the front lines of climate change and feel effects firsthand, from extreme heat to extreme precipitation. The oceans play a pivotal role counteracting climate change as

the largest carbon sink, providing more than half our oxygen while storing fifty times more carbon than the atmosphere. Oceans also regulate weather, helping to balance the uneven distribution of solar radiation.

**Here's why we need you**: Your voice as a municipality can influence national governments and have a direct effect on the quality of life for your residents. It's as easy as having the council pass the attached resolution. By taking this simple step, you will be helping our policy team show government officials that Canadians support National Marine Protected Areas and encourage them to implement effective policies.

It would mean a great deal to us if you could sign on to help secure a future for our generation and the generations to come.

In solidarity with you and with our natural world,

Paul Gregory Senior Oceans Campaigner

Nature Canada is one of the oldest national nature conservation charities in Canada. For 80 years, we've helped protect over 110 million acres of parks and wildlife areas in Canada and countless species. Today, Nature Canada represents a network of over 130,000 members and supporters, guided by more than 1,200 nature organizations.

# A RESOLUTION IN SUPPORT OF MUNICIPALITY X RECOGNIZING AND CELEBRATING WORLD OCEANS DAY 2022 AND THE ADVANCEMENT OF OCEAN CONSERVATION IN CANADA

WHEREAS, Wednesday, June 8, 2022, is the 30th annual World Ocean's Day. World Oceans Day is the United Nations day for celebrating the role of the ocean in everyday life and inspiring action to protect it.

WHEREAS, Countries around the world, including Canada as a prominent leader, have committed to protecting 30% of their ocean territory by 2030 in order to reverse nature loss in the ocean and safeguard at-risk marine life.

WHEREAS, The ocean is home to hundreds of species at risk, vulnerable ecosystems, and is a crucial carbon sink shielding us from the worst of climate change.

WHEREAS, The ocean produces over half of the world's oxygen and absorbs 50 times more carbon dioxide than our atmosphere. Therefore protecting the ocean is in the interest of all life on Earth, and communities both coastal and inland, as it is essential to our shared future.

WHEREAS, It is the jurisdiction of the Government of Canada, under various pieces of legislation and regulation, to establish marine protected areas in consultation with Indigenous Peoples.Many Indigenous nations and communities are leading in the conservation of the ocean, and have been stewards of the ocean since time immemorial.

WHEREAS, It is important for municipal leaders to demonstrate support for actions to safeguard the ocean, as they have for action on climate change and other environmental matters of national importance.

WHEREAS, In celebrating the ocean, and protecting its habitats and ecosystems, we can together raise the profile of ocean conservation's critical role in improving planetary health and slowing the crisis of species collapse and ecosystem decline.

**Therefore be it resolved** that the MUNICIPALITY OF X recognizes the 30th anniversary of World Oceans Day on June 8th, 2022 and supports national and international efforts to protect 30% of the ocean by 2030.