

# VILLAGE OF GOLD RIVER

## Job Description

<b>POSITION:</b> Labourer I	<b>DEPARTMENT:</b> Operations
<b>EFFECTIVE DATE:</b>	<b>PAGE 1 of 2</b>
<b>REVISION DATE:</b> July 21, 2021	

### **NATURE AND SCOPE OF WORK**

Under the direction of the Manager of Field Operations or designate, the position is responsible for a variety of unskilled and semiskilled, manual tasks and duties; including utilities, buildings, roads and recycling facility. These tasks and duties are usually physical in nature and require the use of hand and power tools and the operation of small machinery and equipment. Will perform all such other duties as may be required from time to time and may be scheduled to work in other municipal operations where qualified and required.

### **ILLUSTRATIVE EXAMPLES OF WORK**

Performs routine manual tasks such as:

- swamp on trucks, including but not limited to the garbage truck
- clearing brush from roadways and ditches and maintain general cleanliness of the municipality
- weeding and grass cutting
- crack and pothole filling
- refuse and litter pickup
- sweeping and cleaning
- unloading and moving of supplies
- clearing/cleaning of culverts and ditches
- painting of roads, signs and structures
- hand excavations and backfilling
- shoveling snow and sanding sidewalks
- repairs leaks and laying of pipe for water and sewer services
- operates and performs operator servicing of Village vehicles up to 1 ton requiring a Class 5 certification
- operates equipment such as power saws, jackhammers, weed eaters, lawn mowers, compressors, generators and other similar equipment
- Perform work on sorting, manage and maintaining recyclables. Does separation and baling of materials as required.
- maintenance of fire hydrants
- Assists in the installation of water, drainage and sewer lines, manholes, hydrants, catch basins, valves, etc.
- cleaning of port-potties

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- operation of sludge bagging system
- inspect equipment being used for visible damage, fluid and fuel requirements, reporting any safety defects of concern to the Supervisor

### **REQUIRED SKILLS, ABILITIES & KNOWLEDGE**

- Grade 12 Graduation or equivalent.
- Valid BC Drivers Licence (Driver's Abstract required).
- Must be physically capable of carrying out assigned duties in all weather conditions.
- Must be able to communicate effectively in both oral and written form and execute oral and written instructions.
- Must be able to operate manual and automatic transmission vehicles.
- Must be able to exercise courtesy and tact when dealing with employees and the public.
- Must be able to work safely in accordance with WorkSafe BC Regulations and Village Policy.